

Town of Waynesville, NC

Board of Aldermen Regular Meeting

Town Hall, 9 South Main Street, Waynesville, NC 28786

Date: February 8, 2022 Time: 6:00 p.m.

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(828) 452-2491 eward@waynesvillenc.gov

A. CALL TO ORDER - Mayor Gary Caldwell

1. Welcome/Calendar/Announcements

B. PUBLIC COMMENT

C. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

- i. Adoption of minutes of the January 25, 2022 regular meeting
- ii. Special Event Application – Gateway to the Smokies Half Marathon
- iii. Special Event Application - Whole Bloomin Thing

Motion: To approve the consent agenda as presented.

D. PROCLAMATION

2. Developmental Disability Awareness Month

- Mayor Gary Caldwell

E. PRESENTATION

3. The Chief's Award granted to Lt. Christopher Chandler and The Life Saving Award granted to Det. Samuel Holland.

- Chief David Adams

4. Waynesville Fire Department Annual Report

- Assistant Chief Chris Mehaffey

F. NEW BUSINESS

5. No Parking Signs – Hyatt Street, Rock Street and Overbrook Street

- Jeff Stines, Public Services Director

Motion: To approve the installation of “No On-Street Parking” signs on Hyatt Street, Rock Street and Overbrook Street

6. Haywood Waterways Donation Towards “The Plunge Benefitting the Kids”

- Jesse Fowler, Assistant Town Manager

Motion: To approve \$500.00 from Special Appropriations: Donations and Contributions for a donation to Haywood Waterways “The Plunge Benefitting the Kids”

7. Capital Project: Obama-King Park Grading and Site Preparation

- Jesse Fowler, Assistant Town Manager

Motion: To begin site grading and construction of a retaining wall at Obama-King Park

8. Capital Project: Miller Street Pavilion

- Jesse Fowler, Assistant Town Manager

Motion: To begin the formal bidding process in order to construct a pavilion at the Miller Street Mini Park

9. Capital Project: Pavilion at Vance Street Skate Park

- Jesse Fowler, Assistant Town Manager

Motion: To begin the formal bidding process in order to construct a pavilion at the Vance Street Skate Park

10. Selection of the Downtown Waynesville Advisory Committee

- Jesse Fowler, Assistant Town Manager

Motion: To appoint the selected applicants to the Downtown Waynesville Advisory Committee

Motion: To appoint the selected applicant as Chair of the Downtown Waynesville Advisory Committee

11. Budget Amendment for Downtown Waynesville Advisory Committee

- Misty Hagood, Finance Director

Motion: To approve Ordinance No. O-02-22, Amendment No. 15 in the amount of \$122,568 for the Downtown Waynesville Advisory Committee

12. Approve nominations for 1% TDA committee

- Rob Hites, Town Manager

Motion: To recommend to Haywood County Commissioners three members to the 1% TDA sub committee

13. Amendment to FY 2021-22 Schedule of Fees eliminating the Solar Residential Schedule and replacing it with Solar Net Metering Rider.

- Rob Hites, Town Manager

Motion: To approve amendment to the 2021-2022 Schedule of Fees entitled “Solar Net Metering Rider”

G. COMMUNICATION FROM STAFF

14. Manager’s Report

- Town Manager, Rob Hites

Review and approve bids for Pigeon Street Utility Improvements

15. Town Attorney Report

- Town Attorney, Martha Bradley

H. COMMUNICATIONS FROM THE MAYOR AND BOARD

I. ADJOURN



TOWN OF WAYNESVILLE

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 16 South Main Street
 Waynesville, NC 28786
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www.waynesvillenc.gov

CALENDAR February 2022

2022	
Tuesday Feb 22	Board of Aldermen Meeting – Regular Session
Tuesday March 8	Board of Aldermen Meeting – Regular Session
Tuesday March 22	Board of Aldermen Meeting – Regular Session
Tuesday April 12	Board of Aldermen Meeting – Regular Session
Friday April 15	Town Offices Closed – Good Friday
Tuesday April 26	Board of Aldermen Meeting – Regular Session
Tuesday May 10	Board of Alderman Meeting – Regular Session
Monday May 24	Board of Aldermen Meeting – Regular Session
Monday May 30	Town Offices Closed – Memorial Day
Tuesday June 14	Board of Aldermen Meeting – Regular Session
Tuesday June 28	Board of Aldermen Meeting – Regular Session
Monday July 4	Town Offices Closed – Independence Day
Tuesday July 12	Board of Aldermen Meeting – Regular Session
Tuesday July 26	Board of Aldermen Meeting – Regular Session
Tuesday August 9	Board of Aldermen Meeting – Regular Session
Tuesday August 23	Board of Aldermen Meeting – Regular Session
Monday September 5	Town Offices Closed – Labor Day
Tuesday September 13	Board of Aldermen Meeting – Regular Session
Tuesday September 27	Board of Aldermen Meeting – Regular Session
Tuesday October 11	Board of Aldermen Meeting – Regular Session
Tuesday October 25	Board of Aldermen Meeting – Regular Session
Tuesday November 8	Board of Aldermen Meeting – Regular Session
Tuesday November 11	Town Offices Closed – Veterans Day
Friday November 22	Board of Aldermen Meeting – Regular Session
Tuesday December 13	Board of Aldermen Meeting – Regular Session
December 23, 24 & 27th	Town Closed – Christmas Holidays

Board and Commission Meetings – February 2022

ABC Board	ABC Office – 52 Dayco Drive	February 15 3 rd Tuesday 10:00 AM
Board of Adjustment	Town Hall – 9 S. Main Street	February 1 1 st Tuesday 5:30 PM
Firefighters Relief Fund Board	Fire Station 1 – 1022 N. Main Street	Meets as needed; <i>No meeting currently scheduled</i>
Historic Preservation Commission	Town Hall – 9 S. Main Street	February 2 1 st Wednesday 2:00 PM
Planning Board	Town Hall – 9 S. Main Street	February 21 3 rd Mondays 5:30 PM
Public Art Commission	Town Hall – 9 S. Main Street	February 10 2 nd Thursdays 4:00 PM
Recreation & Parks Advisory Commission	Rec Center Office – 550 Vance Street	February 16 3 rd Wednesday 5:30 PM
Waynesville Housing Authority	Waynesville Towers – 65 Church Street	February 8 2 nd Tuesday 3:30 PM

MINUTES OF THE TOWN OF WAYNESVILLE BOARD OF ALDERMEN
Regular Meeting
January 25 , 2022

THE WAYNESVILLE BOARD OF ALDERMEN held a regular meeting on Tuesday January 11, 2022, at 6:00 pm. in the Town Hall Board Room located at 9 South Main Street Waynesville, NC.

A. CALL TO ORDER

Mayor Gary Caldwell called the meeting to order at 6:03 pm with the following members present:

Mayor Gary Caldwell
Mayor Pro Tem Julia Freeman
Alderman Jon Feichter
Alderman Chuck Dickson
Alderman Anthony Sutton

The following staff members were present:

Rob Hites, Town Manager (Via phone)
Jesse Fowler, Assistant Town Manager
Eddie Ward, Town Clerk
David Adams, Police Chief
Elizabeth Teague, Development Services Director
Misty Hagood, Finance Director
Martha Bradley, Town Attorney
Beth Gilmore, Downtown Director

The following media representative was present:

Becky Johnson, Mountaineer
Cory Valliancort, Smoky Mountain News

1. Welcome/Calendar/Announcements

Mayor Gary Caldwell welcomed everyone to the meeting and stated there were no upcoming events.

Additions or corrections to the agenda:

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to remove items 4 – Budget Amendment for DWA, 7 – Capital Project – Obama King pavilion, 8 – Capital Project – Miller Street pavilion, 9 – Capital Project – Vance Street Skate Park, and place them on the next scheduled meeting on February 8, 2022. The motion carried unanimously.

Alderman Jon Feichter stated there needed to be a correction on the calendar which reads a regular meeting on November 23. The correct date is Tuesday November 22, 2022.

B. PUBLIC COMMENT

Public Comments were made by:

Lisa Overhultz concerning the pre-trial release program and Judge Letz.

Erich Overhultz concerning incident that happened on Russ Avenue involving Lt Chris Chandler and Detective Sam Holland.

A motion was made by Alderman Jon Feichter, seconded by Alderman Chuck Dickson, to allow Ms. Sherry Morgan to speak for 6 minutes instead of the 3 minutes normally allowed. The motion passed unanimously.

Sherry Morgan concerning the Whistleblower Policy and funding for Helping Hands.

C. CONSENT AGENDA

All items below are routine by the Board of Aldermen and will be enacted by one motion. There will be no separate discussion on these items unless a Board member so requests. In which event, the item will be removed from the Consent Agenda and considered with other items listed in the Regular Agenda.

- i. Adoption of minutes of the January 11, 2022, regular meeting

A motion was made by Alderman Anthony Sutton, seconded by Alderwoman Julia Freeman, to approve the Consent Agenda as presented. The motion passed unanimously.

D. PRESENTATION

2. Presentation of the June 30, 2021 Audit Report and Financial Statements

- Nancy Lux from Ray, Bumgarner, Kingshill & Associates, PA

Ms. Nancy Lux thanked the Town for allowing Ray, Bumgarner, Kingshill Associates to perform the audit again this year. Ms. Lux explained that the audit presentation is later this year because of employee turnover and other factors such as COVID. She said that the Local Government Commission has changed the way they communicate with Towns and Cities. Instead of sending letters indicating deficiencies found in the audit, Ms. Lux will inform the Board, and Finance Director Misty Hagood will respond to the Local Government Commission with each Alderman's signature.

During the audit a deficiency in internal controls was found in the areas of bank reconciliations, daily cash deposits, and escheating checks. The last bank reconciliation was done as of June 30, 2021, and several checks totaling over \$500.00 on the day received, were not deposited, which

is a violation of G.S. 159-32. Additionally, outstanding checks over a year old had not been properly escheated. Another deficiency that was noted was sales tax opportunity on a lease that the Town is paying over \$1,000.00 monthly and the sales tax paid has not been recorded in the sales tax receivable account. This account accumulates taxes paid during the year and a sales tax refund claim is filed. Ms. Lux said the firm will review the status of these comments during the next audit engagement. She explained that next year the audit would include how the American Rescue funding has been spent.

Ms. Lux recommended additional staffing in the Finance Office because of the growth and development in the Town.

Overall, the Town of Waynesville's total net debt increased by \$2,416,817.00 or 12.15%. The Town did not enter into new debt but did record increases in the other long term debt items. Other items such as the Total Pension Liability (LEO), OPEB liability, Net Pension Liability, and Legal Claims increased.

Ms. Lux referred the Board to the chart in the Budget book, Statement of Net Position, and explained that the Town's Electric Fund reported an increase of \$42,411.00 (0.8%.) Ms. Lux said there was growth on the asset side and growth on the liability side and pointed out that the cash flow from operating activities are adequately covering the expenses, salaries, and everyday operations of the Town.

Subsequent events for the Town include a Wastewater Treatment Plan Improvement fund with a project authorization of \$19,400.00. During the year the NC Local Government Commission formally approved the loan in the amount of \$19,545.00 over a term of twenty years. The Town also purchased land with the intent of building an additional Fire Station in Hazelwood in the amount of \$399,824.00 and closed on December 10, 2021. On December 21, 2021, the USDA Loan for Fire Station #1 was refinanced to purchase a fire tanker and to reimburse the Town for the cash used to purchase the land for the future Fire Station. In August the Town received \$1,615,955 in funding from the American Rescue Plan Act. The Town plans to use these funds in various ways to offset lost revenue due to the pandemic and ongoing recession and will receive approximately \$1,300,000.00 more during the 2022 fiscal year.

Ms. Lux said that overall, the Town is doing a good job with spending and has a strong Fund balance.

Alderman Anthony Sutton thanked Ms. Lux for the report and pointing out staffing issues.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to accept the financial statements and reports as presented. The motion passed unanimously.

E. OLD BUSINESS

3. Helping Hands of Haywood Second ARP Installment

- Jesse Fowler, Assistant Town Manager

Assistant Manager Jesse Fowler spoke to the Board concerning the approval of the second installment of the American Recovery Plan funding to Helpings Hands of Haywood. This installment is \$8750.00 and is required by the Town to be earmarked for the sole purpose of providing temporary housing for individuals experiencing homelessness. A report of the expenses for the individuals, including amounts and locations, has been previously presented to the Board for review.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to approve the second installment of American Recovery Plan funding to Helping Hands of Haywood for the purpose of providing temporary housing to individuals experiencing homelessness in the amount of \$8,750. The motion passed unanimously.

F. NEW BUSINESS

4. Approval of possible Medford Grant Application

- Elizabeth Teague, Development Services Director

Ms. Elizabeth Teague, Development Services Director, asked the Board for permission to apply for a grant in the amount of \$17,450.00 from the Mib and Phil Medford Endowment Fund. This grant has been set up for beautification, streetscape improvements and other public amenities within the city limits of the Town of Waynesville. The Town of Waynesville Historic Preservation Commission has been looking at the Sulphur Springs Spring House as a priority goal for preservation and an enhancement to the existing Sulphur Springs Park.

Ms. Teague referred the Board to an older and newer photograph of the Spring House which shows a tree near the Springhouse. She said that because of the growth of the tree, it will have to be taken out as part of the renovation of the building.

If approved the grant would be used for the renovation and landscaping of the Spring House.

Ms. Teague told the Board that the Parks and Recreation Trust Fund grant had been approved for the bridge construction at the Recreation property.

A motion was made by Alderman Chuck Dickson, seconded by Alderwoman Julia Freeman to direct staff to proceed with a grant application to the Medford Fund for restoration of the Sulphur Springs Springhouse. The motion carried unanimously.

6. Adding the position of Lead Meter Reader within the Finance Department

- Jesse Fowler, Assistant Town Manager

Assistant Town Manager told the Board that due to Meter Reader turnover in the Finance Department, staff has found it necessary to create a new position of Lead Meter Reader within the department. This new position will oversee training new meter readers and assisting them with day-to-day activities and issues that might arise. The new position would replace one of the three current meter reader positions and will be considered as a grade 54 on the Town's Pay classification table.

A motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to approve adding a position title of Lead Meter Reader in the Finance Department. The motion carried unanimously.

7. Adoption of an Information and Data Breach Policy

- Jesse Fowler, Assistant Town Manager

The Police Department has been attempting to apply for grants and in doing so they realized there was no Data Breach Policy in place. The policy would direct Town Staff in the procedures following a data breach, and the proper and prohibited uses of our network systems. The policy includes uses of Town data, information, and computer systems. Assistant Manager Fowler said this policy will be added to the Personnel Policy and will be distributed to all staff for review.

A motion was made by Alderwoman Julia Freeman, seconded by Alderman Jon Feichter to adopt the Data Breach Policy as presented. The motion carried unanimously.

8. Adoption of a Whistle Blower Policy

- Jesse Fowler, Assistant town Manager

Assistant Manager Fowler stated that just like the Data Breach policy, the Police Department staff realized that the Town had not adopted a Whistle Blower Policy when applying for grants. This policy will protect Town Employees when they believe they have witnessed fraud, waste, or abuse. The procedures are outlined for reporting and investigating such incidences. Following adoption, the policy will be added to the Personnel Policy and distributed to all staff for review.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Chuck Dickson, to adopt the Town of Waynesville Whistle Blower Policy. The motion carried unanimously.

12. Electronic Office A.V. Deployment Proposal

- Jesse Fowler, Assistant Town Manager

The Board of Alderman's committee on the Board Room Audio Visual Equipment met with Electronic Office and discussed a new proposal concerning support of the new equipment. Assistant Manager Fowler stated that a three-month agreement has been set up that will allow Electronic Office and the Town to benchmark how much support is required at a cost of \$2407.00 and will also allow both parties to determine a price moving forward.

A motion was made by Alderman Anthony Sutton, seconded by Alderman Jon Feichter, to approve the Electronic Office A.V. Deployment Proposal as presented. The motion carried unanimously.

G. COMMUNICATION FROM STAFF

Manager's Report

- Rob Hites, Town Manager

Manager Hites stated that he would be meeting with McGill and Associates to go over the Wastewater Treatment Plant plans to see if additional money could be obtained through a loan or grant.

Town Attorney Report

- Martha Bradley, Town Attorney

Ms. Bradley stated that the proposed contract with Carolina Technologies had been approved and the Town could move forward with the audio/visual equipment in the Board room.

H. COMMUNICATIONS FROM THE MAYOR AND BOARD

Mayor Caldwell asked about the flashing roll out speed limit signs on Legion Drive. Assistant Manager Fowler said they were in place.

I. ADJOURN

With no further business, a motion was made by Alderman Chuck Dickson, seconded by Alderman Anthony Sutton, to adjourn the meeting at 7:17 pm. The motion carried unanimously.

ATTEST:

Gary Caldwell, Mayor

Robert W. Hites, Jr. Town Manager

Eddie Ward, Town Clerk



Application for Special Events Permit

I. General Information

EVENT NAME: Gateway to the Smokies Half Marathon/Mighty Four Miler to Benefit Riley Howell Foundation Fund

EVENT DATE(S): April 2, 2022
 Note: If event is more than three days in duration, and not in the public right-of-way, you will also need a temporary event permit. Contact the Waynesville Police Dept. at 828-456-5363 for more information.

LOCATION: Starts on Main Street at Branner Ave; Finishes on Boundary Street

IF THIS EVENT IS A PARADE OR ROAD RACE: Please provide a full route description and map

SET-UP TIME (START/END): 6:00-8:00 AM

EVENT HOURS: 8:00 AM-12:00 PM

DISMANTLE HOURS (START/END): 11:00 AM-1:00 PM

ESTIMATED ATTENDANCE: 500

BASIS ON WHICH THIS ESTIMATE IS MADE: Previous experience

COMPREHENSIVE GENERAL LIABILITY INSURANCE REQUIRED: \$1,000,000. Please attach proof of insurance (or applicable rider).

II. Applicant and Sponsoring Organization Information

SPONSORING ORGANIZATION NAME: Glory Hound, Inc. dba Glory Hound Events

ARE YOU A NON PROFIT CORPORATION?	No	Yes	If yes, are you	501c(3)	501c(6)	Place of Worship
	X					

APPLICANT NAME: Greg Duff TITLE: President

ADDRESS: PO Box 19256 CITY: Asheville STATE: NC ZIP 28815

PHONE: 828-400-5868 FAX#: _____ EMAIL: greg@gloryhoundevents.com

ON-SITE CONTACT: Same TITLE: _____

ADDRESS: _____

PHONE #: _____ CELL PHONE #: _____ EMAIL: _____

III. Brief Description of Event

Glory Hound Events, in partnership with the Riley Howell Foundation, will produce this event for the second year. We will use the same start/finish and courses as previous years. All profits from the 4-mile event will go to the Riley Howell Foundation. The course designer and past race director, Kevin Fitzgerald, works with our company and will play a major role in the event. The races will start 15 minutes apart and finish near the old armory with the post-race activities in Boundary Street.

IV. Street Closure Request (Attach map of the Street Closure)

List any street(s) (or lanes of streets) requiring temporary street closure as a result of this event. Include street name(s) indicating beginning and endpoints of the closing, day, date and time of closing and reopening:

- 1. Boundary Street from Depot St to Branner Avenue (4/3, 6 AM-1 PM)
- 2. _____
- 3. _____

V. Event Details

YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the event involve the sale or use of alcoholic beverages ? If yes, has the ABC permit been obtained? Yes <input type="checkbox"/> No <input type="checkbox"/> Please provide a graphic of the area where alcoholic beverages will be purchased or consumed (i.e. beer garden layout)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the event involve the sale of food ? _____ If "YES", has the health department been notified? _____ Have you applied for a temporary permit? _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the event involve the sale of non-food items ? If "YES" have you applied for a privilege license? _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will there be musical entertainment at your event? IF "YES" provide the following information: Number of Stages: _____ Number of Band(s): _____ Amplification? <u>Yes</u> _____ Note: If amplification is used, you will be required to perform a pretest for compliance with the noise ordinance.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you plan to use an existing occupied building ? Address _____
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Do you plan to use an existing vacant building ? Address _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will there be any tents or canopies in the proposed event site? Please provide the following information: Approx. Number of Tents: <u>5-10</u> Will any tent exceed 400 sq. feet in area? X <input type="checkbox"/> NO <input type="checkbox"/> YES
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Does the event involve the use of pyrotechnics ? Explain _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will you provide portable toilets for the general public attending your event? IF SO, how many and where will they be located? <u>5-10 at Wells Event Center and finish area</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will you require electrical hookup for the event? Generators? <u>Yes</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will you require access to water for the event? Explain _____
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will admission fees be charged to attend this event? If "YES", provide the amount(s) of all tickets. <u>See Page 4</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will fees be charged to vendors to participate in this event? If "YES", please provide the amount(s).
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Will signs and/or banners be displayed as part of the event? If "YES" have you applied for a sign permit? <u>Not yet</u>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Will inflatable parade balloons be used for the event? Provide details if necessary.

VI. Additional Questions

How will **parking** be accommodated for this event? Primary-Courthouse parking deck; secondary-street parking as available

Notes:

- 1. Parking and buildings involved may be examined for ADA compliance.
- 2. You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

How will **trash** be contained and removed during and after the event? We will utilize a trash/recycling service

Volunteers: Will you require Civilian Police Volunteers for your event? Yes, please

Apply for this permit at least 60 days prior to your special event. (30 days for a neighborhood street closing)

Return to:
Jessie Fowler, Assistant Town Manager
Town of Waynesville
16 S. Main Street, P.O. Box 100, Waynesville, NC 28786
Telephone: (828) 452-2491
Fax No. : (828) 456-2000
Email Address: jfowler@waynesvillenc.gov

VIII. Special Information for Applicants

- * Do not announce, advertise or promote your event until you have an approved and signed permit.
- * You will be required to notify property owners affected by the event at the time a special events permit is issued with a copy of any correspondence provided to the Town for the permit file.
- * **Only chalk may be used on streets – no permanent paint. No permanent alterations to the street will be permitted.**
- * The Town has an ordinance prohibiting the use of tobacco and e-cigarettes in the business districts and all parks of the Town. The Applicant is to communicate this information to all vendors and participants. Permanent signs are in place in these districts and parks.
- * The Town has an ordinance allowing animals at festivals. Any incidents should be reported to the Police Department.
- * The Applicant shall be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing on-duty law enforcement officers, to appropriately police street closures. For festivals, the Applicant shall be additionally responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing city staff, including but not limited to: on-duty law enforcement officers, to provide internal festival security and for hiring and paying necessary emergency medical technicians.
- * The Assistant Town Manager, in consultation with the Waynesville Police Department, shall determine the number of officers needed to appropriately monitor street closures and for internal security, and with the Fire Department to determine the number of emergency medical technicians needed, and the time when such services shall commence and end.

