



HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST

***Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING***

DATE OF REQUEST: March 12, 2011

FROM: Dale Burris, Facilities and Maintenance Director

MEETING DATE REQUESTED: March 21st, 2011

*Regular meetings: First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm*

SUBJECT: Fairgrounds Project

REQUEST:

(What action are you seeking?)

This request is for approval of contractor and award of Fairground Project Bid to bring the arena area into ADA and NC Building Code Compliance.

BACKGROUND:

(Research and justification of proposal and need; Alternatives evaluated; Legal Basis: Outcome-What will be achieved and how will it be measured?)

Informal Bids posted on county website and received until Thursday, March 17th at 3PM. Certified Bid Tabulation will be emailed once it is completed by architect and will be presented by Dale Burris at the Board meeting on the 21st for Board consideration/approval.

IMPLEMENTATION PLAN:

(How and when will staff undertake the action?)

Notice to proceed will be issued March 22nd, 2011. Expected completion date is June 15th.

FINANCIAL IMPACT STATEMENT:

(What is the cost? Where is the money coming from? Optional or mandated?)

Budget Amendment is attached

SUPPORTING ATTACHMENTS: YES NO HOW MANY? 1

LIST: Budget Amendment

If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request

PowerPoint Presentation: YES _____ NO X

PERSON MAKING PRESENTATION AT MEETING: Julie Davis

TITLE: Finance Director

PHONE NUMBER: 452-6724

E-MAIL: jhdavis@haywoodnc.net

PERSON MAKING PRESENTATION AT MEETING: Dale Burris

TITLE: Facilities and Maintenance Director

PHONE NUMBER: 452-6651

E-MAIL: dburris@haywoodnc.net

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): _____

County Manager / Clerk to the Board Comments: _____

In an effort to save paper, attachments should be copied on both front and back sides.