



HAYWOOD COUNTY BOARD OF COMMISSIONERS

AGENDA REQUEST

*Must be presented to the County Manager's Office
NO LATER THAN 5 P.M. FRIDAY THE WEEK BEFORE THE MEETING*

DATE OF REQUEST: 04/08/2011

FROM: DBF

MEETING DATE REQUESTED: 04/18/2011

Regular meetings:

First (1st) Monday of the month at 9:00 am
Third (3rd) Monday of the month at 5:30 pm

SUBJECT: Board of Equalization and Review meeting dates

REQUEST: Approval of the above

BACKGROUND:

BOCC approves the meeting dates for the BOER

IMPLEMENTATION PLAN:

Will mail a letter to BOER to inform them of the meeting dates

FINANCIAL IMPACT STATEMENT:

(What is the cost? Where is the money coming from? Optional or mandated?)

Already in the budget.

SUPPORTING ATTACHMENTS: YES NO HOW MANY? 14

LIST: _____

If yes, one ORIGINAL ATTACHMENT, and 14 copies, copied front and back side of pages, stapled and three-hole punched must accompany the agenda request

PowerPoint Presentation: YES NO

PERSON MAKING PRESENTATION AT MEETING: DBF

TITLE :Tax Guy

THIS SECTION FOR OFFICE USE ONLY

Received (Date/Time): _____ **APR 11 2011** _____

County Manager / Clerk to the Board Comments: _____

HAYWOOD COUNTY ASSESSOR'S OFFICE

JUDY H BALLARD, ASSESSOR

215 N MAIN ST., ROOM 105

WAYNESVILLE, NC 28786

PHONE: (828) 452-6734

FAX: (828) 356-2999

April 7, 2011

Dear Board of County Commissioners:

In order to advertise for the 2011 Board of Equalization and Review, I need your approval for the dates to accept applications, the date to adjourn from taking applications, and the dates to meet in order to hear timely filed applications.

Here is a list of tentative dates that I am proposing for the 2011 Board of Equalization and Review.

I am proposing to start taking applications May 13 and adjourn from taking applications on June 13.

The proposed dates for meeting are:

call to order on May 2 at 1:00 p.m.

continue meeting on May 23, 24, 25, 26, 31, June 1, 2, 6, 7, 8, 9 and 13 at 8:30 a.m.

Please review these dates to see if they will be acceptable with your schedules. The only dates that cannot be changed is May 2 and June 13. May 2 is the date to call to order by statute and June 13 is the date to adjourn from taking applications.

Thank you for your consideration in this matter.

Judy Ballard

Assessor