FOR INTERNAL USE ONLY:

Application received:

Application approved:

Application denied:

2022 Entry Fees

Gateway to Smokies Half Marathon

70	12/8/21-12/31/22
80	2/1-3/14
90	3/15 On

Mighty Four Miler

35	12/8/21-12/31/22
40	2/1-3/14
45	3/15 On

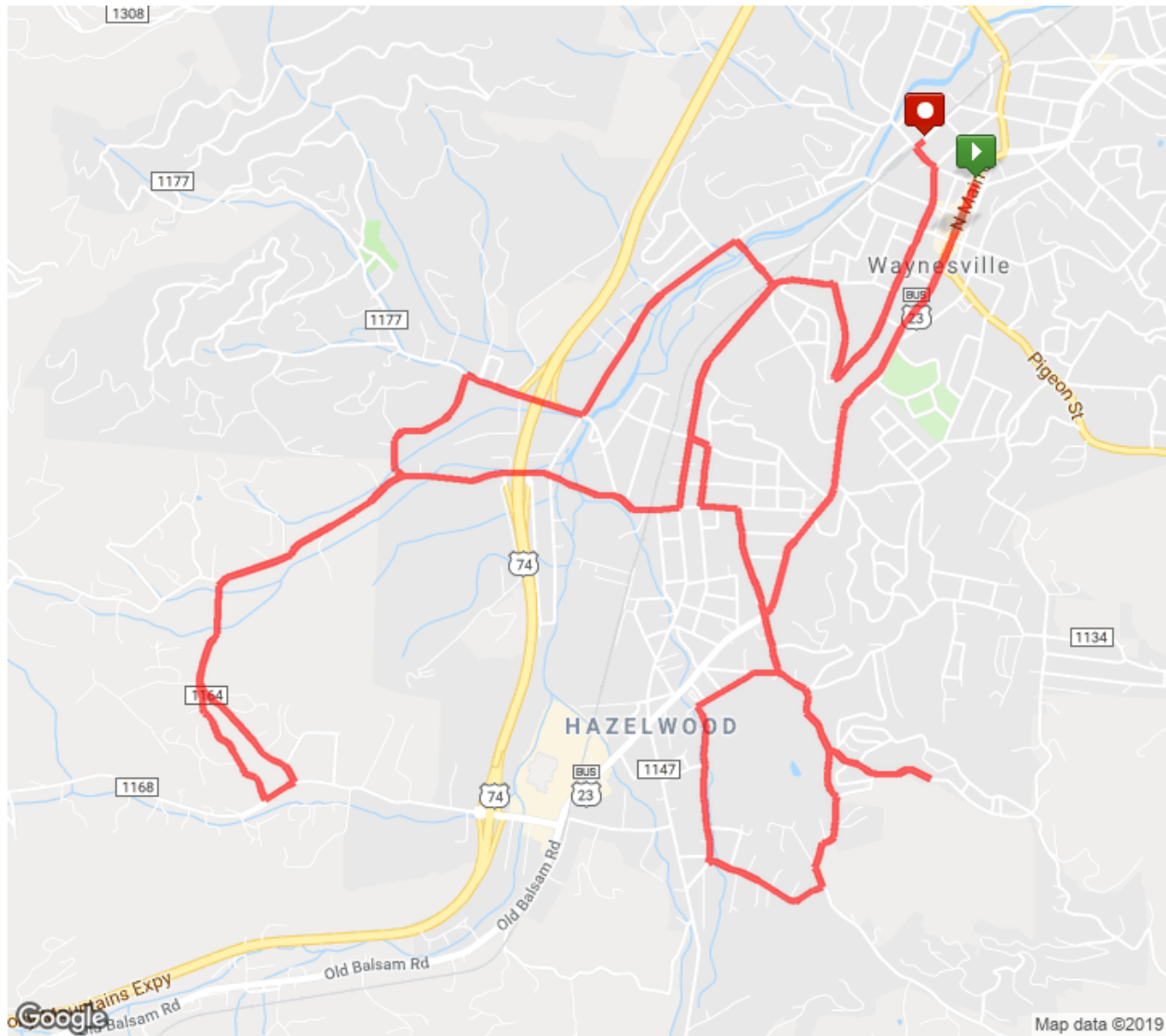
Gateway to the Smokies Half Marathon

Distance: 13.10 mi

Elevation Gain: 800 ft

Elevation Max: 2,964 ft

Notes



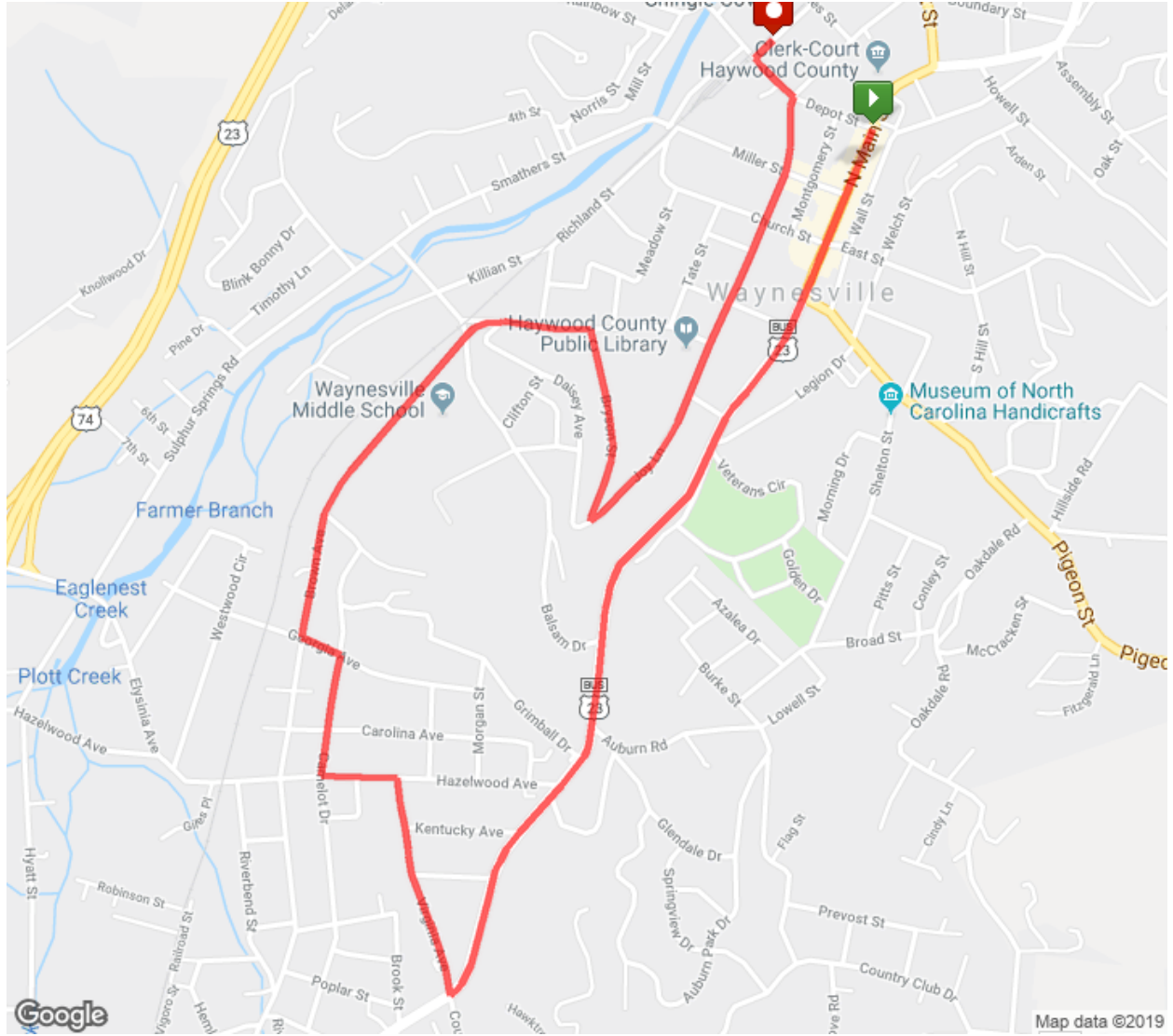
Gateway 4 Miler

Distance: 4.04 mi

Elevation Gain: 232 ft

Elevation Max: 2,856 ft

Notes



GATEWAY TO THE SMOKIES HALF MARATHON AND 4 MILER & TRAFFIC CONTROL and VOLUNTEERS

Loc. #	Location Description	Race	Mile Pt	Time	Direction	Volunteer's Name	Cell Number	Signage
1	Start - Main Street at Depot (Gateway Arch) - Move to #45	Both	0.0	0745-0830	Straight			
	South Main and Church St	Both		0745-0830	Straight			Straight
	South Main and Pigeon St	Both	0.3	0745-0830	Straight			Straight
	South Main and Legion Street	Both		0745-0830	Straight			Straight
	South Main and Hazelwood Ave	Both		0745-0830	Straight			Straight
2	South Main and Country Club/Virginia	13.1	1.5	0745-0910	Left			Left
4	Aid Station #1 and 2 Country Club before Ninevah	13.1	1.7	0745-0845				
5	Country Club and Ninivah	13.1	1.7	0745-0830	Left			Left
6	Country Club and Longview	13.1	1.8	0745-0830	Right			Right
7	Longview and Greenview	13.1	2.0	0755-0830	Left			Left
8	Turn Around on Greenview	13.1	2.3	0755-0835	180 degrees			180 degrees
9	Greenview and Longview	13.1	2.6	0755-0840	Left			Left
10	Longview and Willow	13.1	2.8	0800-0845	Right			Right
11	Willow & Kathy Dr	13.1	2.9	0800-0845	Straight			Straight
12	Willow and Playground	13.1	3.0	0800-0845	Left			Left
13	Willow and Camp Branch	13.1	3.1	0800-0850	Right			Right
14	Camp Branch and Browning	13.1	3.4	0800-0855	Right			Right
15	Browning and Chelsea	13.1	3.9	0805-0900	Right			Right
16	Chelsea and Ninevah	13.1	4.1	0805-0900	Right			Right
17	Country Club and South Main (cross S. Main to Virginia)	13.1	4.4	0805-0910	Straight			Straight
18	Virginia and Hazelwood	13.1 and 4	4.7/1.8	0810-0910	Left			Left
19	Hazelwood and Camelot	13.1 and 4	4.8/1.9	0810-0910	Right			Right
20	Camelot and Georgia	13.1 and 4	5.0/2.1	0810-0915	Left			Left
21	Georgia and Brown	13.1 and 4	5.1/2.2	0810-0915	Right			Right
22	Aid Stations #3 & 5 Brown Ave at Waynesville Middle School	13.1 and 4	5.15/2.25	0745-0930				
23	Brown and Boyd	13.1	5.6	0810-0925	Left			Left
24	Boyd and Sulphur Springs	13.1	5.8	0810-0925	Left			Left
25	Sulphur Springs and Eagles Nest	13.1	6.5	0815-0940	Right			Right
	Eagles Nest and US 19/23 West Off Ramp	13.1	6.7	0815-0940	Straight			Straight
26	Eagles Nest and Will Hyatt	13.1	6.8	0820-0945	Left			Left
27	Will Hyatt and Plott Creek	13.1	7.5	0820-0955	Right			Right
28	Plott Creek and Green Valley	13.1	7.9	0825-1000	Left			Left
29	Green Valley and Log Cabin	13.1	8.2	0825-1010	Straight			Straight/Runners Move to Left
30	Log Cabin and Hyatt Creek (runners stay left to Green Valley)	13.1	8.3	0825-1010	Left			Left
31	Hyatt Creek and Green Valley	13.1	8.7	0825-1015	Left			Left
32	Aid Station #4 Jct of Hyatt Creek and Green Valley		8.7	0810-1030				
33	Green Valley and Log Cabin	13.1	8.8	0825-1015	Right			Right
34	Green Valley and Plott Creek	13.1	9.2	0830-1020	Right			Right
35	Plott Creek and Will Hyatt	13.1	10.2	0835-1040	Straight			Straight
36	Plott Creek and 74 East Off Ramp to Hazelwood	13.1	10.5	0835-1040	Straight			Straight
37	Hazelwood and Elysinia	13.1	10.8	0835-1045	Stay Right			Stay Right
38	Hazelwood and Brown	13.1	11.0	0835-1045	Left			Left
39	Brown and Boyd	13.1 and 4	11.8/2.8	0815-1100	Right			Right
40	Boyd and Bryson	13.1 and 4	12.0/2.9	0815-1100	Right			Right
41	Bryson and Joy	13.1 and 4	12.3/3.2	0815-1110	Left			Left

42	Joy Ln and South Haywood	13.1 and 4	12.6/3.4	0815-1110	Straight			Straight
43	S Haywood and N Haywood at Miller St	13.1 and 4	12.9/3.6	0820-1115	Straight			Straight
	N. Haywood and Church Street	13.1 and 4		0820-1115	Straight			Straight
44	N. Haywood and Depot	13.1 and 4	13.0/3.9	0820-1115	Left			Left
45	Depot and Boundary - Move from #1	13.1 and 4	13.1/4.0	0820-1115	Right			Right
46	Finish on Boundary at Armory (2 people)	13.1 and 4	13.12/4.02	0800-1115				

AID STATIONS

NOTE: YELLOW SHADING INDICATES INTERSECTIONS WHERE THE ROUTE CHANGES DIRECTION.

ORANGE SHADING INDICATES PUBLIC SAFETY OFFICER AT INTERSECTION

PURPLE SHADING INDICATES COURSE CHANGE OF DIRECTION AND PUBLIC SAFETY OFFICER AT INTERSECTION



Application for Special Events Permit

I. General Information

EVENT NAME: The Whole Bloomin' Thing Festival

EVENT DATE(S): May 7, 2022

Note: If event is more than three days in duration, and not in the public right-of-way, you will also need a temporary event permit. Contact the Waynesville Police Dept. at 828-456-5363 for more information.

LOCATION: Commerce and Depot Street/Frog Level

IF THIS EVENT IS A PARADE OR ROAD RACE: Please provide a full route description and map

SET-UP TIME (START/END): 5:30 a.m. to 5:00 p.m.

EVENT HOURS: 9:00 a.m. to 4:00 p.m.

DISMANTLE HOURS (START/END): 4:00 p.m. to 5:00 p.m.

ESTIMATED ATTENDANCE: 2k

BASIS ON WHICH THIS ESTIMATE IS MADE: Based on previous Festival surveys

COMPREHENSIVE GENERAL LIABILITY INSURANCE REQUIRED: \$1,000,000. Please attach proof of insurance (or applicable rider).

II. Applicant and Sponsoring Organization Information

SPONSORING ORGANIZATION NAME: Historic Frog Level Merchant's Association

ARE YOU A NON PROFIT CORPORATION? No Yes X If yes, are you 501c(3) X 501c(6) Place of Worship

APPLICANT NAME: Julia Bonomo TITLE: Festival Coordinator

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: 82847668 FAX#: _____ EMAIL: jpbonomoFLB@outlook.com

ON-SITE CONTACT: Julia Bonomo TITLE: Festival Coordinator

ADDRESS: _____

PHONE #: _____ CELL PHONE #: 82847668 EMAIL: jpbonomoFLB@outlook.com

III. Brief Description of Event

Festival vendors are local and regional artisans and growers. Annuals, perennials, shrubs and trees are a large part of what is sold.

IV. Street Closure Request (Attach map of the Street Closure)

List any street(s) (or lanes of streets) requiring temporary street closure as a result of this event.
 Include street name(s) indicating beginning and endpoints of the closing, day, date and time of closing and reopening:

1. Commerce Street Warehouse beside Panacea to the red light on Depot St.

2. Depot Street, and of Trader parking lot to railroad track.

3.

V. Event Details

YES

NO

Does the event involve the sale or use of alcoholic beverages?
 If yes, has the ABC permit been obtained? Yes No Please provide a graphic of the area where alcoholic beverages will be purchased or consumed (i.e. beer garden layout)

Does the event involve the sale of food? _____
 If "YES", has the health department been notified? _____ Have you applied for a temporary permit? _____

Will there be musical entertainment at your event? IF "YES" provide the following information:
 Number of Stages: _____ Number of Band(s): _____ Amplification? _____

Note: If amplification is used, you will be required to perform a pretest for compliance with the noise ordinance.
 Do you plan to use an existing occupied building? Address _____

Do you plan to use an existing vacant building? Address _____

Will there be any tents or canopies in the proposed event site? Please provide the following information:

60+

Approx. Number of Tents: _____ Will any tent exceed 400 sq. feet in area? NO YES

Does the event involve the use of pyrotechnics? Explain _____

Will you provide portable toilets for the general public attending your event? IF SO, how many and where will they be located? Hand washing station, handicap porta john and single porta john located beside Open Door alley. _____

Will you require electrical hookup for the event? Generators? _____

Will you require access to water for the event? Explain _____

Will admission fees be charged to attend this event? If "YES", provide the amount(s) of all tickets. _____

Will fees be charged to vendors to participate in this event? If "YES", please provide the amount(s). _____

\$75.00 per vendor tent

Will signs and/or banners be displayed as part of the event? If "YES" have you applied for a sign permit? _____

- Will **inflatable parade balloons** be used for the event? Provide details if necessary.

VI. Additional Questions

How will **parking** be accommodated for this event?

Haywood Builders, Armory, Parking Deck area behind Town and upper part of Depot Street. Spaces are already allotted for Handicap Parking.

Notes:

1. Parking and buildings involved may be examined for ADA compliance.

2. You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

How will **trash** be contained and removed during and after the event?

Town delivers a dumpster, placed in Alley beside Open Door. We will instruct vendors and keep trash emptied in Dumpster. Town picks up Dumpster after Festival has ended.

Volunteers: Will you require Civilian Police Volunteers for your event? No

Apply for this permit at least 60 days prior to your special event. (30 days for a neighborhood street closing)

Return to:

Jesse Fowler, Assistant Town Manager
Town of Waynesville
16 S. Main Street, P.O. Box 100, Waynesville, NC 28786
Telephone: (828) 452-2491
Fax No.: (828) 456-2000
Email Address: jfowler@waynesvillenc.gov

VIII. Special Information for Applicants

- * Do not announce, advertise or promote your event until you have an approved and signed permit.
- * You will be required to notify property owners affected by the event at the time a special events permit is issued with a copy of any correspondence provided to the Town for the permit file.
- * **Only chalk may be used on streets – no permanent paint. No permanent alterations to the street will be permitted.**
- * The Town has an ordinance prohibiting the use of tobacco and e-cigarettes in the business districts and all parks of the Town. The Applicant is to communicate this information to all vendors and participants. Permanent signs are in place in these districts and parks.
- * The Town has an ordinance allowing animals at festivals. Any incidents should be reported to the Police Department.
- * The Applicant shall be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing on-duty law enforcement officers, to appropriately police street closures. For festivals, the Applicant shall be additionally responsible for hiring and paying off-duty law enforcement officers, or reimbursing the Town for the costs of providing city staff, including but not limited to: on-duty law enforcement officers, to provide internal festival security and for hiring and paying necessary emergency medical technicians.
- * The Assistant Town Manager, in consultation with the Waynesville Police Department, shall determine the number of officers needed to appropriately monitor street closures and for internal security, and with the Fire Department to determine the number of emergency medical technicians needed, and the time when such services shall commence and end.

FOR INTERNAL USE ONLY:

Application received

Application approved

Application denied

Auto-Owners Ins. Co.

Issued 11-16-2021

AGENCY STANBERRY INSURANCE AGENCY INC
15-0010-00 MKT TERR 059

Company POLICY NUMBER 032315-35017443-21
Bill 35-23-NC-0212

INSURED HISTORIC FROG LEVEL MERCHANTS

Term 12-31-2021 to 12-31-2022

55040 (11-87)

COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations Aggregate	\$2,000,000
Personal And Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Premises Rented to You (Fire Damage)	\$50,000 Any One Premises
Medical Payments	\$5,000 Any One Person

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55885.

AUDIT TYPE: Annual Audit

Forms that apply to this coverage:

55405 (07-08)	59350 (01-15)	CG2101 (11-05)	IL0269 (10-04)	IL0017 (11-05)
55146 (04-04)	IL0021 (07-03)	CG2106 (05-14)	CS2003 (11-05)	CS0001 (04-13)
55513 (05-17)	CG2109 (06-15)	55029 (05-17)	CG2105 (03-05)	CG2112 (09-09)
CG2147 (12-07)	55025 (05-17)	55125 (12-15)	59350 (11-20)	

LOCATION 0002 - BUILDING 0001

Location: 55 Commerce St, Waynesville, NC 28788-5738

Territory: 005

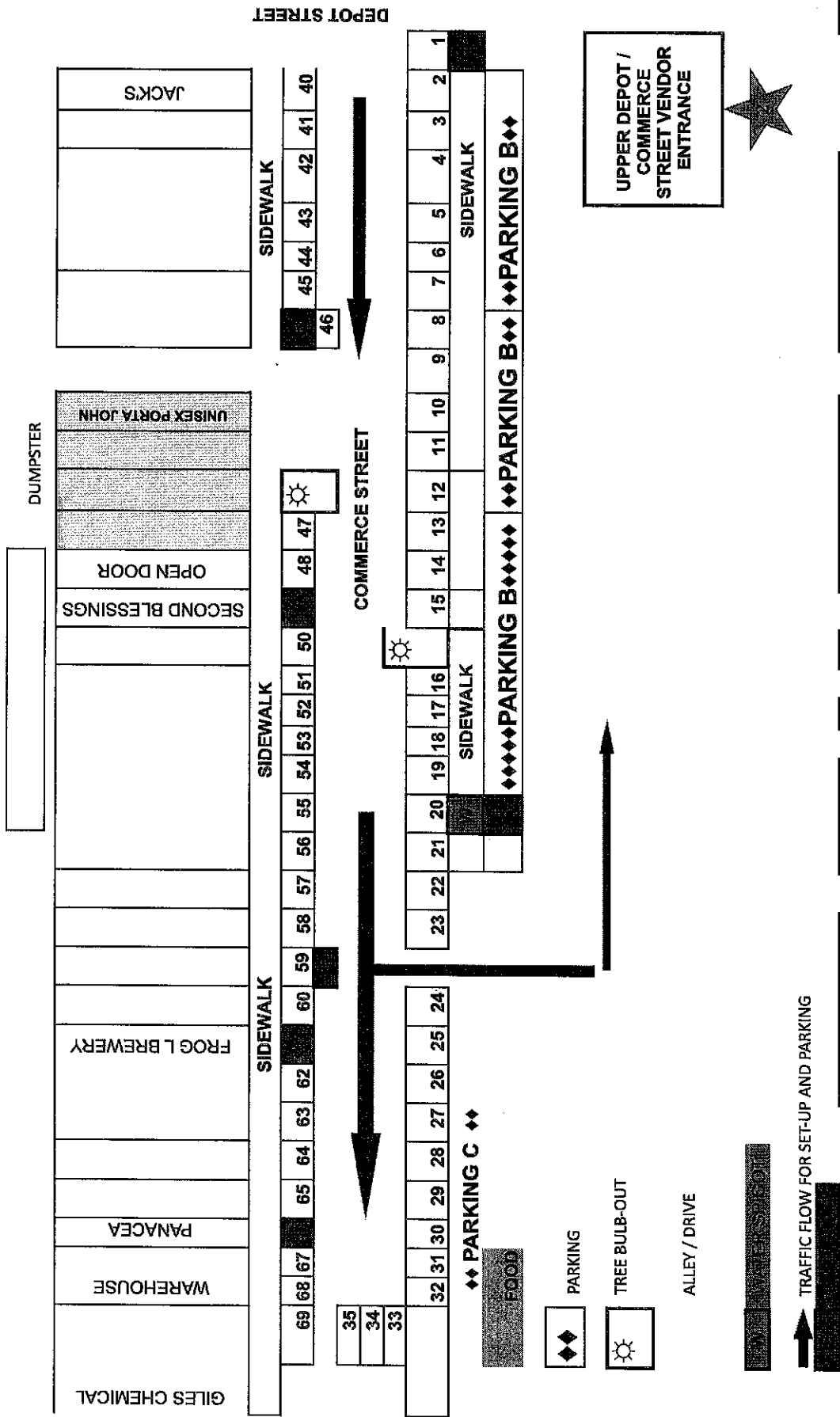
County: Haywood

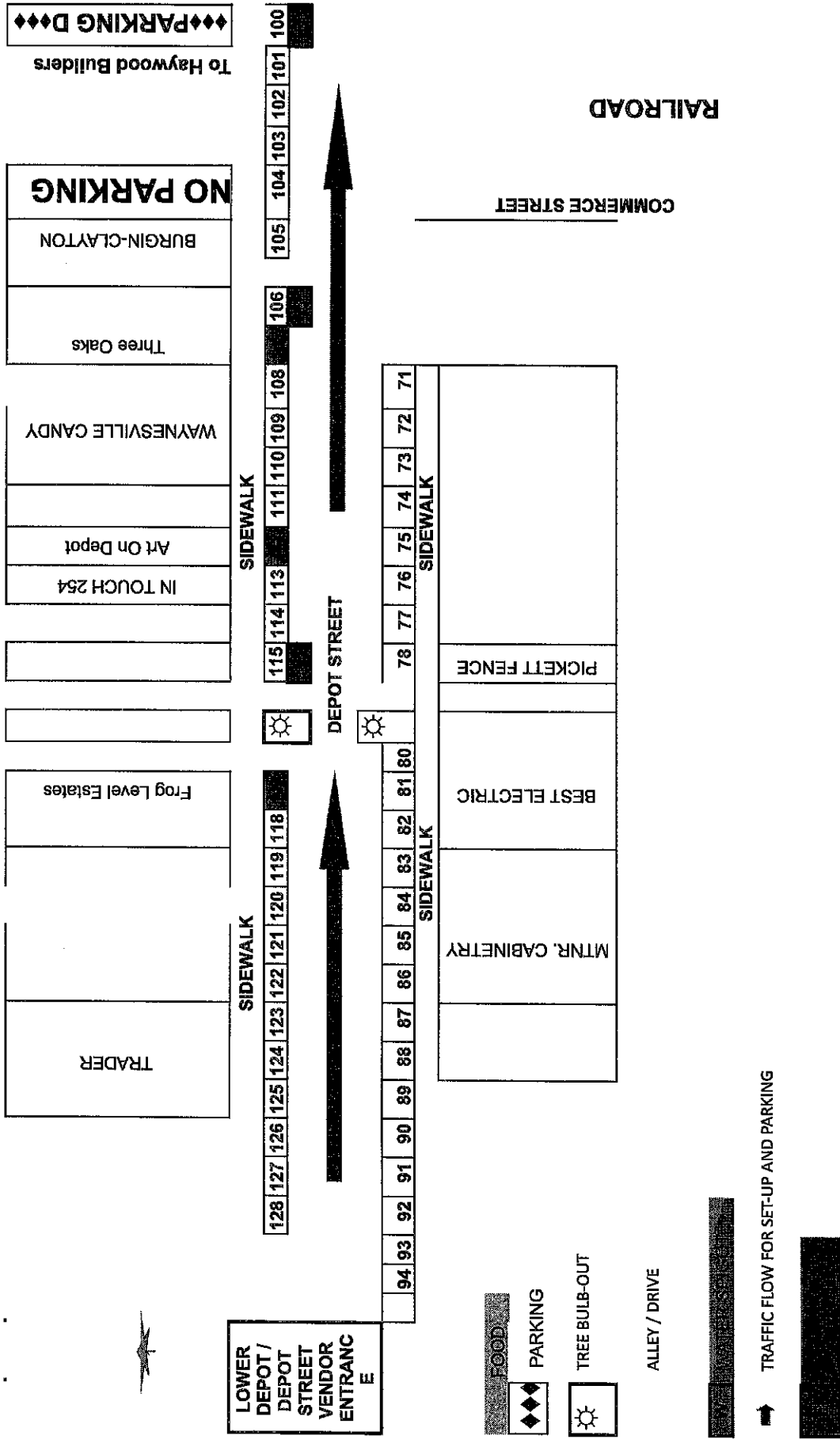
CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Clubs - Civic, Service Or Social - No Buildings Or Premises Owned Or Leased Except For Office Purposes (Not-For Profit)	41670		Members	Each 1	
		Prem/Op	12	1.380	\$17.00
		Prod/Camp Op	12	.114	\$1.00
Exhibitions - Outside - No Stadiums Or Grandstands	43424		Gross Sales	Each 1000	
		Prem/Op	55	103.037	\$1.00
		Prod/Camp Op	55	1.040	\$1.00

COMMERCIAL GENERAL LIABILITY COVERAGE - LOCATION 0002 SUMMARY

TERROURISM - CERTIFIED ACTS (SEE FORM: 59350, 55405, 59350)	PREMIUM
LOCATION 0002	INCLUDED
	\$20.00

000000FESTIVAL MAP: 13Th Annual "Whole Bloomin' Thing" Spring Festival





LOWER
DEPOT /
DEPOT
STREET
VENDOR
ENTRANC
E

FOOD

PARKING

TREE BULB-OUT

ALLEY / DRIVE

TRAFFIC FLOW FOR SET-UP AND PARKING

◆◆◆PARKING D◆◆◆
To Haywood Builders

NO PARKING

BURGIN-CLAYTON

Three Oaks

WAYNESVILLE CANDY

Art On Depot

IN TOUCH 254

Frog Level Estates

TRADER

SIDEWALK

SIDEWALK

DEPOT STREET

SIDEWALK

SIDEWALK

PICKETT FENCE

BEST ELECTRIC

MTNR. CABINETRY

COMMERCE STREET

RAILROAD

128 | 127 | 126 | 125 | 124 | 123 | 122 | 121 | 120 | 119 | 118 | 115 | 114 | 113 | 111 | 110 | 109 | 108 | 106 | 105 | 104 | 103 | 102 | 101 | 100

94 | 93 | 92 | 91 | 90 | 89 | 88 | 87 | 86 | 85 | 84 | 83 | 82 | 81 | 80 | 78 | 77 | 76 | 75 | 74 | 73 | 72 | 71

MAP IS NOT TO SCALE

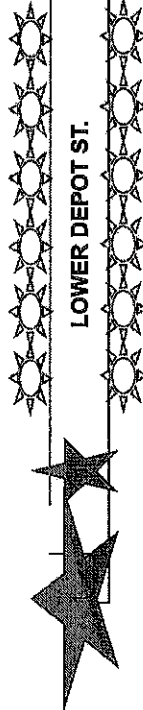
Directions: From Highway 23/74, take Exit 102 to Russ Avenue. For Depot Street vendors, turn right at the second stoplight - in front of Burger King - onto Dellwood Road. Follow Dellwood as it curves left onto Depot Street. For Commerce Street vendors, from Russ Avenue, turn right at the 5th stoplight onto Branner Avenue. Take your second right onto Depot Street.

EXIT 102

RUSS AVE.

BRANNER AVE.

MAIN ST.



LOWER DEPOT ST.

UPPER DEPOT ST.

COMMERCE ST.

BRANNER AVE.

ST. VENDOR ENTRANCE

ERCE ST. VENDOR ENTRANCE

MAIN ST.



Town of Waynesville Proclamation

2022 Developmental Disability Awareness Month

WHEREAS: A Developmental Disability is diverse group of chronic conditions that are due to mental or physical impairments that arise before adulthood:

WHEREAS: The condition is likely to continue indefinitely and limits the individual in three or more of the following areas: Self-care, Receptive and expressive language, Learning, Mobility, Self-direction, Capacity for independent living, and Economic self-sufficiency.

WHEREAS: The condition creates the individual's need for a combination of special, interdisciplinary services, individualized/person-centered supports, and other forms of long-term assistance that are individually planned and coordinated.

WHEREAS: The disability experience is a natural part of life and is valued as a part of our rich diversity.

WHEREAS: Disability is a social construct. The "problem" is not the medical condition that resides within the individual, but the "problem" is that society does not create the welcoming, supporting, and inclusive environments, policies and/or systems for all, to promote equality and acceptance in all areas of life, including school, places of employment, and in our communities.

WHEREAS: The most effective way to increase awareness is through everyone's openness to learn and acknowledge that there are systemic barriers that reduce the likelihood of those with disabilities enjoying equitable experiences and living independent, productive lives within their communities.

WHEREAS: Policies must be developed, attitudes shaped, and equitable experiences be offered to all individuals including those with developmental disabilities.

WHEREAS: Citizens should do all in their power to:

- Recognize the value of the disability experience in our lives and the valued role it has in our rich diversity.
- Recognize the barriers presented to those with disabilities across all aspects of their lives.
- Create ways to include everyone; especially those with developmental disabilities, to be fully included in all aspects of life.
- Understand the losses (financial, spiritual, human rights, contributions to community, and otherwise) when our communities segregate and create barriers for those with disabilities
- Demand policymakers no longer invest in segregation and create inclusive, equitable policies and systems for all.

And,

NOW THEREFORE BE IT RESOLVED, I, Mayor J. Gary Caldwell, do hereby proclaim March 2022 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Waynesville to be affixed,

This the 12th day of May 2020.

TOWN OF WAYNESVILLE

J. Gary Caldwell, Mayor

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2022**

SUBJECT: The Chief's Award granted to Lt. Christopher Chandler and The Life Saving Award granted to Det. Samuel Holland.

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Police
Contact: Chief David Adams
Presenter: Chief David Adams

BRIEF SUMMARY: Monday January 24, 2022, around 12:20 pm, Lt. Chandler and Det. Holland displayed courage and exercised great restraint, while dealing with a female, who was intent on stabbing Lt. Chandler along Russ Avenue. Their extraordinary efforts saved her life and prevented Lt. Chandler from being seriously injured. They are a shining example of the fine officers, who protect and serve the citizens of Waynesville.

MOTION FOR CONSIDERATION:

FUNDING SOURCE/IMPACT:

ATTACHMENTS:

MANAGER'S COMMENTS AND RECOMMENDATIONS:



Waynesville Fire Department

2021

Annual Report



Message from the Chief



It is my honor to present the 2021 Waynesville Fire Department Annual Report to Mayor Caldwell, esteemed members of Council, Town Management, and the citizens of Waynesville.

The men and women of this department proudly serve the citizens and visitors of Waynesville with “**Honor, Compassion, Courage, and Commitment.**” We are dedicated to improving our existing service, and it is always our goal to provide exceptional customer service.

2021 was an exciting and historic year, in spite of the on-going pandemic. With the help of the Board of Aldermen, Town Staff, and the citizens of Waynesville, we were able to create the first career Fire Marshal for Waynesville Fire Department.

The department was also able to add 8 part-time positions to serve during the peak time of the day to augment career members. This peak time occurs during the day, when most of our volunteer members are at their primary employment. The Department, again with the help of the BOA, Staff, and citizens, was able to purchase property on Hazelwood Avenue to build a replacement station for the Hazelwood area and the west side of Town. The upcoming growth within the Town means the Fire Department must plan for this growth. This planning is underway and will ensure that the citizens and visitors of Waynesville are taken care of in the safest and most efficient way.

Respectfully,

Fire Chief

Department Values

Mission Statement

*“The Waynesville Fire Department members recognize that the citizens of the Waynesville Fire District are the reason for our presence and will protect them with **“Honor, Compassion, Courage, and Commitment”**.”*

Vision Statement

The primary mission of the Waynesville Fire Department is to protect and enhance the high quality of life for the citizens and visitors of the Town of Waynesville from the adverse effects of natural and man-made emergencies.

Member Expectations

1. Maintain and promote a winning attitude.
2. Practice the Golden Rule.
3. Be a team player.
4. Seek excellence.
5. Do that which is right.
6. Stay focused.
7. Participate.
8. Capitalize on adversity.

2021 Highlights

-Created Town Fire Marshal Position

-Added Two Daily Part-Time Shifts for Peak Time Coverage

-Purchased Land for New Station 2

-Switched All Responding, Reporting, and Scheduling Software to First Due Size Up

-Assisted Cruso, Bethel, and Canton Areas During and After Hurricane/Tropical Storm Fred

Protecting Our Town

| **16**

**Volunteers
(Paid-on-call)**

| **13**

Part-Time Staff

| **12**

Shift Engineers

| **4**

Shift Captains

| **2**

Chief Officers

| **1**

Fire Marshal



General Information



14,000
Citizens Protected

3,500

Citizens Per On-Duty
Firefighter



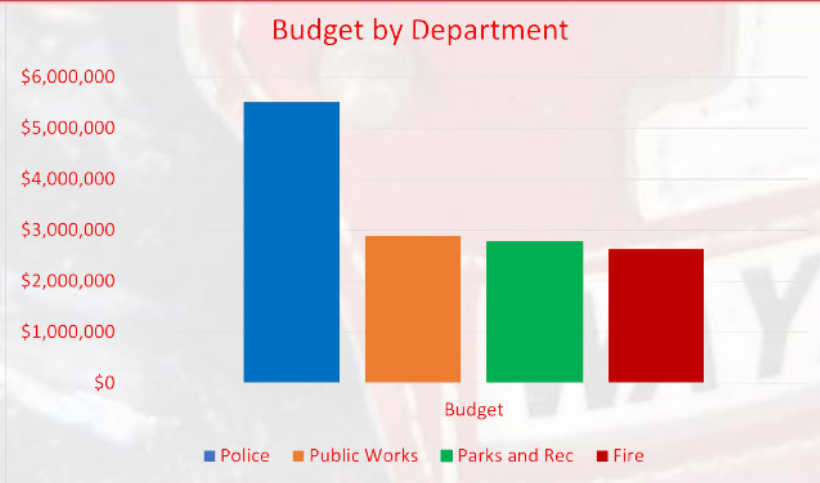
25
Square Miles
Protected

19.6

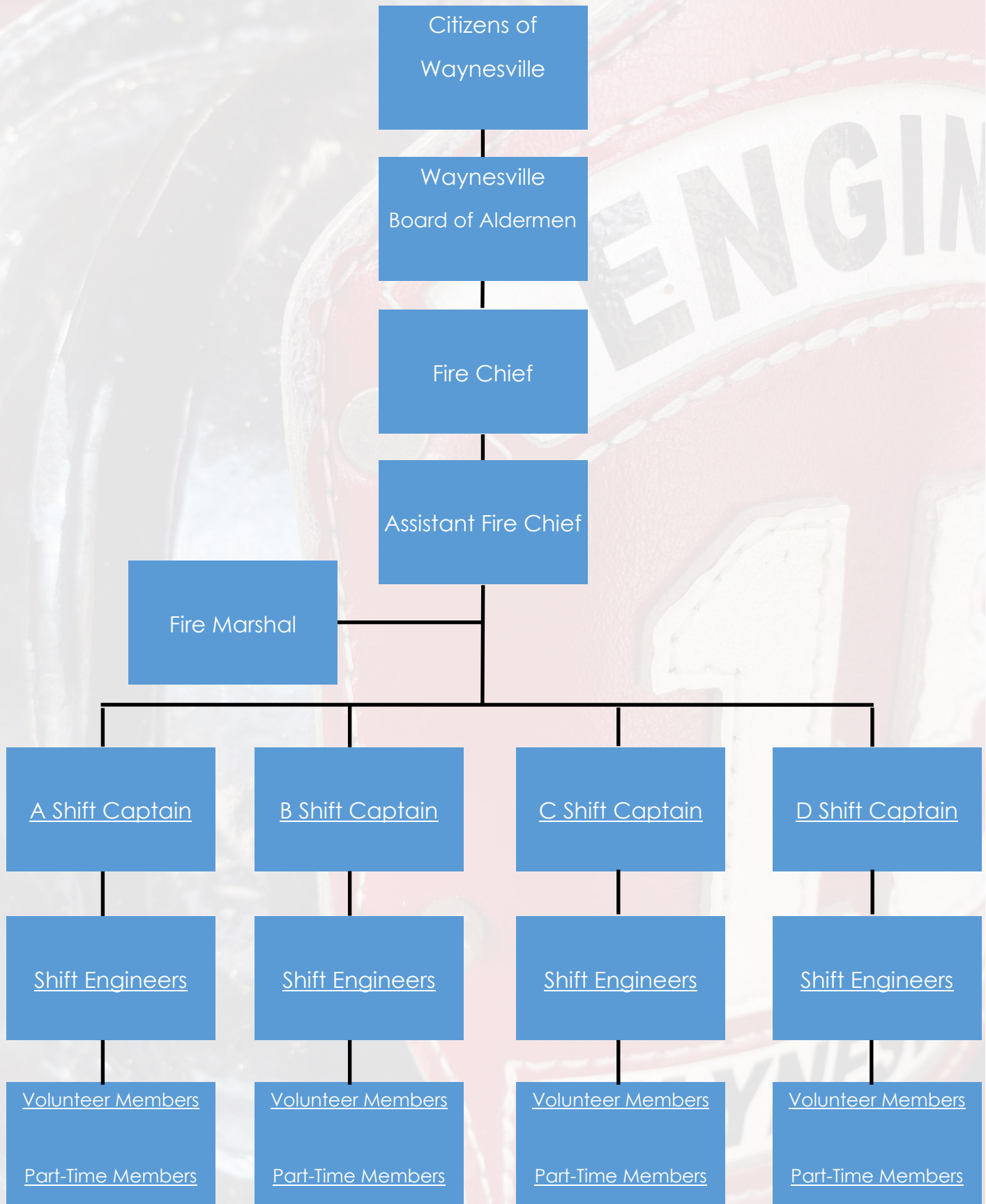
Average Age of
Apparatus



Budget by Department



WFD Organizational Chart

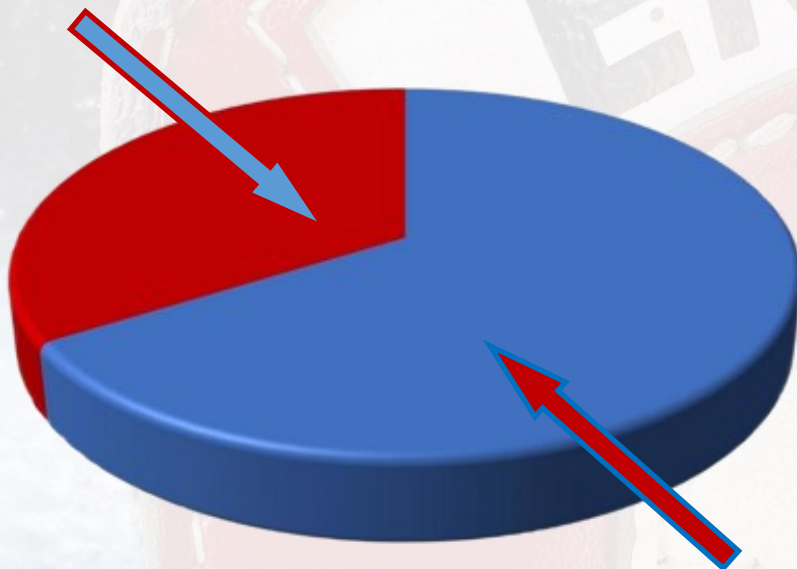


Response Breakdown

WFD responded to **2762** calls in 2021

(Up from **2419** in 2020 but still below Pre-Covid numbers)

34% Fire/Service Calls



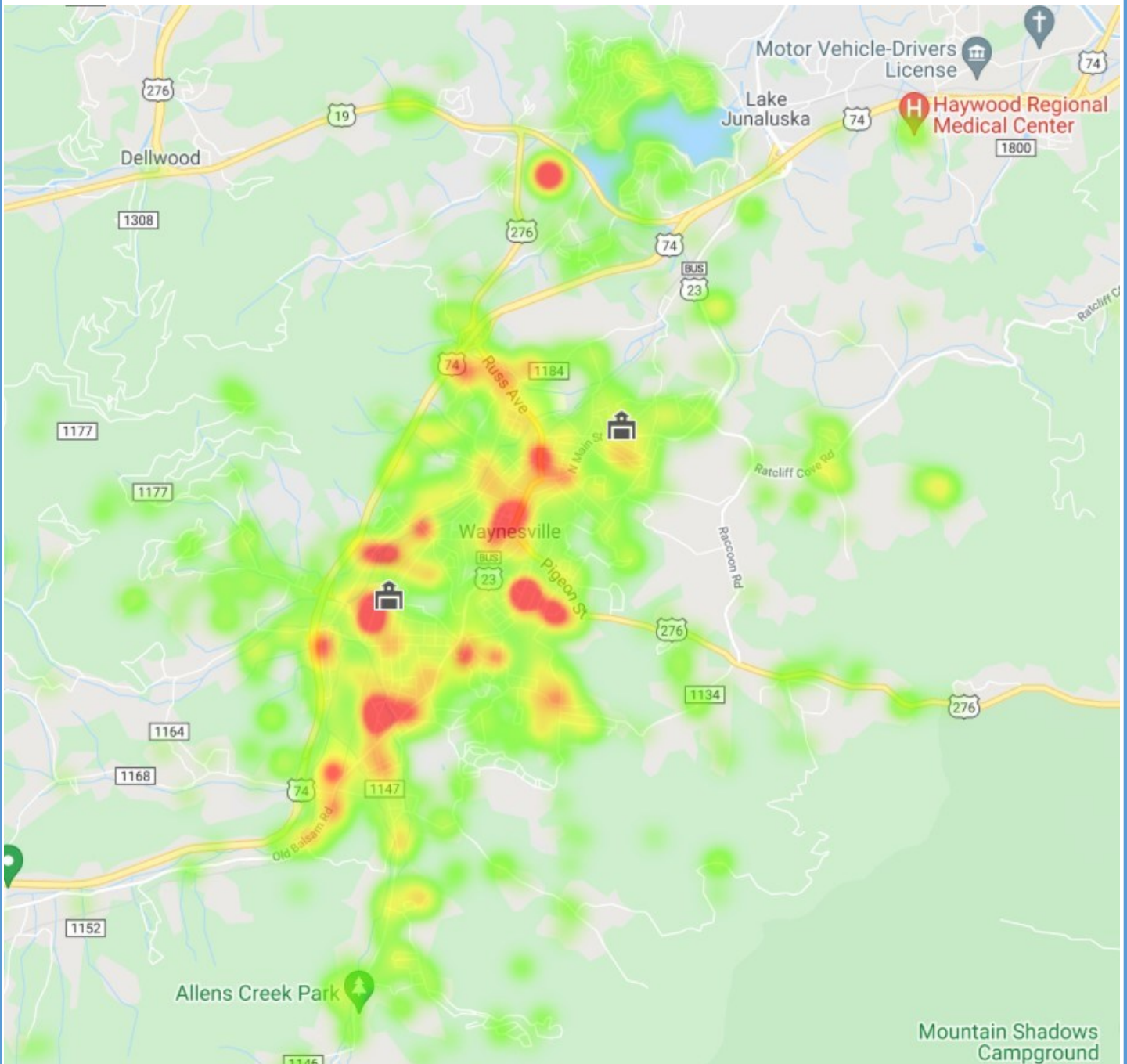
66% Medical/Rescue Calls

Waynesville suffered **\$154,000** in recorded fire loss, however showed over **\$8.4 million** of property saved!!

Percentage Saved **98.2 %**

Property Lost **1.8%**

Geographic Breakdown of Responses (Heat Map)



Call overlap in 2021 was 30.25%!

Increased from 28.84% in 2020

**(Call overlap is when simultaneous calls occur. Additional stations/
units recommended for anything over 10%)**

Promotions



From left;

- Cody Parton was promoted from Engineer to D Shift Captain
- Jonathan Brooks was hired from part-time Engineer to full-time Engineer
- Darrell Calhoun was promoted from D Shift Captain to the Town's first-ever career Fire Marshal

WFD is lucky to have them all!

New Faces



Waynesville Fire Department was lucky enough to add some new paid-on-call (volunteer) members in 2021. We continue to actively recruit diverse members. Pictured above are Firefighter Christina Cable and Firefighter Harrison Smith. Not pictured are Edgar DeJesus, Julie Minervini, and Jonathan Martin.

Volunteer Members

Matt Jones

Lieutenant

Willie Hickman

Lieutenant

Butch Franklin

Safety Officer

Leonard Davis

Safety Officer

Terry Trantham

Traffic Officer

Mike Lancaster

Traffic Officer

Cecil Brown

Firefighter

Chad Brown

Firefighter

Luis Delgado

Firefighter

Rory Phipps

Firefighter

Phillip Messer

Firefighter

Tina Mehaffey

Firefighter

Christina Cable

Firefighter

Edgar DeJesus

Firefighter

Terry Crumpler

Firefighter

Jonathan Martin

Firefighter

Zack Davis

Firefighter

Julie Minervini

Firefighter

Harrison Smith

Firefighter

New Faces



Waynesville Fire Department added 8 new part-timers to supplement career and volunteer staff during peak hours. This peak time is 9am to 9pm, seven days a week. Pictured above are Firefighter Hank Baker and Firefighter Silas Cooper. Not pictured are Ricky Mehaffey III, Ronald Miller, Zach Reece, Aaron Willis, Jessica Willis, and Dylan Williams.

Part-Time Members

Greg Shuping
Senior Lieutenant

Dee Massey
Captain-Retired

Ben Buchanan
Engineer

Ian Hill
Engineer

Hank Baker
Firefighter

Silas Cooper
Firefighter

Ricky Mehaffey III
Firefighter

Ronald Miller
Firefighter

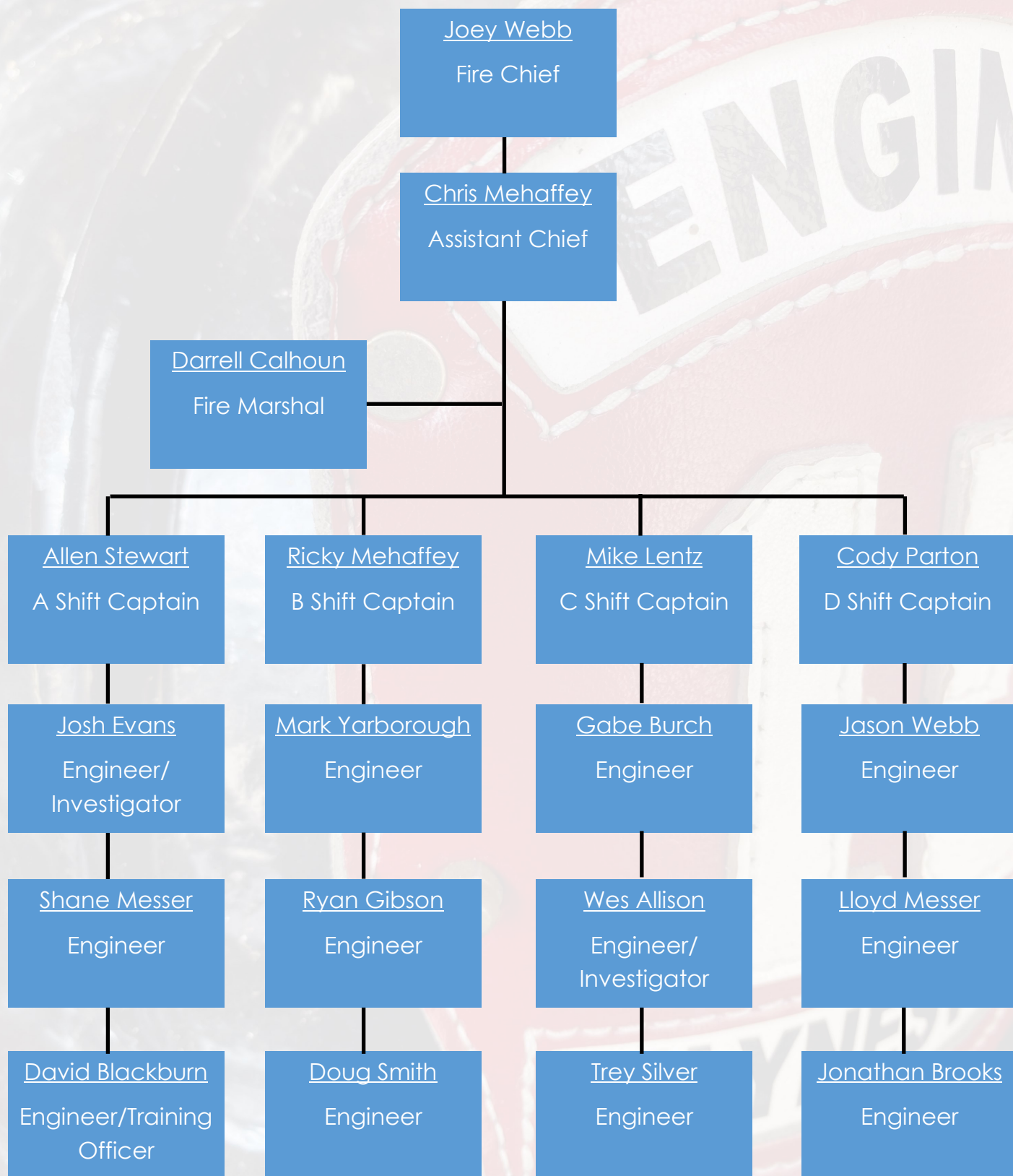
Zach Reece
Firefighter

Aaron Willis
Firefighter

Jessica Willis
Firefighter

Dylan Williams
Firefighter

Career Members



Training



Training

Waynesville Fire Department made great strides in 2021 in improving the quality and quantity of training available to all members. The training plan was designed to meet or exceed NC Department of Insurance training requirements, provide maximum points for our Insurance Service Organization (ISO) ratings, but mostly to provide targeted training for the hazards in the Waynesville Fire Department response areas.

Engineer David Blackburn was appointed Training Officer and immediately made improvements to the Department plan. Highlights of this plan include:

- **192** hours of Fire training
- **12** hours of Driver/Operator training
- **18** hours of Fire/Rescue training at the HCC Training Facility
- **6** hours of Hazardous Materials training
- **24** hours of Medical training
- **14** hours of Specialty Rescue training

Fire Prevention

2021 was a monumental year for fire prevention. Waynesville Fire Department added the Town's first ever career Fire Marshal, Darrell Calhoun, who worked closely with the Town's inspectors to conduct plan reviews and fire inspections.

18

Fire/Life Safety
Education Events

1400

People Educated

34

Car Seats Installed or
Inspected

36

Given Fire Extinguisher
Training

36

Daycare/School/Group
Home Inspections

34

Smoke Alarms
Installed or Inspected



Contact Us



Station 1

1022 North Main Street

Waynesville, NC 28786

Phone (Non-Emergency) 828-456-6151



Station 2

280 Georgia Avenue

Waynesville, NC 28786

Phone (Non-Emergency) 828-456-8648

Town FD Website

[www.waynesvillenc.gov/
departments/fire](http://www.waynesvillenc.gov/departments/fire)



Scan Me

Instagram



WAYNESVILLE_NC_FIRE_DEPARTMI

Facebook



Scan Me

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2022**

SUBJECT: No Parking Signs

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Public Services
Contact: Jeff Stines
Presenter: Jeff Stines

BRIEF SUMMARY: Public Services and Development Services have received several complaints from concerned citizens regarding on-street parking on Hyatt Street, Rock Street and Overbrook Street.

MOTION FOR CONSIDERATION: To approve the installation of “No On-Street Parking” signs on the streets mentioned above.

FUNDING SOURCE/IMPACT: Streets and Sanitation Materials and Supplies.

ATTACHMENTS: N/A

MANAGER’S COMMENTS AND RECOMMENDATIONS:

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2022**

SUBJECT: Haywood Waterways Donation Towards “The Plunge Benefitting the Kids”

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Presenter: Jesse Fowler, Assistant Town Manager

BRIEF SUMMARY:

Haywood Waterways Association is hosting their annual Plunge Benefitting the Kids this month on February 12 and they have asked that the Board of Alderman donate \$500 dollars towards the event. The Board of Aldermen has donated in support of “The Plunge” in recent years. All money raised for this event goes to support Haywood Waterways Kids in the Creek program which is an educational program serving roughly 500 of kids every year. This program teaches kids about the importance of water and clean water in Haywood County.

MOTION FOR CONSIDERATION:

FUNDING SOURCE/IMPACT: \$500 from Special Appropriations: Donations and Contributions 105300-536910


Misty Hagood, Finance Director


Date

ATTACHMENTS:

MANAGER’S COMMENTS AND RECOMMENDATIONS:

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2021**

SUBJECT: Capital Project: Obama-King Park Grading and Site Preparation

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Presenter: Jesse Fowler, Assistant Town Manager

BRIEF SUMMARY:

Staff has received a conceptual site plan to grade the eastern section of Obama-King Park in order to open the park up with more green space and prepare the site for a public restroom. A preliminary cost estimate has been provided at \$117,188 for this to be completed privately. The Public Services Department has reviewed this preliminary estimate and found that they are capable of performing all of the work required which will lower the price of this project to approximately \$60,000. The Public Services Department's budget has the funding to perform this project.

This project will include grading a large portion of the property in order to open up extra green space and the construction of a retaining wall in preparation for the construction of a public restroom. Staff will return to the Board with designs for a public restroom at a later date. Construction of the restroom will require a formal bidding process based in part on the designs used for the restrooms located at Vance Street Park or the restrooms in the public parking lot located along Miller Street.

MOTION FOR CONSIDERATION:

Motion to begin site grading and construction of a retaining wall at Obama-King Park.

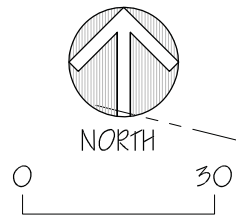
FUNDING SOURCE/IMPACT: Approximately \$60,000 out of the Public Services FY 2022 budget


_____ 2/8/2022
Misty Hagood, Finance Director Date

ATTACHMENTS:

- Preliminary cost Estimate
- Conceptual Site Plan

MANAGER'S COMMENTS AND RECOMMENDATIONS:



PIN: 8615-55-0147
JOSEPHINE B. HALL
DB 488 PG 1288
ZONING: PSNR-RESIDENTIAL
USE: RESIDENTIAL

PIN: 8615-45-9059
WALTER S. BRYSON
DB 367 PG 1106
ZONING: PSNR-RESIDENTIAL
USE: RESIDENTIAL

PIN: 8615-55-0150
CASTAREAL CONSTRUCTION, LLC
DB 991 PG 2411
ZONING: PSNR-RESIDENTIAL
USE: RESIDENTIAL

PIN: 8615-45-5098
TIACOURT, INC.
DB 720 PG 1468
ZONING: PSNC-COMMERCIAL
USE: SHOPPING CENTER

PIN: 8615-55-0032
PATRICIA BOUKNIGHT-HAMILTON
DB 978 PG 208
ZONING: PSNR-RESIDENTIAL
USE: RESIDENTIAL

PIN: 8615-44-7819
WILL GENTRY (HEIRS)
DB 236 PG 727
ZONING: PSNC-COMMERCIAL
USE: VACANT

PIN: 8615-44-8825
MOUNTAIN PROJECTS, INC.
DB 757 PG 1598
ZONING: PSNC-COMMERCIAL
USE: DAYCARE CENTER

PIN: 8615-44-9972
KATHY MARTIN
DB 622 PG 1088
ZONING: PSNR-RESIDENTIAL
USE: RESIDENTIAL

CRAVEN STREET
(PRIVATE)(ASPHALT)

CALVARY STREET
(PRIVATE)(ASPHALT)

7% -->

CALVARY CRAVEN PARK CONCEPT BULLETIN 3 SEPTEMBER 2021



COST ESTIMATE

ITEM #	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT
SITE, GRADING, & PAVING					
1	Mobilization/General Requirements	LS	1	\$10,000	\$10,000
2	Demolition	LS	0	\$0	\$0
3	Clearing and Grubbing	AC	0.5	\$10,000	\$5,000
4	Grading	CY	2,500	\$15	\$37,500
5	Retaining Walls (poured in place / stone face)	FF	0	\$0	\$0
6	Pavement (8" ABC/2" Surface)	SY	0	\$40	\$0
7	Stand - Up Concrete Curb	LF	0	\$25	\$0
8	Sidewalks	SY	75	\$70	\$5,250
9	Guard Rail	LF	0	\$0	\$0
10	Wheelstops	EA	0	\$150	\$0
11	Striping and Signage	LS	1	\$2,500	\$2,500
				SUBTOTAL	\$60,250
STORM DRAINAGE & EROSION CONTROL					
12	Storm Pipes	LF	100	\$40	\$4,000
13	Storm Structures	EA	2	\$4,000	\$8,000
14	Rip Rap Aprons	EA	0	\$0	\$0
15	Seeding	LS	1	\$3,500	\$3,500
16	Erosion Control	LS	1	\$5,000	\$5,000
				SUBTOTAL	\$20,500
UTILITIES					
17	Tie-Into Sewer System	EA	1	\$2,500	\$2,500
19	8" Sanitary Sewer Line (with manholes as shown)	LF	0	\$0	\$0
20	Sanitary Sewer Services	EA	1	\$4,000	\$4,000
21	Tie-Into Water System	EA	1	\$2,500	\$2,500
22	Domestic Water Services	EA	1	\$4,000	\$4,000
22	Proposed 6" and 2" waterlines (includng valves, fittings, etc.)	LS	0	\$0	\$0
23	Fire Hydrant Assembly, complete	EA	0	\$0	\$0
				SUBTOTAL	\$13,000
SUBTOTAL					\$93,750
CONTINGENCY		25%			\$23,438
TOTAL ESTIMATE = \$117,188					

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2021**

SUBJECT: Capital Project: Miller Street Pavilion

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Presenter: Jesse Fowler, Assistant Town Manager

BRIEF SUMMARY:

Staff has received design drawings and a preliminary cost estimate for the construction of a pavilion located at the Music Men Mini Park at the intersection of North Main Street and Miller Street. This project is designed to meet the Fire District regulations in our Central Business District and is also designed to tie into the existing minipark.

The estimated cost of site preparation and construction is \$81,480. This project would be put out for a formal bid as a turn-key project.

MOTION FOR CONSIDERATION:

Motion to begin the formal bidding process in order to construct a pavilion at the Miller Street Mini Park.

FUNDING SOURCE/IMPACT: Final costs would be established after the formal bidding process.


Misty Hagood, Finance Director

2/8/2022
Date

ATTACHMENTS:

- Preliminary cost Estimate
- Engineered design drawings.

MANAGER'S COMMENTS AND RECOMMENDATIONS:

STRUCTURAL NOTES

1. GENERAL

- 1.01 THE STRUCTURE IS DESIGNED IN ACCORDANCE AND MEETS THE DESIGN CRITERIA OF THE FOLLOWING CODES:
 2018 NORTH CAROLINA RESIDENTIAL BUILDING CODE
 ASCE 7-05, MINIMUM DESIGN LOADS FOR BUILDING AND OTHER STRUCTURES
 AISI 308 NATIONAL DESIGN SPECIFICATIONS FOR WOOD CONSTRUCTION
- 1.02 METHODS, PROCEDURES, AND SEQUENCE OF CONSTRUCTION ARE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO MAINTAIN AND INSURE THE INTEGRITY OF THE STRUCTURE AT ALL STAGES OF CONSTRUCTION.
- 1.03 COORDINATE STRUCTURAL CONTRACT DOCUMENTS WITH ARCHITECTURAL, MECHANICAL, ELECTRICAL, PLUMBING, CIVIL, AND GEOTECHNICAL REPORTS. FOR ADDITIONAL OPENINGS NOT SHOWN ON THE STRUCTURAL DRAWINGS, SEE ARCHITECTURAL, MECHANICAL, AND PLUMBING DRAWINGS.
- 1.04 THE GENERAL CONTRACTOR IS RESPONSIBLE FOR COORDINATION OF ALL RESULTING REVISIONS TO THE STRUCTURAL SYSTEM OR OTHER TRADES AS A RESULT OF ACCEPTANCE OF CONTRACTOR PROPOSED ALTERNATIVES OR SUBSTITUTIONS.

2. DESIGN LOADS

2.01 DESIGN GRAVITY LOADS ARE AS FOLLOWS:

SUPERIMPOSED AREA DEAD LOAD (provided but not listed to the following):	3 PSF
SINGLE FLY ROOF:	0
AREA LIVE LOADS:	
ROOF:	20 PSF
FLOOR:	40 PSF
DECK:	40 PSF
GARAGE:	100 PSF

2.02 ROOF SNOW LOAD

GROUND SNOW LOAD:	30 PSF
SNOW EXPOSURE FACTOR C_e :	1.0
SNOW LOAD IMPORTANCE FACTOR I_s :	1.0
THERMAL FACTOR C_t :	1.0

2.03 WIND LOAD

BASIC WIND SPEED (BUILDING FRAME 3-SEC. CAT.)	120 MPH
WIND IMPORTANCE FACTOR (I_w)	ENCL. CSD-1
BUILDING CATEGORY	C
WIND EXPOSURE CATEGORY	-1.0
INTERNAL PRESSURE COEFFICIENT	+/- 0.18

3. MATERIAL STRENGTHS

3.01 ALL CONCRETE ($f_c @ 28$ DAYS) U.O.D.

FOOTINGS	3,000 PSI
SLAB ON GRADE	3,000 PSI
TOPPING SLAB	3,000 PSI

3.02 REINFORCING STEEL (fy)

REBAR (ASTM A603)	60,000 PSI
DEFORMED STEEL WELDED WIRE REINFORCING (ASTM A482)	60,000 PSI

3.03 STRUCTURAL STEEL (fy)

WF SHAPES (ASTM A992)	50,000 PSI
CHANNELS, ANGLES, PLATES & OTHER SHAPES (ASTM A36)	36,000 PSI
ISHAPES & RING BOLTS (ASTM A505 GRADE B)	40,000 PSI
ROUND-HSS (ASTM A500 GRADE B)	42,000 PSI
ALL OTHERS (ASTM A36)	43,500 PSI
ANCHOR BOLTS (ASTM F1554)	GRADE 36
WELDING ELECTRODES	E60XX

3.04 LIGHT GAGE STEEL (fy)

ROOF DECK	33,000 PSI
STUDS, JOISTS, TRACKS, TRUSSES $f_{min}+H$	30,000 PSI
STUDS, JOISTS, TRACKS, TRUSSES $f_{min}+H$	30,000 PSI

3.05 MASONRY MINIMUM COMPRESSIVE STRENGTH PER UNIT METHOD

NET AREA COMPRESSIVE STRENGTH OF CONCRETE MASONRY UNITS (TYPE M OR MORTAR)	1,900 PSI
NET AREA COMPRESSIVE STRENGTH OF CONCRETE MASONRY UNITS (TYPE M OR MORTAR)	1,900 PSI
NET AREA COMPRESSIVE STRENGTH OF CLAY MASONRY UNITS (TYPE M OR MORTAR)	8,250 PSI
NET AREA COMPRESSIVE STRENGTH OF CLAY MASONRY (GRAVITY)	3,000 PSI
MORTAR	
TYPE "M"	2,500 PSI
TYPE "S"	1,800 PSI
TYPE "N"	750 PSI
GROUT (fy)	3,000 PSI

3.06 SOIL SUBGRADE (PROPERTIES REAL TIME)

ALLOWABLE SOIL BEARING PRESSURE	3,500 PSF (ASSUMED)
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3.07 WOOD FRAMING (2001 NDS)

COLUMNS	
SP- NO. 1, 5/4" & LARGER	
BEAMS / STUDS	
SP- NO. 2 OR SPP- NO. 2 U.O.	
LVL BEAMS	
F1	2,600 PSI
F2	280 PSI
F3 (PERP)	750 PSI
F4	4,150 PSI
E	2,000,000 PSI

4. FOUNDATION AND SLAB ON GRADE

- 4.01 THE SUBSURFACE INFORMATION AND FOUNDATION DESIGN ARE BASED ON THE FOUNDATION SECTION OF THE BUILDING CODE AND SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION. THE FOUNDATION IS ASSUMED TO BE BEARING ON A SUBGRADE WITH A MIN. BEARING CAPACITY OF 3,500 PSF.
- 4.02 CENTER COLUMN FOOTINGS ON COLUMN CENTERLINES UNLESS NOTED OTHERWISE.
- 4.03 WALL FOOTINGS ARE CENTERED ON FOUNDATION WALL UNLESS NOTED OTHERWISE.
- 4.04 COLUMN AND WALL FOOTINGS SHALL BEAR ON ORIGINAL UNDISTURBED SOIL OR COMPACTED FILL AS DEFINED IN SOIL REPORT, BUT NOT HIGHER THAN THE MINIMUM DEPTH SHOWN ON DRAWINGS.
- 4.05 CONTRACTOR TO KEEP EXCAVATIONS DRY AND PROTECTED FROM FROST AT ALL TIMES DURING THE FOUNDATION CONSTRUCTION.
- 4.06 FOUNDATION CONDITIONS NOTED DURING CONSTRUCTION WHICH DIFFER FROM THOSE DESCRIBED IN THE GEOTECHNICAL REPORT OR ASSURED VALUES SHALL BE REPORTED TO THE ARCHITECT, GEOTECHNICAL ENGINEER AND PE ENGINEERING BEFORE FURTHER CONSTRUCTION IS ATTEMPTED.
- 4.07 SLABS ON GRADE SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE PLANS AND NOTES AND SHALL HAVE CONSTRUCTION JOINTS DETAIL PER PLAN. CONSTRUCTION JOINTS SHALL BE TYPICALLY PROVIDED SUCH THAT NO AREA BOUNDED BY CONSTRUCTION AND/OR CRACK CONTROL JOINTS CONTAINS MORE THAN 40 SF OF SLAB AREA. THE SPACING OF THE JOINTS DOES NOT EXCEED 30 TIMES THE SLAB THICKNESS, AND THE RESULTING ASPECT RATIO OF THE DIMENSIONS OF SLAB AREA DOES NOT EXCEED 1.5 TO 1. CRACK CONTROL JOINTS SHALL BE MADE USING A "SOFT CUT" CONCRETE SAW AS SOON AS THE SLAB WILL SUPPORT THE WEIGHT OF THE SAW AND OPERATOR WITHOUT DISTURBING THE FINAL FINISH. THE CRACK CONTROL JOINTS SHALL BE A MAX. WIDTH OF 1/8" WIDE AND A MINIMUM DEPTH OF 1/3 THE SLAB THICKNESS.

5. REINFORCED CONCRETE

- 5.01 CONCRETE REINFORCING SHALL HAVE THE FOLLOWING MINIMUM PROTECTIVE COVER:
- | | |
|--|-----------|
| CONCRETE ON EXPOSED EARTH OR GROUND | 3" IN |
| CONCRETE EXPOSED TO WEATHER | 3" IN |
| #3 REBAR NOT OVER 30" WIDE AND SMALLER | 1 1/2" IN |
| CONCRETE EXPOSED TO EARTH OR WEATHER | 1 1/2" IN |
| #4 AND #5 REBAR | 1 1/2" IN |
| #1 REBAR AND SMALLER | 1" IN |
- 5.02 SLEEVES, CONDUITS, OR PIPES THROUGH SLABS AND WALLS SHALL BE PLACED SO THAT THEY ARE NOT CLOSER THAN THREE DIAMETERS ON CENTER AND THEY DO NOT DISTURB REINFORCING.
- 5.03 DO NOT CUT OR PLACE HOLES IN CONCRETE SLABS, WITHOUT PRIOR APPROVAL OF THE PE ENGINEERING.
- 5.04 BARS SHALL BE SPACED PER DETAILS UNLESS PROVIDED. OTHERWISE BARS SHALL BE CLASS "B" LAP, SPLICED IN LONGEST CONVENIENT LENGTHS WITH ADJACENT LAPS STAGGERED BY AT LEAST 6 BAR SPACES. SPLICING SHALL BE IN A MINIMUM DISTANCE APART PER CRSI REINFORCEMENT ANCHORAGE AND SPLICING, AND A MAXIMUM DISTANCE APART OF THE LEISER OF 1/5 THE LAP LENGTH OR 6 INCHES.
- 5.05 CLEAR SPACING BETWEEN REBARS UNLESS SHOWN TO BE CONTACT LAP SPLICED SHALL BE A MINIMUM OF 1/4 BAR DIAMETER, 1/2" OR 1 1/2 TIMES THE AGGREGATE SIZE, WHICHEVER IS GREATER.
- 5.07 ALL HOOKS NOT NOTED SHALL BE AC308 STANDARD HOOKS.
- 5.08 NO TACK WELDING WILL BE PERMITTED ON GRADE 40 OR 60 STEEL.
- 5.09 CONCRETE TOPPING SHALL BE REINFORCED WITH 6X6 WT. 4XWY 4 WPF UNLESS NOTED OTHERWISE. SEE PLAN.
- 5.10 ANCHOR BOLTS SHALL BE SET AND CONCRETE BEARING SURF FOR COLUMNS SHALL BE REINFORCED TO THE FOLLOWING TOLERANCE:
- | |
|---|
| A. ELEVATION OF CONCRETE SURFACE PLUS OR MINUS 3/8" |
| B. ELEVATION TOP OF ANCHOR BOLTS PLUS 1/2" MINUS 3/8" |
| C. OUT OF POSITION OF ANCHOR BOLTS PLUS OR MINUS 1/8" |
- 5.11 REFER TO ARCHITECTURAL DRAWINGS FOR LOCATION AND DIMENSIONS OF CONCRETE REVEALS, NOTCHES, REVEALS, DRIPS, CURBS, CHAMFER BLOCKOUTS AT DOORWAYS, AND ALL OTHER PROJECT REQUIREMENTS NOT SHOWN ON THE STRUCTURAL DRAWINGS.
- 5.12 GROUT FOR BASE PLATES SHALL BE NONSHRINKABLE, NONMETALLIC CONFORMING TO ASTM C-937. SHALL HAVE A COMPRESSIVE STRENGTH AT 28 DAYS OF 5000 PSI. PRECUTTING OF BASE PLATES WILL NOT BE PERMITTED. GROUT BASEPLATES AFTER BOLTS ARE ADJUSTED ON ALL ANCHOR BOLTS.
- 5.13 REINFORCE SLAB ON-GRADE AT ALL PENETRATIONS AND AT RE-ENTRANT CORNERS. PLACE 3x3" OF AROUND FLOOR DRAINS. PLACE 2x2" OF 2" (MIN.) AT RE-ENTRANT CORNERS. HOLD REINFORCING 1" CLEAR FROM TOP OF CONCRETE.

6. MASONRY

- 6.01 REFER TO "MASONRY LINTELS SCHEDULE" FOR LINTEL DESIGN TYPICAL.
- 6.02 MASONRY UNITS SHALL BE OF STRUCTURAL LIGHTWEIGHT CONCRETE CONFORMING TO ASTM C90 TYPE 1 (MAINTAIN MOISTURE CONTROL DURING STORAGE AND ERECTION AT JOB SITE).
- 6.03 PROVIDE HORIZONTAL LADDER TYPE WIRE REINFORCING AT 16" C/C MAXIMUM.
- 6.04 WHERE CONCRETE FILLED BOND BEAMS INTERSECT AT CORNERS AT DIFFERENT ELEVATIONS, INSTALL BOND BEAM AROUND CORNER FOR TWO BLOCK LENGTHS MINIMUM BEFORE TERMINATING.
- 6.05 WHERE CONCRETE FILLED BOND BEAMS INTERSECT PARALLEL AT DIFFERENT ELEVATIONS, LAP BOND BEAM FOUR BLOCK LENGTHS MINIMUM BEFORE TERMINATING.
- 6.06 VERTICAL MASONRY CONTROL JOINTS SHALL BE PROVIDED IN MASONRY WALLS AT 25 FEET MAXIMUM. SEE ARCHITECTURAL DOCUMENTS FOR LOCATION OF CONTROL JOINTS AND REFER TO TYPICAL CAD DETAILS FOR CONTROL JOINT CONSTRUCTION REQUIREMENTS.
- 6.07 LINTEL UNITS SHALL BE PROVIDED TO SPAN ACROSS OPENINGS IN CONCRETE MASONRY. PROVIDE LINTELS PER TYPICAL CAD DETAILS REQUIREMENTS.
- 6.08 SPLICES IN HORIZONTAL AND VERTICAL REINFORCING SHALL BE LAPPED 48 BAR DIAMETERS OR A MINIMUM OF 24", WHICHEVER IS GREATER.
- 6.09 PROVIDE A BOND BEAM WITH 4" CONTINUOUS BENEATH ALL SLAB OR BEAM BEARINGS IN MASONRY WALLS NOT GROUTED SOLID (ALL CELLS FILLED).
- 6.10 ALL HEAD AND BED JOINTS SHALL BE FULL.
- 6.11 WHERE HEATING MAINS OR OTHER PIPING PASS THROUGH MASONRY WALLS A STEEL PIPE SLEEVE SHALL BE PLACED IN THE WALL.
- 6.12 TEST PRISMS TO VERIFY MASONRY WALL ASSEMBLY STRENGTH SHALL BE MADE AND TESTED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
- 6.13 PRISMS SHALL BE TESTED BY AN APPROVED TESTING LABORATORY.
- 6.14 SLUMP OF GROUT SHALL BE IN THE RANGE OF 7 TO 11 INCHES AND SHALL BE RECORDED AND BY THE MECHANICAL VEGETATION TEST NO. 353.1 TYP.
- 6.15 VERTICAL GROUTING OF MASONRY WALLS SHALL BE A CONTINUOUS PROCEDURE BETWEEN CONTROL JOINTS.

WOOD, ROOF AND CEILING JOISTS

- 7.01 GENERAL. THE FRAMING DETAILS GIVEN HERE APPLY TO ROOFS HAVING A MIN. SLOPE OF 1/12 OR GREATER. WHEN THE ROOF IS LESS THAN 2:12, MEMBERS SUPPORTING RAFTERS AND CEILING JOISTS SUCH AS RIDGE BOARD, HIPS AND VALLEY SHALL BE DESIGNED AS BEAMS.
- 7.02 FRAMING. RAFTERS SHALL BE FRAMED DIRECTLY OPPOSITE EACH OTHER ON THE ROOF AND WHEREVER POSSIBLE ON THE HIPS AND VALLEYS. RIDGES SHALL BE AT LEAST 1" NOMINAL THICKNESS AND NOT LESS DEPTH THAN THE CUT END OF THE RAFTER. AT ALL VALLEYS AND HIPS THERE SHALL BE A SINGLE VALLEY OR HIP RAFTER NOT LESS THAN 2" NOMINAL THICKNESS AND NOT LESS DEPTH THAN THE CUT END OF THE RAFTER. WHENEVER THE RAFTER DOES NOT ALIGN WITH EACH OTHER ON THE RIDGE, HIP OR VALLEY, THE RIDGE, HIP OR VALLEY MUST BE DESIGNED AS A BEAM.
- 7.03 RAFTER TIES. RAFTERS SHALL BE NAILED TO ADJACENT CEILING JOIST TO FORM A CONT. BETWEEN EXTERIOR WALLS WHEN SUCH JOISTS ARE PARALLEL TO THE RAFTERS. WHERE NOT PARALLEL, RAFTERS SHALL BE NAILED TO 2" 4" NOMINAL MIN. SIZE CROSS TIE. RAFTER TIES SHALL BE SPACED NOT MORE THAN 4' O.C. THE SEAT OUT OF THE RAFTER OR JOIST MOUTH SHALL BE NO LONGER THAN ITS BEARING MEMBER.
- 7.04 BLOCKING. ROOF RAFTERS AND CEILING JOISTS SHALL BE SUPPORTED LATERALLY TO PREVENT ROTATION AND LATERAL DISPLACEMENT.
- 7.05 ROOF SHEATHING. PLYWOOD MUST BE OF MIN. 1/2" THICKNESS AND MEET ALL OTHER REQUIREMENTS OF THE CODE. END JOINTS IN PLYWOOD SHALL OCCUR OVER SUPPORTS AND END JOINTS SHALL BE STAGGERED A MIN. OF ONE MEMBER ON ADJACENT ROWS.

FRAMING NOTES

1. ALL MULTI-PLY BEAMS (1 & (2) 1-3/4" x 11 7/8" LVL) SUPPORTING FLUSH JOISTS / BEAMS TO HAVE PLYS GLUED AND NAILED TOGETHER W/ (3) 16D COMMON NAILS AT 12" C/C FOR 2-PLY BEAMS AND (3) 16D COMMON NAILS AT 12" C/C EA SIDE FOR 3 OR MORE PLY BEAMS, UNLESS NOTED OTHERWISE (UNQ).

MEMBER SIZE	TOP PLATE BEARING COND. REQ. # STUDS	NON BEARING COND. REQ. CONN. CONNECTOR
2X6	N/A	LUS26
2X8	N/A	LUS28
2X10	N/A	LUS210
2X12	N/A	LUS212
(2) 2X8	(2) 2X4	LUS26-2
(2) 2X10	(2) 2X4	LUS210-2
(2) 2X12	(2) 2X4	LUS210-2
(3) 2X10	(3) 2X4	LUS28-3
(3) 2X12	(3) 2X4	HU12-3
1-3/4" X 7-1/4" LVL	(2) 2X4	N/A
(2) 1-3/4" X 7-1/4" LVL	(3) 2X4	HHUS48
(2) 1-3/4" X 9-1/4" LVL	(3) 2X4	HHUS410
(2) 1-3/4" X 11-1/4" LVL	(3) 2X6	HGUS410
(2) 1-3/4" X 14" LVL	(3) 2X6	HHUS410
(3) 1-3/4" X 14" LVL	(3) 2X6	HHUSS 5/10
(3) 1-3/4" X 16" LVL	(4) 2X4	HHUSS 5/10
(3) 1-3/4" X 20" LVL	(4) 2X4	HGUSS 5/14

WOOD FRAMED WALL HEADER SCHEDULE			
OPENING	HEADER SIZE	NO. JACK STUDS	MIN. NO. FULL HT. STUDS
6'-4" OR LESS	(3)-2x8	1 EA. SIDE	1 EA. SIDE

- NOTE:
- USE SIZES INDICATED IN SCHEDULE UNLESS NOTED OTHERWISE ON PLAN.
 - PROVIDE BLOCKING BETWEEN EA. MEMBER TO ACHIEVE PROPER WIDTH.
 - USE SIMPSON HH6 AT HEADER CONNECTION TO FULL HT. STUDS IF THERE ARE NO CHOPLE STUD SUPPORTS.
 - ALL JACK STUDS TO BE TIED TOGETHER WITH SIMPSON CS20 STRAPS A 2'-0" C/C VERT. MAX EA. SIDE. TYP.

WOOD CONSTRUCTION CONNECTORS

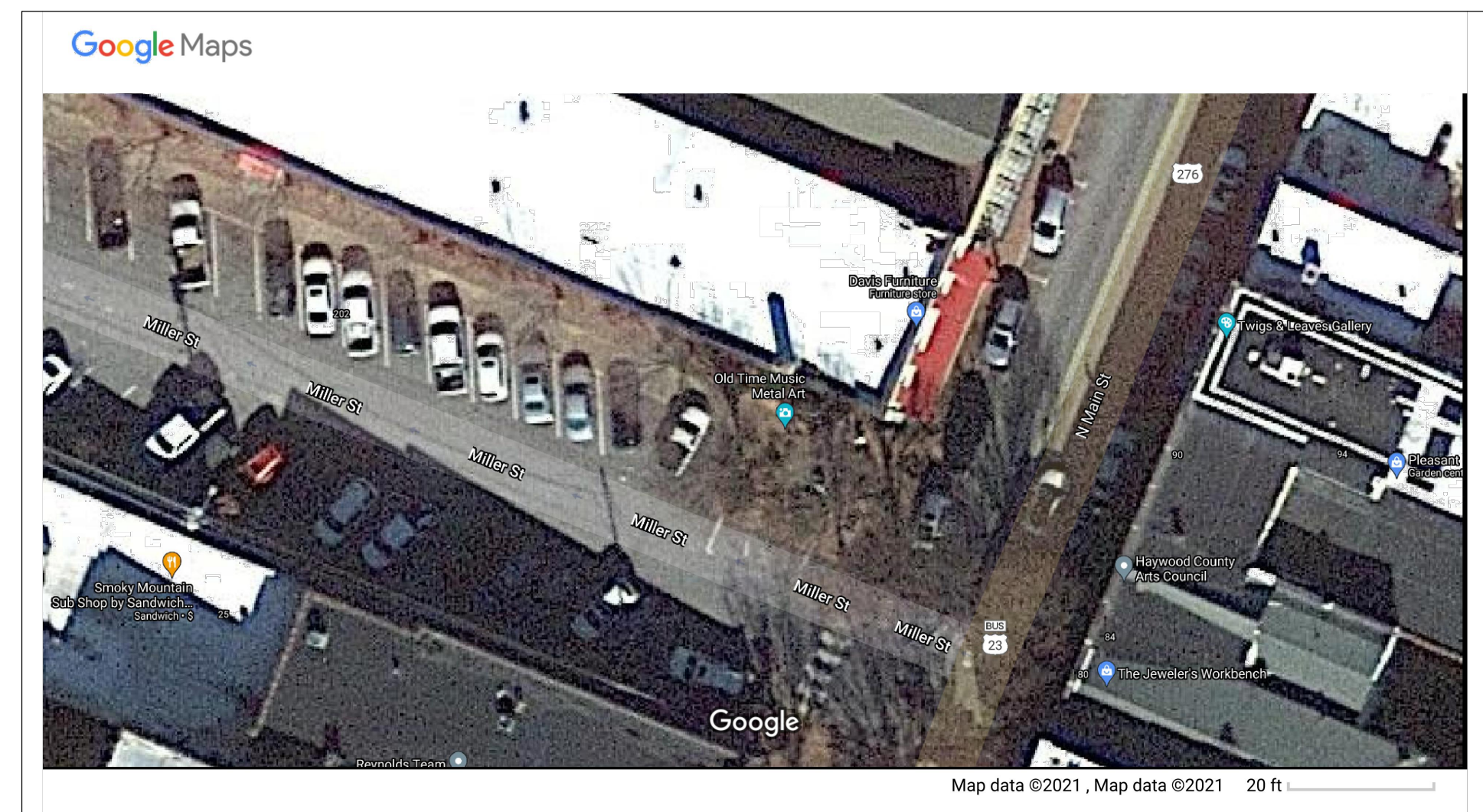
- 8.01 ALL WOOD CONSTRUCTION CONNECTORS SHALL BE SIMPSON STRONG-TIE CONNECTORS OR APPROVED EQUIVALENT.
- 8.02 ALL SPECIFIED FASTENERS SHALL BE INSTALLED ACCORDING TO THE DETAILS AND THE MANUFACTURER'S INSTRUCTIONS. ALL HOLES IN CONNECTORS SHALL BE PROPERLY NAILED TO THE WOOD STRUCTURE. CONTACT PE ENGINEERING FOR FASTENERS NOT SHOWN. INCORRECT FASTENER QUANTITY, SIZE, TYPE, MATERIAL, OR FINISH MAY CAUSE THE CONNECTION TO FAIL. 16D FASTENERS ARE COMMON NAILS @ 3" x 1 1/2" OR CANNOT BE REPLACED WITH 16D SHANKS @ 3" x 1 1/2" O.D.
- 8.03 DIAMETER (PER THE NDS, SECTION 1.2.3).
- 8.04 INSTALL ALL SPECIFIED FASTENERS BEFORE LOADING THE CONNECTION.
- 8.05 JOISTS SHALL BEAR COMPLETELY ON THE CONNECTION SEAT, AND THE GAP BETWEEN THE JOIST END AND THE HEADER SHALL NOT EXCEED 1/8" PER ASTM TEST STANDARDS.
- 8.06 UNLESS OTHERWISE NOTED, BOLTS AND NAILS SHALL NOT BE COMBINED.
- 8.07 A FASTENER THAT SPLITS THE WOOD WILL NOT SUPPORT THE DESIGN LOAD. IF THE WOOD HAS A TENDENCY TO SPLIT, PRE-BORE HOLES TO 3/4 OF THE NAIL DIAMETER (NDS 2.1.3.1).

HANDRAILS

- 9.01 BALANCY RAILINGS, GUARDRAILS AND HANDRAILS SHALL BE DESIGNED AND CONTRACTED IN ACCORDANCE WITH SECTION 16 OF THE NC BUILDING CODE AS FOLLOWS:
- GUARDRAILS AND BALANCY RAILINGS SHALL BE DESIGNED TO SUPPORT A LATERAL LOAD OF 50 PLF APPLIED HORIZONTALLY AT RIGHT ANGLES TO THE TOP OF RAIL.
- INTERMEDIATE RAILS AND THEIR CONNECTIONS SHALL BE DESIGNED TO SUPPORT A LOAD OF 50 PLF APPLIED HORIZONTALLY AT RIGHT ANGLES OVER THE ENTIRE TRAVEL AREA.

STRUCTURAL STEEL

- 10.01 SPLICING OF STRUCTURAL STEEL MEMBERS WHERE NOT DETAILED ON THE CONTRACT DOCUMENTS IS PROHIBITED WITHOUT THE PRIOR APPROVAL OF THE STRUCTURAL ENGINEER AS TO LOCATION, TYPE OF SPLICE AND CONNECTION TO BE MADE.
- 10.02 SET STEEL ACCURATELY IN LOCATIONS AND ELEVATIONS INDICATED ON THE CONTRACT DOCUMENTS.



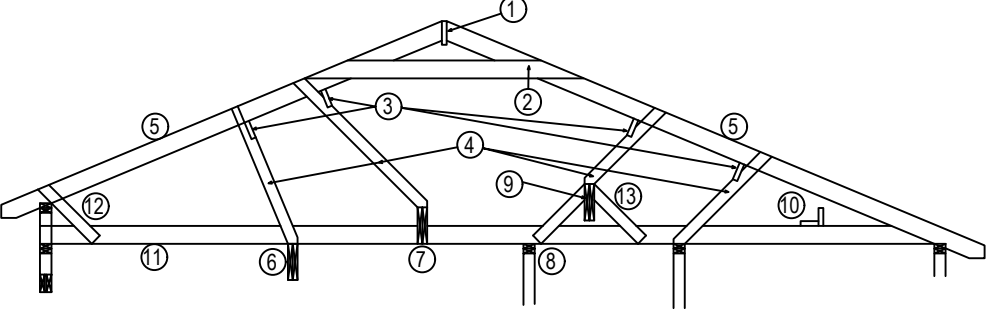
LOCATION MAP

FASTENER SCHEDULE

DESCRIPTION OR BUILDING ELEMENTS	IRC - TABLE R602.3(1)		
	NUMBER AND TYPE OF FASTENER (A,B,C,D)	SPACING OF FASTENERS	
JOIST TO SILL OR GIRDER, TOE NAIL	3:80		
1"X6" SUBFLOOR OR LESS TO EACH JOIST, FACE NAIL	2:80		
2" SUBFLOOR TO JOIST OR BLOCKING, BLIND AND FACE NAIL	2:16D	16" O.C.	
SOLE PLATE TO JOIST OR BLOCKING, FACE NAIL	1:6D		
TOP OR SOLE PLATE TO STUD, END NAIL	2:16D		
STUD TO SOLE PLATE, TOE NAIL	3:80		
DOUBLE STUD, FACE NAIL	1:6D	24" O.C.	
DOUBLE TOP PLATE, FACE NAIL	1:6D	24" O.C.	
SOLE PLATE TO JOIST OR BLOCKING AT BRACED WALL PANEL	3:16D	16" O.C.	
DOUBLE TOP PLATES, MINIMUM 48-INCH OFFSET OF END JOINTS, ACE NAIL IN LAPPED AREA	8:16D		
BLOCKING BETWEEN JOISTS OR RAFTERS TO TOP PLATE, TOE NAIL	3:80		
RIM JOIST TO TOP PLATE, TOE NAIL	8:80	6" O.C.	
TOP PLATES, LAPS AT CORNERS AND INTERSECTIONS, FACE NAIL	2:10D		
BUILT-UP HEADER, TWO PIECES WITH 1/2-INCH SPACER	1:6D	16" O.C. ALONG EACH EDGE	
CONTINUOUS HEADER, TWO PIECES	1:6D	16" O.C. ALONG EACH EDGE	
CEILING JOIST TO PLATE, TOE NAIL	3:80		
CONTINUED HEADER TO STUD, TOE NAIL	4:80		
CEILING JOIST, LAPS OVER PARTITIONS, FACE NAIL	3:10D		
CEILING JOIST TO PARALLEL RAFTERS, FACE NAIL	3:10D		
RAFTERS TO PLATE, TOE NAIL	2:16D		
1" BRACE TO EACH STUD AND PLATE, FACE NAIL	2:80		
FACE NAIL	2:1 3/4" 16 GAGE STAPLES		
1"X6" SHEATHING TO EACH BEARING WALL, FACE NAIL	2:80		
1"X6" SHEATHING TO EACH BEARING WALL, FACE NAIL	2:80		
WIDER THAN 1"X6" SHEATHING TO BEARING WALL, FACE NAIL	3:80		
1"X6" SHEATHING TO EACH BEARING WALL, FACE NAIL	4:1 3/4" 16 GAGE STAPLES		
BUILD-UP CORNER STUDS	1:10D		
BUILD-UP GIRDER AND BEAMS 2-INCH LUMBER LAYERS	1:10D	NAIL EACH LAYER AS FOLLOWS: 3X O.C. AT TOP AND BOTTOM AND STAGGERED. TWO NAILS AT ENDS AND AT EACH SPLICE.	
ROOF RAFTERS TO RIDGE, VALLEY OR FACE NAIL	4:16D		
RAFTER TIES TO RAFTERS, FACE NAIL	3:16D		
WOOD STRUCTURAL PANELS, SUBFLOOR, ROOF AND WALL SHEATHING TO FRAMING, AND PARTICLEBOARD WALL SHEATHING TO FRAMING			
5/8" - 1/2" 8D COMMON NAIL (SUBFLOOR WALL)	6	12 (G)	
1/2" - 1/2" 8D COMMON (ROOF/F)	6		
1/2" - 1/2" 8D COMMON NAIL OR 8D DEFORMED NAIL	6	12 (G)	
1 1/2" - 1/2" 10D COMMON NAIL OR 8D DEFORMED NAIL	6	12	
DESCRIPTION OF BUILDING MATERIAL	DESCRIPTION OF BUILDING MATERIAL	EDGES (INCHES) (I)	
OTHER WALL SHEATHING		SPACING OF FASTENERS	
		INTERMEDIATE SUPPORTS (INCHES) (CE)	
1/2" GYPSUM SHEATHING	1 1/2" GALVANIZED ROOFING NAIL OR 6D COMMON NAIL	4	8
	1 1/2" 16 GA GALVANIZED STAPLE OR 1 1/4" SCREW, TYPE W OR S		
5/8" GYPSUM SHEATHING	1 3/4" GALVANIZED ROOFING NAIL OR 8D COMMON NAIL	4	8
	1 5/8" 16 GA GALVANIZED STAPLE OR 1 5/8" SCREW, TYPE W OR S		
WOOD STRUCTURAL PANELS, COMBINATION SUBFLOOR UNDERLAYMENT TO FRAMING			
3/4" AND LESS	8D DEFORMED NAIL OR 8D COMMON NAIL	6	12
7/8" - 1"	8D COMMON NAIL OR 8D DEFORMED NAIL	6	12
1 1/8" - 1 1/4"	10D COMMON NAIL OR 8D DEFORMED NAIL	6	12

TYPICAL ROOF BRACING DETAILS

NOTES: APPLY UNLESS NOTED OTHERWISE ON STRUCTURAL DRAWINGS.



- RIDGE MUST BE MINIMUM 1" NOMINAL THICKNESS AND MINIMUM HT EQUAL OR GREATER THAN THE END CUT ON RAFTER.
- COLLAR TIES PLACED AT THE UPPER 1/3 AND SIZED EQUAL OR GREATER THAN THE RAFTER SPACED AT NO MORE THAN 4' O.C.
- PLURIN EQUAL OR GREATER THAN THE SIZE OF THE RAFTER AND INSTALLED ON EDGE. LOCATION GIVEN ON DRAWINGS.
- PURLIN BRACES MINIMUM 2X4 AND SLOPED NO GREATER THAN 45 DEGREES.
- RAFTER SIZED BY THE DRAWINGS.
- DROP BEAM.
- FLUSH BEAM.
- DBL TOP PLATED WALL.
- RAISED BEAM. (6, 7, 8, AND 9 ARE ACCEPTABLE MEANS OF ROOF SUPPORT.)
- STRONG BACK WITH EACH MEMBER EQUAL OR GREATER THAN CEILING JOIST REQUIRED ON SPANS GREATER THAN 10'.
- CEILING JOIST SIZED BY THE DRAWINGS.
- 2X4 RAFTER TIES BRACE AT 4' OC WHERE REQUIRED.
- 2X4 BACK BRACE AT 4' OC CONTINUOUS EACH SIDE.

POST BASE SCHEDULE

POST SIZE	SIMPSON EMBEDDED POST BASE	SIMPSON BOLTED POST BASE
4X4	CB44	ABU44
6X6	CB66	ABU66
8X8	CB88	ABU88

- NOTES TO TABLE R602.3(1)
- ALL NAILS ARE SMOOTH-COMMON, BOX OR DEFORMED SHANKS EXCEPT WHERE OTHERWISE STATED.
 - STAPLES ARE 16 GAGE WIRE AND HAVE A MINIMUM 7/16-INCH ON DIAMETER CROWN WIDTH. NAILS SHALL BE SPACED AT NOT MORE THAN 6 INCHES ON CENTER AT ALL SUPPORTS WHERE SPANS ARE 48 INCHES OR GREATER.
 - FOUR-FOOT BY 8-FOOT OR 4-FOOT BY 8-FOOT PANELS SHALL BE APPLIED VERTICALLY.
 - SPACING OF FASTENERS NOT INCLUDED IN THIS TABLE SHALL BE BASED ON TABLE R602.3(1).
 - FOR REGIONS HAVING BASIC WIND SPEED OF 110 MPH OR GREATER, 8D DEFORMED NAILS SHALL BE USED FOR ATTACHING PL WOOD AND WOOD STRUCTURAL PANEL ROOF SHEATHING TO FRAMING WITH MINIMUM 48-INCH DISTANCE FROM GABLE END WALLS, IF MEAN ROOF HEIGHT IS MORE THAN 25 FEET, UP TO 35 FEET MAXIMUM.
 - FOR REGIONS HAVING A BASIC WIND SPEED OF 100 MPH OR LESS, NAILS FOR ATTACHING WOOD STRUCTURAL PANEL ROOF SHEATHING TO GABLE END WALL FRAMING SHALL BE SPACED 6 INCHES ON CENTER. WHEN BASIC WIND SPEED IS GREATER THAN 80 MPH, NAILS FOR ATTACHING PANEL ROOF SHEATHING TO INTERMEDIATE SUPPORTS SHALL BE SPACED 6 INCHES ON CENTER FOR MINIMUM 48-INCH DISTANCE FROM RIDGES, EAVES AND GABLE END WALLS, 4 INCH ON CENTER TO GABLE END WALL FRAMING.
 - GYPSUM SHEATHING SHALL CONFORM TO ASTM C-79 AND SHALL BE INSTALLED IN ACCORDANCE WITH GA 253. FIBERBOARD SHEATHING SHALL CONFORM TO EITHER AHA 194.1 OR ASTM C-208.
 - SPACING OF FASTENERS ON FLOOR SHEATHING PANEL EDGES APPLIES TO PANEL EDGES SUPPORTED BY FRAMING MEMBERS AND AT ALL FLOOR PERIMETERS ONLY. SPACING OF FASTENERS ON ROOF SHEATHING PANEL EDGES APPLIES TO PANEL EDGES SUPPORTED BY FRAMING MEMBERS AND AT ALL ROOF PLANE PERIMETERS. BLOCKING OF ROOF OR FLOOR SHEATHING PANEL EDGES PERPENDICULAR TO THE FRAMING MEMBERS SHALL NOT BE REQUIRED EXCEPT AT INTERSECTION OF ADJACENT ROOF PLANES. FLOOR AND ROOF PERIMETER SHALL BE SUPPORTED BY FRAMING MEMBERS OR SOLID BLOCKING.



APPLICABLE BUILDING CODES:

- 2018 IBC
- 2018 NC AMENDMENTS TO ALL CODES.

TYPE IV CONSTRUCTION - NEW 192 SQ. FT. PRIMARY FIRE DISTRICT NOT IN FLOOD ZONE

GENERAL NOTES

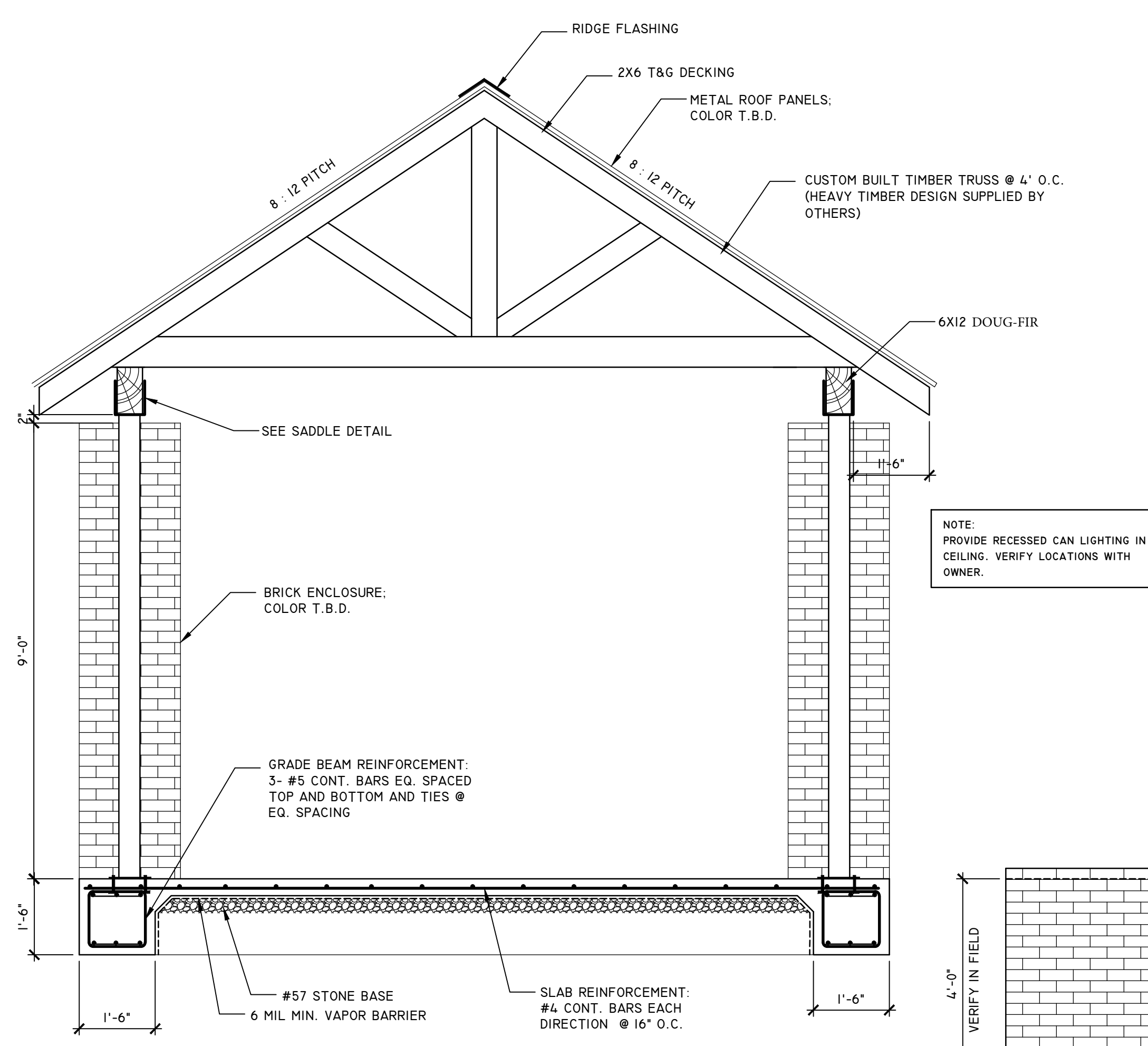
THE GENERAL CONTRACTOR AND ALL SUBCONTRACTORS SHALL VERIFY ALL DIMENSIONS AND CONDITIONS SHOWN ON THE DRAWINGS AT THE JOBSITE BEFORE PROCEEDING WITH THE WORK.

DO NOT SCALE DRAWINGS. DIMENSIONS GOVERN.

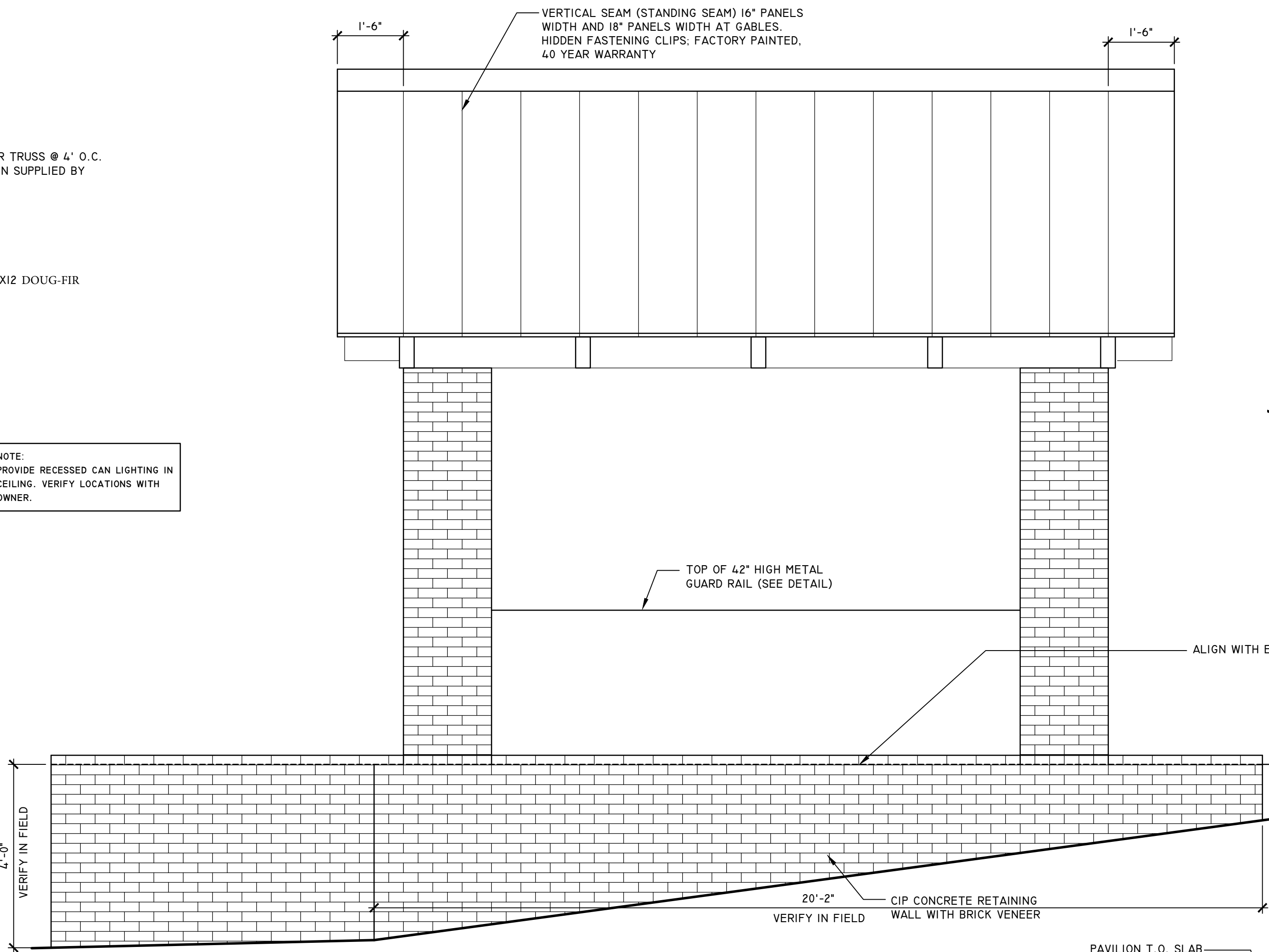
ALL WOOD TO BE PRESSURE TREATED. WAIT 6 MONTHS MIN BEFORE STAINING AND 1 MONTHS MIN BEFORE PAINTING. PAINT DURING OUTDOOR PAINTING SEASON.

REMOVE DEBRIS, RUBBISH AND OTHER MATERIALS TO ON-SITE DUMPSTER. TRANSPORT AND LEGALLY DISPOSE OFF SITE. IF HAZARDOUS MATERIALS ARE ENCOUNTERED, COMPLY WITH ALL APPLICABLE LAWS, REGULATIONS

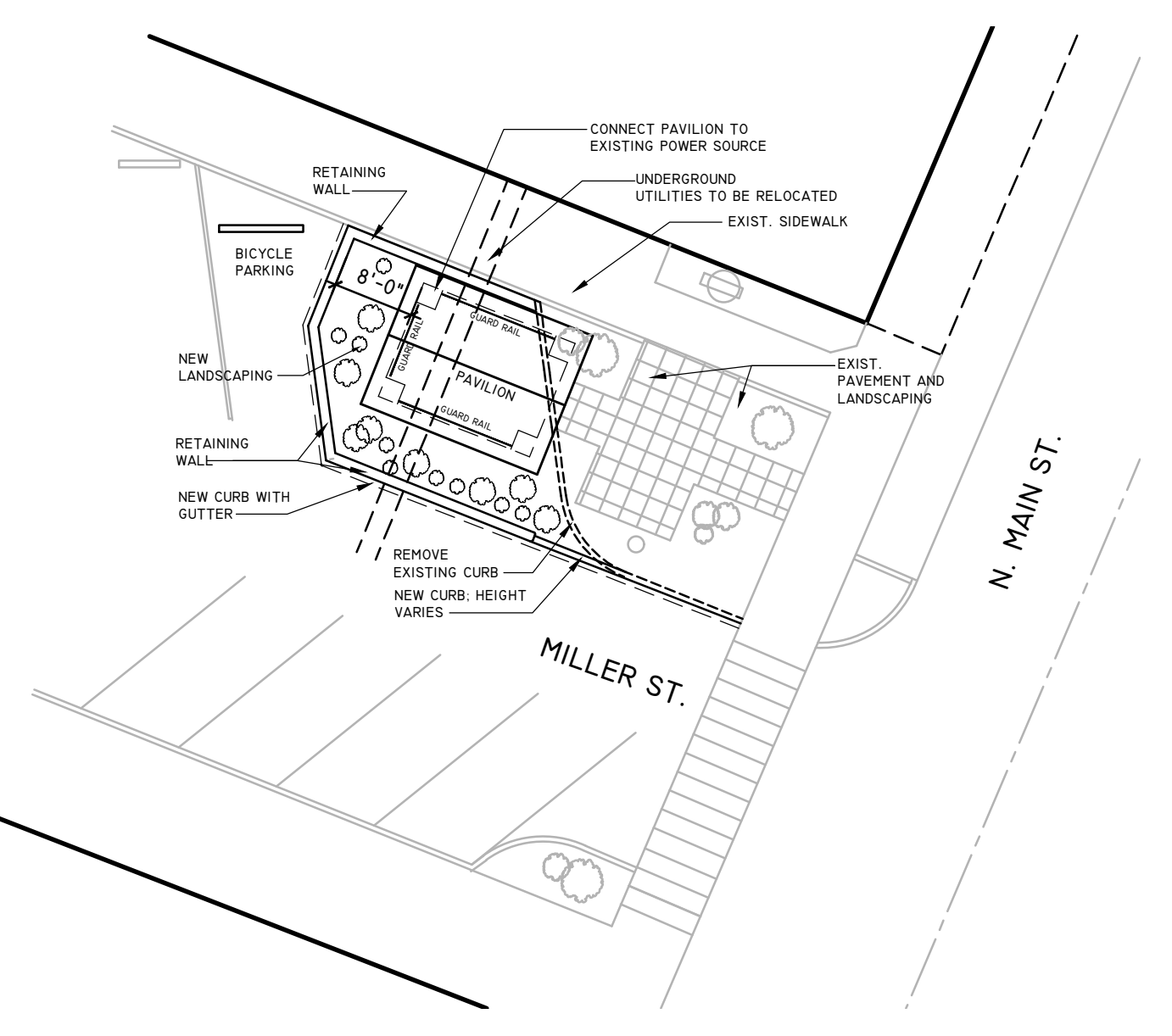
ISSUE/REVISION	DATE
FOR BIDS	



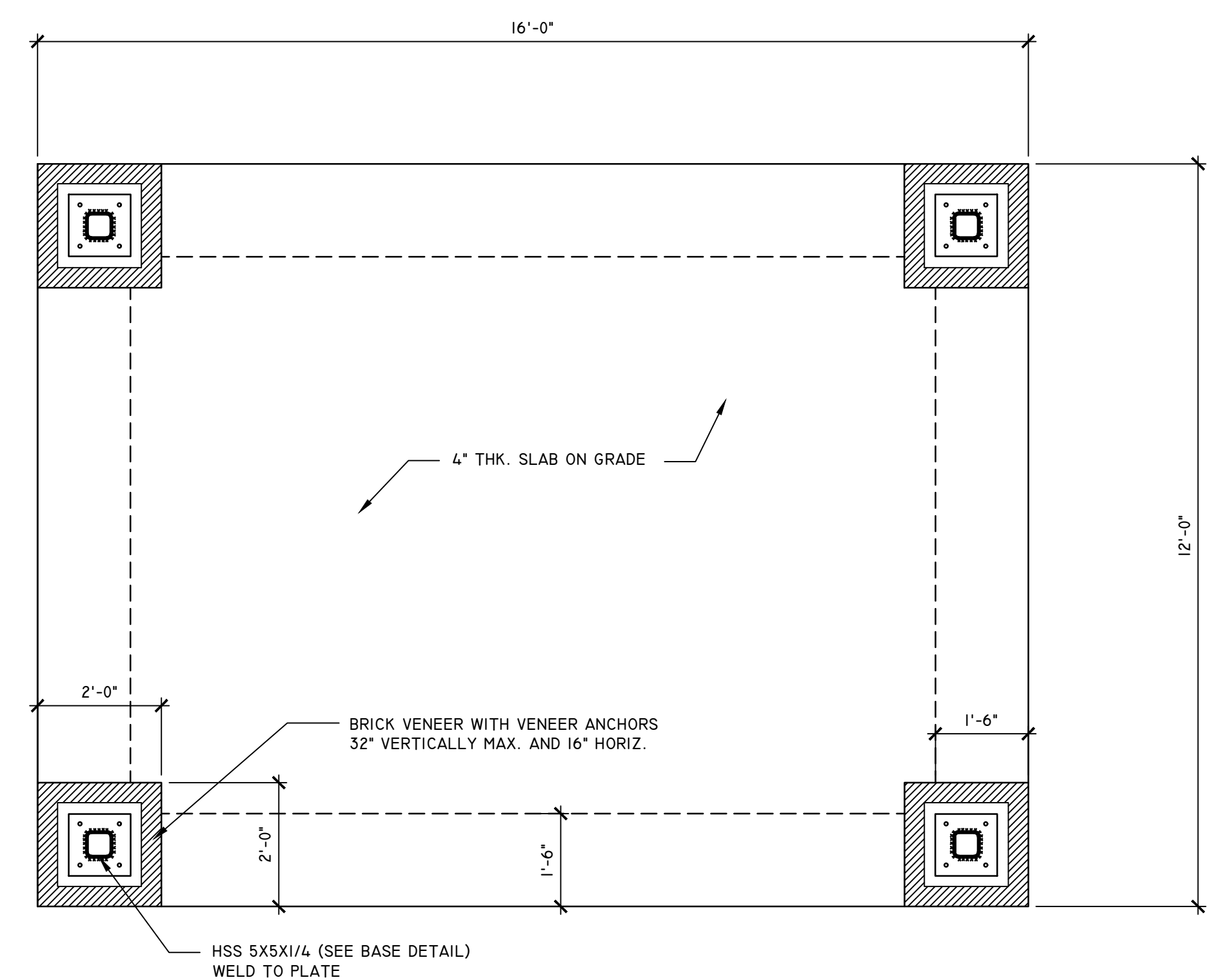
PAVILION SECTION
SCALE: 1/2"=1'-0"



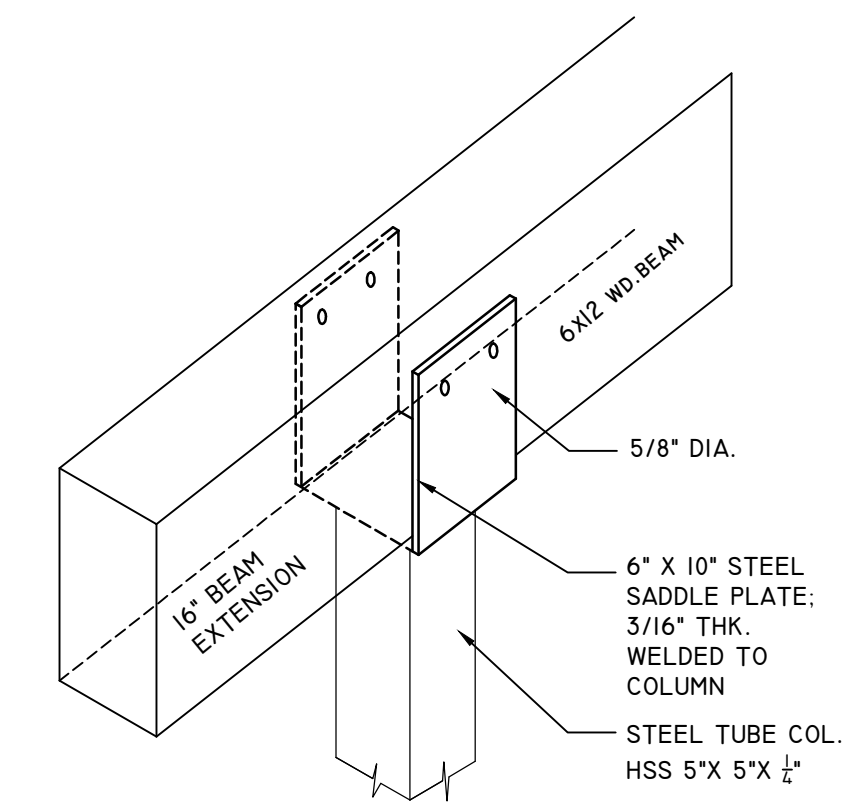
PAVILION MILLER ST. ELEVATION
SCALE: 1/2"=1'-0"



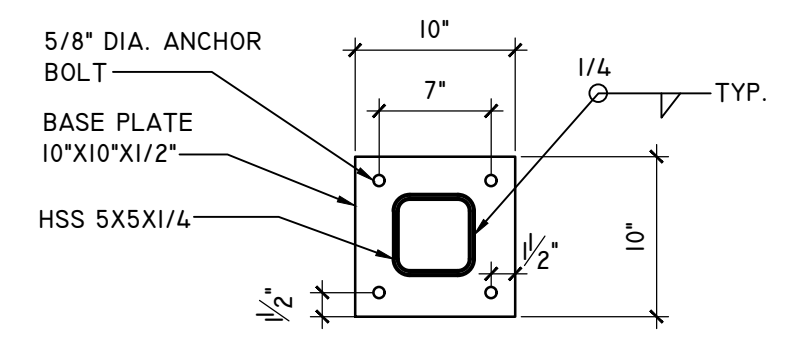
SITE PLAN
SCALE: 1/16"=1'-0"



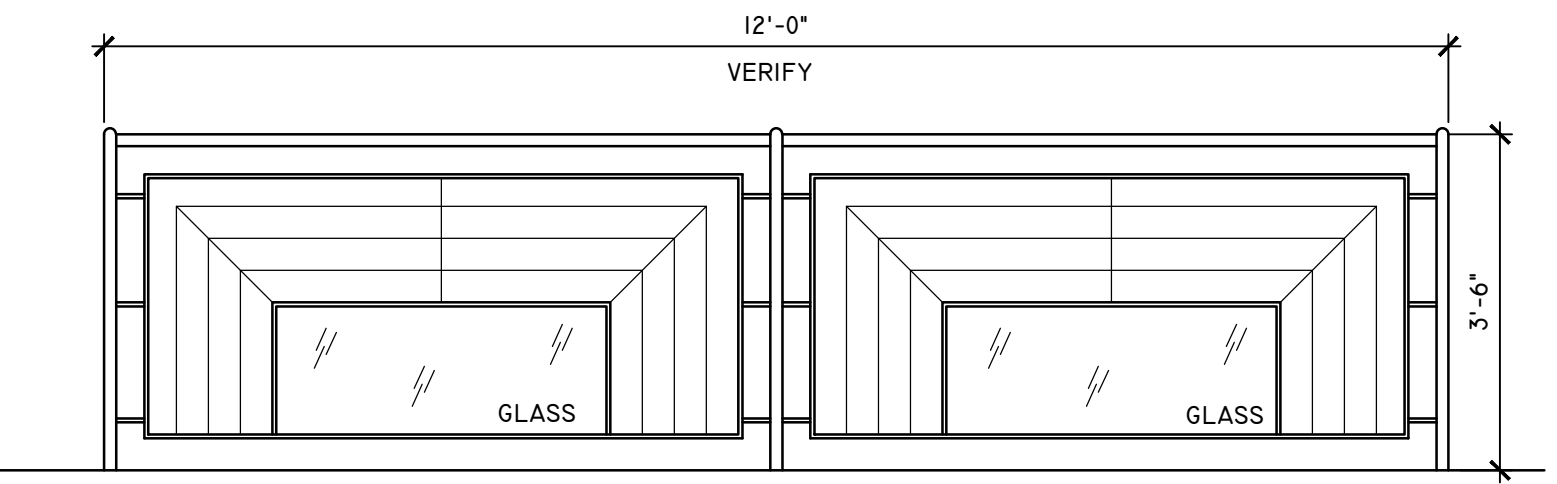
PAVILION PLAN
SCALE: 1/2"=1'-0"



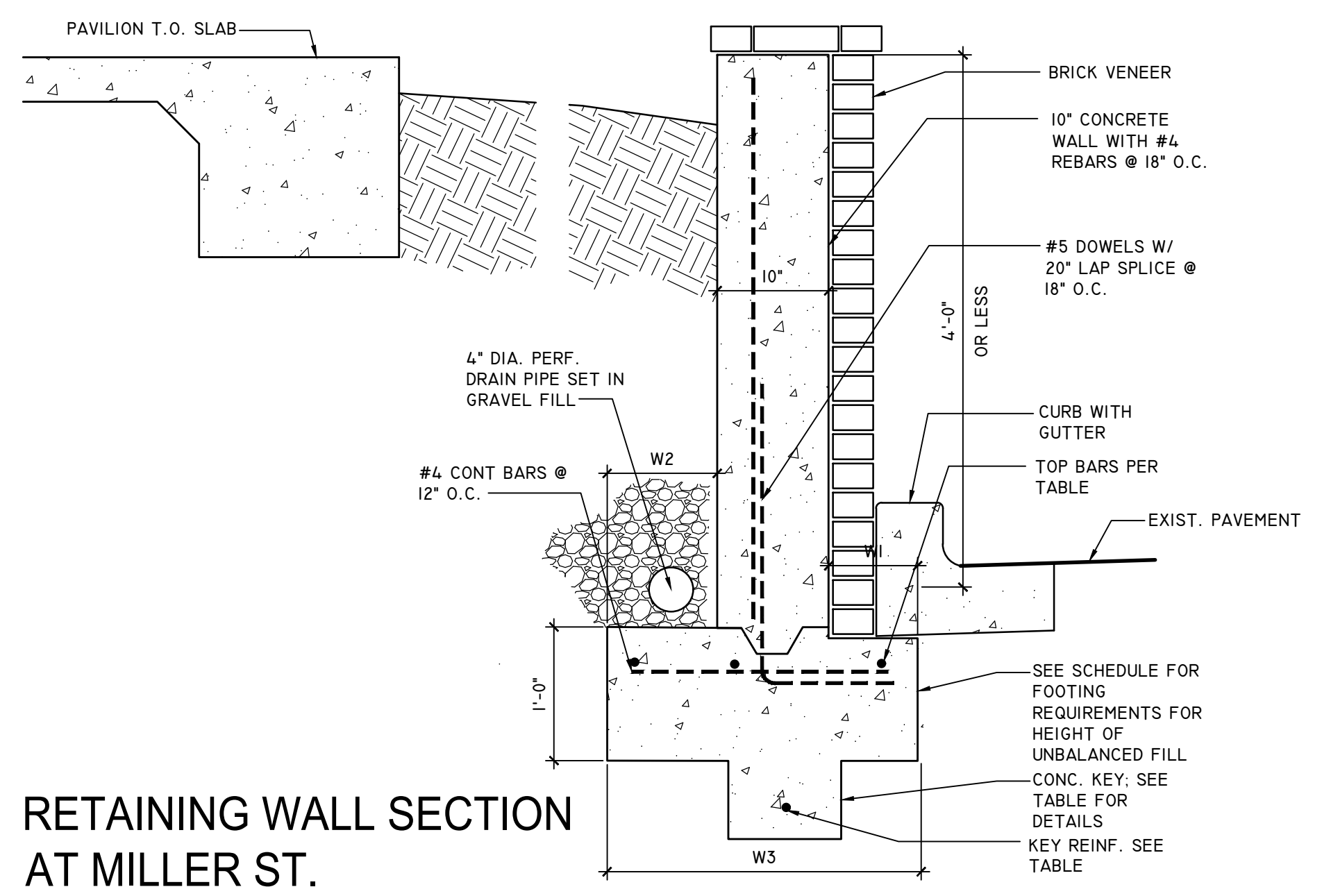
SADDLE DETAIL
SCALE: 1"=1'-0"



BASE PLATE DETAIL
SCALE: 1"=1'-0"



GUARD RAIL DETAIL
SCALE: 1/2"=1'-0"



RETAINING WALL SECTION AT MILLER ST.
SCALE: 1"=1'-0"

WALL HEIGHT UNBALANCED FILL	FOOTING DIMENSIONS			VERTICAL BARS AND DOWELS	HORIZONTAL TOP FOOTING BARS	KEY	KEY REINF.	LAP
	W1	W2	W3					
0 TO 4'	8"	8"	26"	#4 @ 18" O.C.	#4 @ 18" O.C.	N/A	N/A	20"

MAIN STREET PAVILION
WAYNESVILLE, NC 26786

Preston Gregg
 PRESTON GREGG
 ENGINEER
 11-23-21

PR ENGINEERING, PLLC

DRAWN BY **Irene Prill**

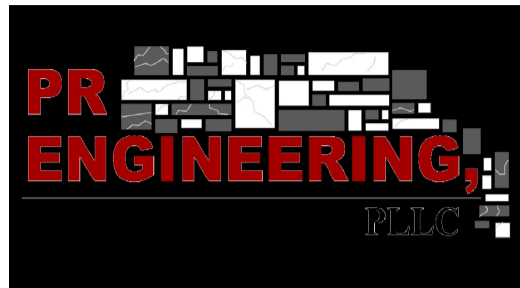
DATE _____

SCALE _____ AS NOTED

PROJECT NO. _____

SHEET **2.0**

SHEET ___ OF ___



ENGINEERS ESTIMATE

Project No.: 211122

Project Name: Miller St. Pavilion
 Location: Waynesville, NC
 Engineer: PR Engineering, PLLC
 Bid Due Date: **TBD**

ENGINEER'S ESTIMATE

Total Amount	BID
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LUMP SUM BID QUANTITIES						Total Amount	BID
Ref #	Bid Item #	Item Description	Quantity	UNIT PRICE	UOM		
0	0.000	Permitting	1	\$0.00	LS	100%	\$ -
1	1.001	Site Prep (Demo. Existing) (#57 Stone Fill)	1	\$4,000.00	LS	100%	\$ 4,000.00
2	1.002	Foundations and Slab on Grade (Matr'l & Labor)	7	\$350.00	CY	100%	\$ 2,450.00
3	1.003	Rough & Finish Framing(Material & Labor)	1	\$9,000.00	LS	100%	\$ 9,000.00
4	1.004	Timber Trusses (Material Only)	5	\$1,700.00	EA	100%	\$ 8,500.00
5	1.005	Stain (Material & Labor)	1	\$3,200.00	LS	100%	\$ 3,200.00
6	1.006	Metal Roofing (Material & Labor)	350	\$30.00	SF	100%	\$ 10,500.00
7	1.007	Brick Veneer (Material & Labor)	3,500	\$2.50	EA	100%	\$ 8,750.00
8	1.008	42" Custom Railing (Material & Labor)	47	\$200.00	LF	100%	\$ 9,400.00
9	1.009	1'-6" Curb & Gutter (Material & Labor)	50	\$25.00	LF	100%	\$ 1,250.00
10	1.010	Landscaping (Material & Labor) (Max Allotted)	1	\$3,000.00	LS	100%	\$ 3,000.00
11	1.011	Lighting (Material & Labor) (Max Allotted)	1	\$3,500.00	LS	100%	\$ 3,500.00
12	1.012	Walkway Pavers (Material & Labor)	50	\$35.00	SF	100%	\$ 1,750.00
13	1.013	Concrete Retaining Walls (Material & Labor)	12	\$550.00	CY	100%	\$ 6,600.00
14	1.014	General Contractor Overhead and Profit	1	\$13,580.00	LS	100%	\$ 13,580.00
TOTAL BID AMOUNT				\$ 81,480.00			

Assumptions and Clarifications:

- 1.) This project is intended to be a lump sum contract for the pavilion as drawn and detailed on project plans by PR Engineering, PLLC.
- 2.) Contractor to provide estimated start and completion date with bid.
- 3.) Town of Waynesville will reserves the right to self perform any item of work.
- 4.) No mechanical system.
- 5.) The awarded contractor will be responsible for pulling a building permit; however the permit fee assessed by the Town will be waived.

I acknowledge, by my signature below, that I received the project plans and understand that the information included in these documents are to be included in my bid.

Signature

Pint Name

Company

Date

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2022**

SUBJECT: Capital Project: Pavilion at Vance Street Skate Park

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Presenter: Jesse Fowler, Assistant Town Manager

BRIEF SUMMARY:

Staff has received a preliminary cost estimate to construct a pavilion at the Vance Street Skate Park. This pavilion would be constructed to replicate the existing pavilion at Obama-King Park, and the engineered design for the Obama-King Park Pavilion would be used for the formal bid process. It is estimated that the pavilion at the Vance Street Skate Park would cost approximately \$54,960. If approved, this project would be put out for a formal bid as a turn-key project.

MOTION FOR CONSIDERATION:

Motion to begin the formal bidding process in order to construct a pavilion at the Vance Street Skate Park.

FUNDING SOURCE/IMPACT: Final costs would be established after the formal bidding process.


Misty Hagood, Finance Director

2/8/2022

Date

ATTACHMENTS:

- Preliminary cost Estimate
- Engineered design drawings.

MANAGER'S COMMENTS AND RECOMMENDATIONS:

1. GENERAL

- 1.01. THE STRUCTURE IS DESIGNED IN ACCORDANCE AND MEETS THE DESIGN CRITERIA OF THE FOLLOWING CODES:
2018 NORTH CAROLINA BUILDING CODE
ASCE 7-10, MINIMUM DESIGN LOADS FOR BUILDING AND OTHER STRUCTURES
NDS-05, NATIONAL DESIGN SPECIFICATIONS FOR WOOD CONSTRUCTION
- 1.02. METHODS, PROCEDURES, AND SEQUENCES OF CONSTRUCTION ARE THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS TO MAINTAIN AND INSURE THE INTEGRITY OF THE STRUCTURE AT ALL STAGES OF CONSTRUCTION.
- 1.03. THE GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL DETERMINE THE SCOPE OF THE STRUCTURAL WORK FROM THE CONTRACT DOCUMENTS TAKEN AS A WHOLE. THE STRUCTURAL DRAWINGS SHALL NOT BE CONSIDERED SEPARATELY FOR PURPOSES OF BIDDING THE STRUCTURAL WORK.
- 1.04. SCALES NOTED ON THE DRAWINGS ARE FOR GENERAL REFERENCE ONLY. NO DIMENSIONAL INFORMATION SHALL BE OBTAINED BY DIRECT SCALING OF THE DRAWINGS.
- 1.05. THE GENERAL CONTRACTOR IS RESPONSIBLE FOR COORDINATION OF ALL RESULTING REVISIONS TO THE STRUCTURAL SYSTEM OR OTHER TRADES AS A RESULT OF ACCEPTANCE OF CONTRACTOR PROPOSED ALTERNATIVES OR SUBSTITUTIONS.
- 1.06. ELEVATIONS SHOWN ON PLAN ARE BASED ON FINISHED FLOOR ELEVATION +/-0'-0".
- 1.07. FOR THE PRE-ENGINEERED METAL BUILDING (PEMB), DRYE-MCGLAMERY IS RESPONSIBLE FOR THE FOUNDATION DESIGN ONLY. SUPERSTRUCTURE DESIGN IS THE RESPONSIBILITY OF THE MANUFACTURER.

2. DESIGN LOADS

- 2.01. DESIGN GRAVITY LOADS ARE AS FOLLOWS:
SUPERIMPOSED AREA DEAD LOAD (included but not limited to the following):
SINGLE PLY ROOF 3 PSF
AREA LIVE LOADS
ROOF 20 PSF
CONCENTRATED LIVE LOADS
ROOF 300 LBS
- 2.03. WIND LOAD
BASIC WIND SPEED (BUILDING FRAME - 3 SEC GUST) 115 MPH
WIND IMPORTANCE FACTOR (I) 1.0
BUILDING CATEGORY OPEN
WIND EXPOSURE CATEGORY C
INTERNAL PRESSURE COEFFICIENT +/-0.55/-0.55

3. MATERIAL STRENGTHS

- 3.01. CONCRETE (fc @ 28 DAYS)
ALL CONCRETE U.N. 3,000 PSI
- 3.02. REINFORCING STEEL (Fy)
REBAR (ASTM A615) 60,000 PSI
- 3.03. STRUCTURAL STEEL (Fy)
ANGLES, PLATES, MISC. (ASTM A36) 36,000 PSI
- 3.04. WOOD FRAMING (2005 NDS)
COLUMNS
SP - No. 1, 5"x5" AND LARGER
BEAMS / STUDS
SP - No. 2 OR SPF - No. 2
LVL BEAMS
Fb 2,600 PSI
Fv 285 PSI
Fc (PERP) 750 PSI
Fc 2,510 PSI
E 2,000,000 PSI
- 3.05. SOIL/SUBGRADE PROPERTIES (ASSUMED)
ALLOWABLE SOIL BEARING PRESSURE ASSUMED 2000 PSF

4. FOUNDATION AND SLAB ON GRADE

- 4.01. THE SUBSURFACE INFORMATION AND FOUNDATION DESIGN ARE BASED ON THE FOUNDATION SECTION OF THE BUILDING CODE AND SHALL BE VERIFIED BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION. THE FOUNDATION IS ASSUMED TO BE BEARING ON A SUBGRADE WITH A MINIMUM BEARING CAPACITY OF 2000PSF.
- 4.02. PIER AND WALL FOOTINGS SHALL BEAR ON ORIGINAL, UNDISTURBED SOIL.
- 4.03. CONTRACTOR TO KEEP EXCAVATIONS DRY AND PROTECTED FROM FROST AT ALL TIMES DURING THE FOUNDATION CONSTRUCTION.
- 4.04. FOUNDATION CONDITIONS ENCOUNTERED DURING CONSTRUCTION, WHICH DIFFER FROM THOSE DESCRIBED "ASSUMED VALUES" AND CONDITIONS SHALL BE REPORTED TO THE ENGINEER (DRYE-MCGLAMERY ENGINEERING, PLLC), BEFORE FURTHER CONSTRUCTION IS ATTEMPTED.
- 4.05. SLABS ON GRADE SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE PLANS AND NOTES AND SHALL HAVE CONTRACTION JOINTS INSTALLED PER PLAN. CONTRACTION JOINTS SHALL BE TYPICALLY PROVIDED SUCH THAT NO AREA BOUNDED BY CONSTRUCTION AND/OR CRACK CONTROL JOINTS CONTAINS MORE THAN 450 SQUARE FEET OF SLAB AREA, THE SPACING OF THE JOINTS DOES NOT EXCEED 36 TIMES THE SLAB THICKNESS, AND THE RESULTING ASPECT RATIO OF THE DIMENSIONS OF SLAB AREA DOES NOT EXCEED 1.5 TO 1. CRACK CONTROL JOINTS SHALL BE MADE USING A "SOFT-CUT" CONCRETE SAW AS SOON AS THE SLAB WILL SUPPORT THE WEIGHT OF THE SAW AND OPERATOR WITHOUT DISTURBING THE FINAL FINISH. THE CRACK CONTROL JOINTS SHALL BE A MAXIMUM WIDTH OF 1/8" WIDE AND A MINIMUM DEPTH OF 1/3 THE SLAB THICKNESS. REFER TO DRAWINGS FOR PRESCRIBED LOCATIONS OF CONTRACTION / CRACK CONTROL JOINTS.

5. MASONRY

- 5.01. LOAD BEARING MASONRY UNITS SHALL BE CONSTRUCTED OF STRUCTURAL LIGHTWEIGHT CONCRETE UNITS CONFORMING TO ASTM C90 TYPE N-1.
- 5.02. MAINTAIN MOISTURE CONTROL DURING STORAGE AND ERECTION AT JOB SITE TYPICAL.
- 5.03. ALL HEAD AND BED JOINTS SHALL BE FULL.
- 5.04. MASONRY TO BE LAYED IN RUNNING BOND PATTERN TYPICAL.
- 5.05. TOP 8" OF MASONRY WALLS AND PIERS TO BE GROUTED SOLID TYP.

7. TRUSS NOTES

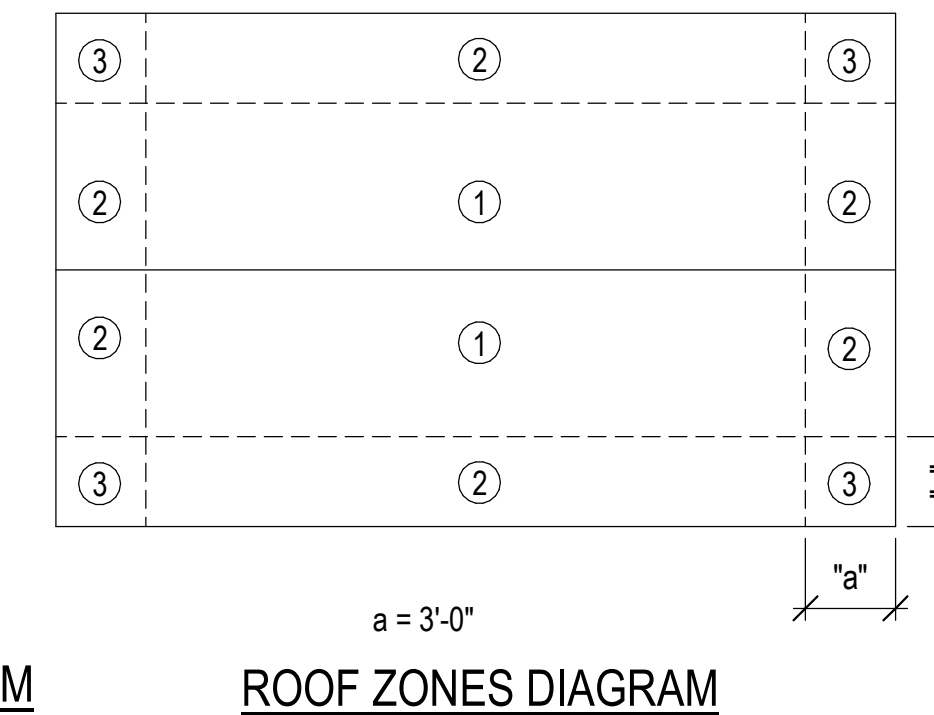
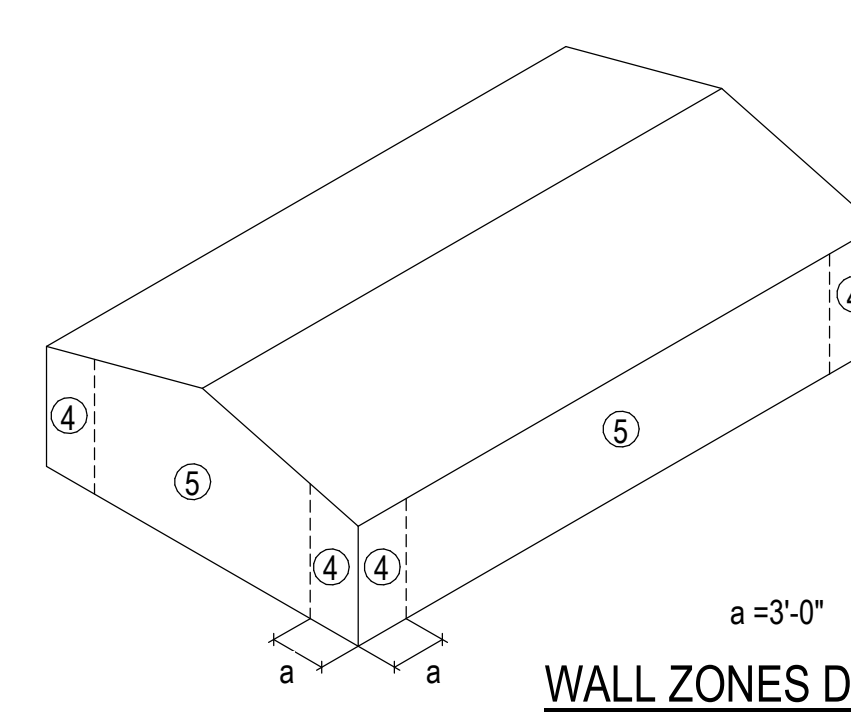
- 1. THE TRUSS ENGINEER SHALL DESIGN THE TRUSSES AND GIRDER TRUSSES FOR THE LOADS INDICATED ON THE STRUCTURAL DRAWINGS. SPECIAL LOAD CONSIDERATIONS, SUCH AS OVERFRAMING, ETC. SHALL BE ACCOUNTED FOR IN THE DESIGN.
- 2. THE TRUSS ENGINEER SHALL ACCEPT FULL RESPONSIBILITY FOR THE DESIGN. THE TRUSS ENGINEER SHALL PREPARE DESIGN CALCULATIONS AND DRAWINGS, WHICH SHALL BE SEALED, SIGNED, AND DATED BY THE RESPONSIBLE PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF NORTH CAROLINA.
- 3. THE DESIGN SHALL INCLUDE INTERNAL CONNECTIONS AND CONNECTIONS BETWEEN TRUSSES, CONNECTIONS TO OTHER STRUCTURAL MEMBERS AND ARCHITECTURAL SYSTEMS SHALL BE INCLUDED. TYPICAL DETAILS OF CONNECTIONS SHALL BE SHOWN.
- 4. THE MEMBER SIZE AND PROPERTIES FOR EACH MEMBER USED SHALL BE SHOWN, CLEARLY INDICATING WHERE EACH MEMBER IS BEING USED.
- 5. PARTICULAR ATTENTION SHALL BE GIVEN TO HEEL HEIGHTS AND TOP CHORD SLOPES TO ENSURE THAT THE FASCIA DETAILS ARE CONSISTENT, ALIGNED, AND IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.
- 6. THE MAXIMUM SPACING OF THE TRUSSES SHALL BE 24 INCHES ON CENTER, (VERIFY SPACING WITH DETAILS).
- 7. A SAMPLE SUBMITTAL OF THE TYPICAL TRUSS AND TRUSS GIRDER TYPES SHALL BE SUBMITTED FOR PRELIMINARY REVIEW PRIOR TO COMPLETION OF DESIGN CALCULATIONS AND DRAWINGS.
- 8. COMPLETE ERECTION PLANS AND DETAILS SHALL BE SUBMITTED TO EACH TRADE FOR REVIEW.
- 9. THE TRUSS ENGINEER SHALL BE RESPONSIBLE FOR ANY FIELD COORDINATION ISSUES WHICH MAY ARISE REGARDING THE TRUSSES, OPENINGS IN TRUSSES, AND CONNECTIONS OF TRUSSES.
- 10. TRUSS ENGINEER SHALL VERIFY THAT DETAILS OF CONNECTIONS SHOWN ARE APPROPRIATE FOR HIS TRUSS DESIGN. IF NOT, HE SHALL SUBMIT PROPOSED REVISIONS TO DETAILS.
- 11. SHIM PLATES SHALL BE INSTALLED AS REQUIRED TO PROVIDE A POSITIVE BEARING SURFACE BETWEEN THE TRUSSES AND THE STRUCTURAL BEAMS AND/OR WALLS. EACH TRUSS SHALL BEAR ON EACH BEAM AND/OR WALL WITH WHICH IT INTERSECTS AS SHOWN ON THE PLAN AND IN THE LOADING DIAGRAMS. UNLESS SPECIFICALLY NOTED, THERE SHALL NOT BE ANY SPACE BETWEEN THE TRUSSES AND THE WALLS

8. WOOD CONSTRUCTION CONNECTORS

- 8.01. ALL WOOD CONSTRUCTION CONNECTORS SHOWN SHALL BE SIMPSON STRONG-TIE CONNECTORS MANUFACTURED BY SIMPSON STRONG-TIE COMPANY, INC. (OR APPROVED EQUIVALENT). BEFORE SUBSTITUTING ANOTHER BRAND, CONFORM LOAD CAPACITY BASED ON RELIABLE PUBLISHED TESTING DATA OR CALCULATIONS AND SUBMIT TO DRYE-MCGLAMERY ENGINEERING, PLLC FOR EVALUATION AND WRITTEN APPROVAL FOR SUBSTITUTION PRIOR TO INSTALLATION.
- 8.02. ALL SPECIFIED FASTENERS SHALL BE INSTALLED ACCORDING TO THE DETAILS AND THE MANUFACTURER'S INSTRUCTIONS. ALL HOLES IN CONNECTORS SHALL BE PROPERLY NAILED TO THE WOOD STRUCTURE. CONTACT DRYE-MCGLAMERY ENGINEERING, PLLC FOR FASTENERS NOT SHOWN. INCORRECT FASTENER QUANTITY, SIZE, TYPE, MATERIAL, OR FINISH MAY CAUSE THE CONNECTION TO FAIL. 16D FASTENERS ARE COMMON NAILS (8 GA. X 3 1/2") AND CANNOT BE REPLACED WITH 16D SINKERS (9GA. X 3 1/4") UNLESS OTHERWISE SPECIFIED.
- 8.03. DIAMETER (PER THE NDS, SECTION 8.1.2.1).
- 8.04. INSTALL ALL SPECIFIED FASTENERS BEFORE LOADING THE CONNECTION.
- 8.05. WELDING GALVANIZED STEEL MAY PRODUCE HARMFUL FUMES; FOLLOW WELDING PROCEDURES AND SAFETY PRECAUTIONS. WELDING SHOULD BE IN ACCORDANCE WITH AWS STANDARDS.
- 8.06. PNEUMATIC OR POWDER-ACTUATED FASTENERS MAY DEFLECT AND INJURE THE OPERATOR OR OTHERS. NAIL GUNS MAY BE USED TO INSTALL CONNECTORS, PROVIDED THE CORRECT QUANTITY AND TYPE OF NAILS ARE PROPERLY INSTALLED IN THE NAIL HOLES. GUNS WITH NAIL HOLE-LOCATING MECHANISMS SHOULD BE USED. FOLLOW THE MANUFACTURER'S INSTRUCTIONS AND USE THE APPROPRIATE SAFETY EQUIPMENT.
- 8.07. MEMBERS JOISTS SHALL BEAR COMPLETELY ON THE CONNECTOR SEAT, AND THE GAP BETWEEN THE JOIST END AND THE HEADER SHALL NOT EXCEED 1/8" PER ASTM TEST STANDARDS.
- 8.08. UNLESS OTHERWISE NOTED, BOLTS AND NAILS SHALL NOT BE COMBINED. 8D, 10D, AND 16D SPECIFY COMMON NAILS.
- 8.09. UNLESS OTHERWISE NOTED, BENDING STEEL IN THE FIELD MAY CAUSE FRACTURES AT THE BEND LINE. FRACTURED STEEL WILL NOT CARRY LOAD AND MUST BE REPLACED.
- 8.10. A FASTENER THAT SPLITS THE WOOD WILL NOT SUPPORT THE DESIGN LOAD. IF THE WOOD HAS A TENDENCY TO SPLIT, PRE-BORE HOLES TO 3/4 OF THE NAIL DIAMETER (1997 NATIONAL DESIGN SPECIFICATION, 2.1.3.1).

DRYE-MCGLAMERY ENGINEERING STRUCTURAL ABBREVIATIONS

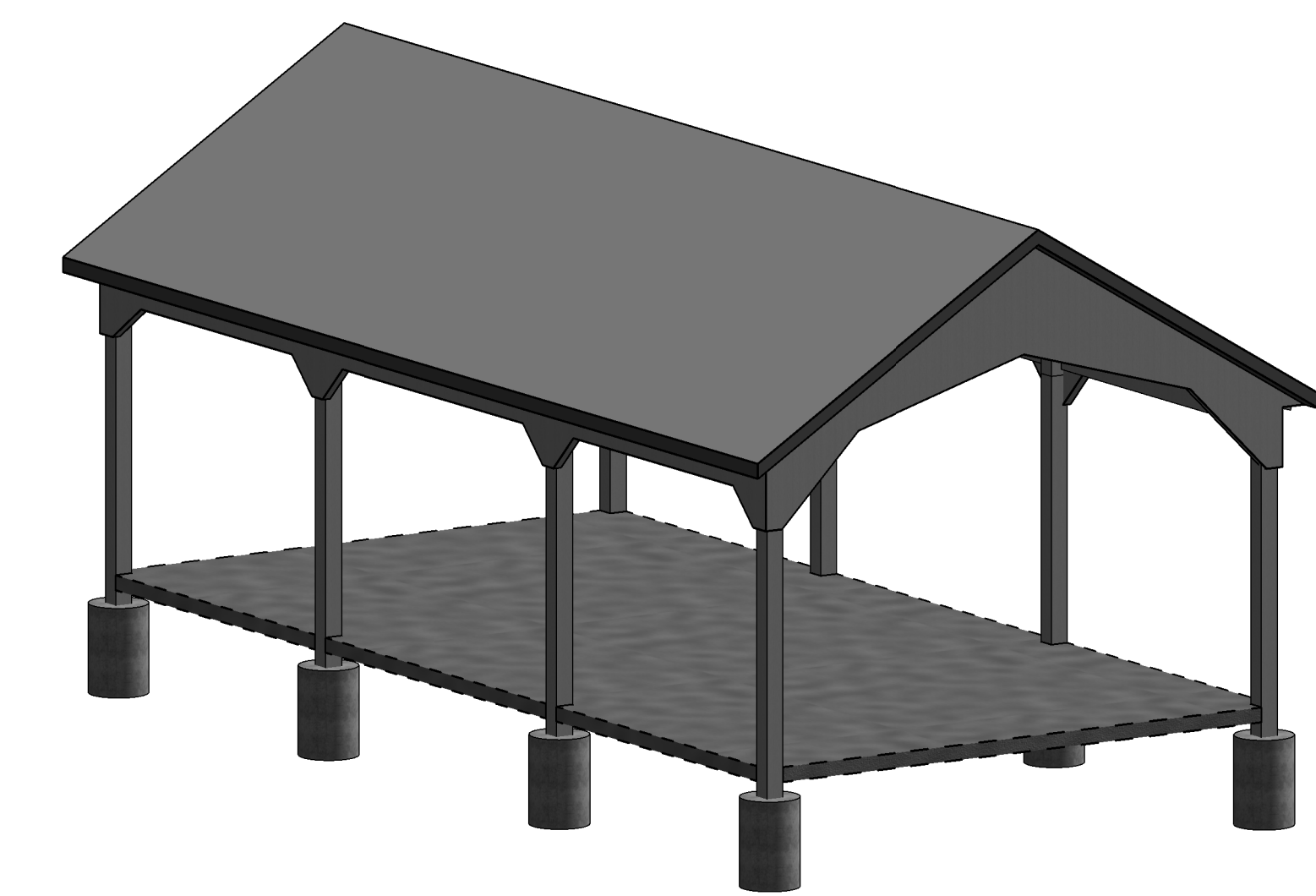
@	AT	MECH	MECHANICAL
AB	ANCHOR BOLT	MFR	MANUFACTURER
ACI	AMERICAN CONCRETE INSTITUTE	MIN	MINIMUM
ADDL	ADDITIONAL	MISC	MISCELLANEOUS
ALT	ALTERNATE	MK	MARK
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE	MO	MASONRY OPENING
ARCH	ARCHITECTURAL	MPH	MILES PER HOUR
ASTM	AMERICAN SOCIETY OF TESTING MATERIALS	NS	NON SHRINK OR NEAR SIDE
B/	BOTTOM OF	NTS	NOT TO SCALE
BLDG	BUILDING	C/C	CENTER TO CENTER
BRG	BEARING	OF	OUTSIDE FACE
BTWN	BETWEEN	PL	PLATE
BYND	BEYOND	PLF	POUNDS PER LINEAR FOOT
CIP	CAST IN PLACE	PLYWD	PLYWOOD
CJ	CONTRACTION OR CONSTRUCTION JOINT	PSF	POUNDS PER SQUARE FOOT
CL	CENTERLINE	PSI	POUNDS PER SQUARE INCH
CLR	CLEAR	QTY	QUANTITY
COMP	COMPOSITE	R	RADIUS
CONC	CONCRETE	REF	REFERENCE
CONN	CONNECTION	REINF	REINFORCED OR REINFORCING
CONT	CONTINUOUS	REQD	REQUIRED
CTR	CENTER	REV	REVISION
Ø	DIAMETER	RO	ROUGH OPENING
DIM	DIMENSION	SCHED	SCHEDULE
DL	DEAD LOAD	SIM	SIMILAR
DN	DOWN	SOG	SLAB ON GRADE
DWG	DRAWING	T/	TOP OF
EA	EACH	T&B	TOP AND BOTTOM
EW	EACH WAY	T&G	TONGUE AND GROOVE
EXIST	EXISTING	TOC	TOP OF CONCRETE
EXP	EXPANSION	TOF	TOP OF FOOTING
FD	FLOOR DRAIN	TOJ	TOP OF JOIST
FDTN	FOUNDATION	TOS	TOP OF STEEL
FTG	FOOTING	TOW	TOP OF WALL
GALV	GALVANIZED	TYP	TYPICAL
ID	INSIDE DIAMETER	UNO	UNLESS NOTED OTHERWISE
IF	INSIDE FACE	VAR	VARIES
INT	INTERIOR	VEF	VERTICAL EACH FACE
K	KIP=1000 LB	VERT	VERTICAL
L	ANGLE	VIF	VERIFY IN FIELD
LB	POUND	W/	WITH
LG	LONG	W/O	WITHOUT
LL	LIVE LOAD	WWF	WELDED WIRE FABRIC



ZONES	WALLS PSF	
	10	100
4	30	26
	-33	-28
5	30	26
	-41	-31

ZONES	EDGE DIST.	ROOF PSF	
		10	100
1	N/A	18.0	16.4
		-28	-25
2	8'-2"	18.0	16.5
		-48	-35
3	8'-2"	18.0	16.5
		-72	-56

COMPONENTS & CLADDING PRESSURE TABLES



No.	Description	Date
1	ISSUED FOR REVIEW	2020-01-30
2	FOR CONSTRUCTION	2020-01-31

THE PAVILION
CALVARY / CRAVEN PARK
WAYNESVILLE, NC

DRYE-MCGLAMERY
ENGINEERING, PLLC
832 ARBOR ST.
CONCORD, NC 28025

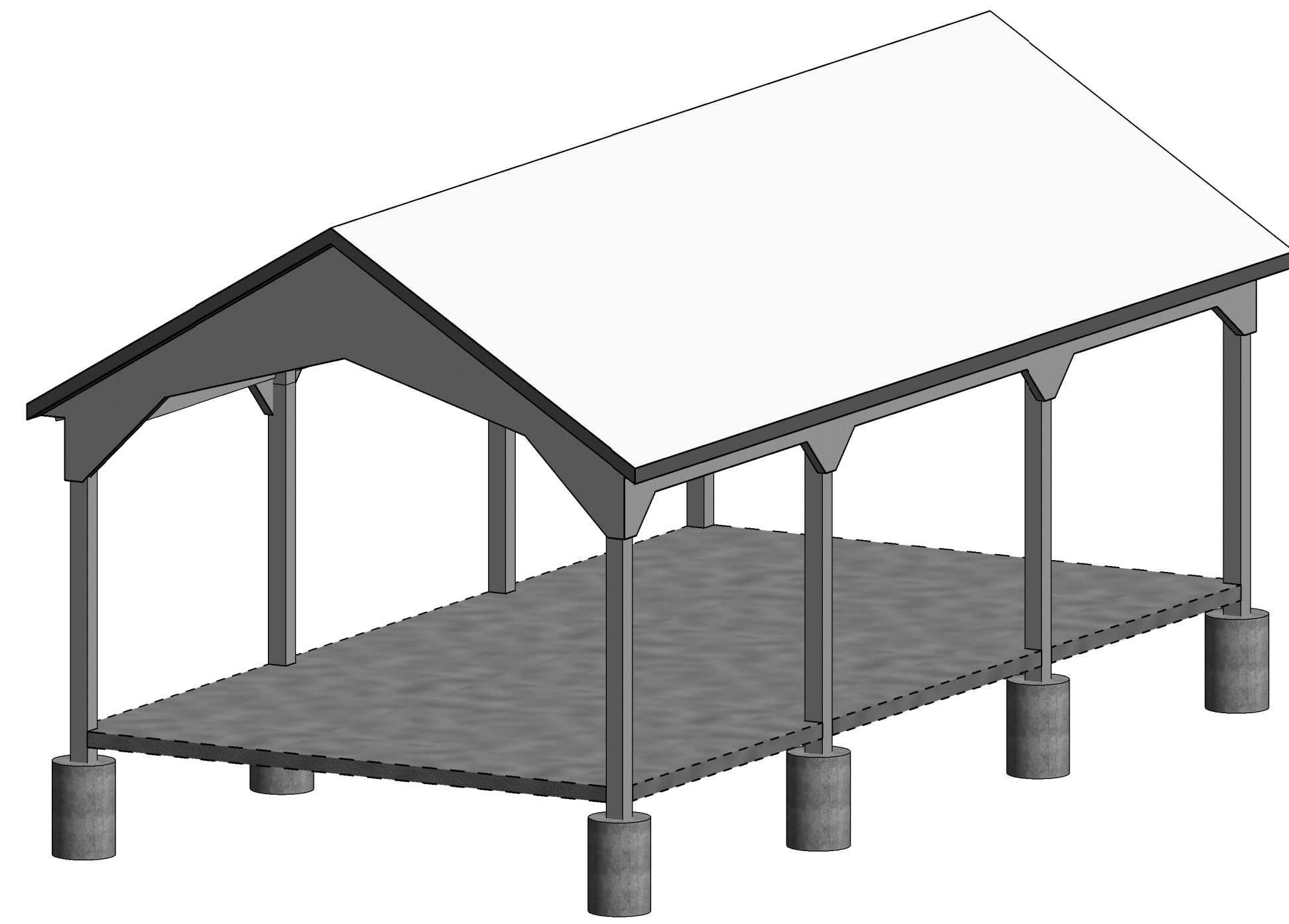
ISSUED FOR PERMIT/CONST.

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CHECKED BY HWD

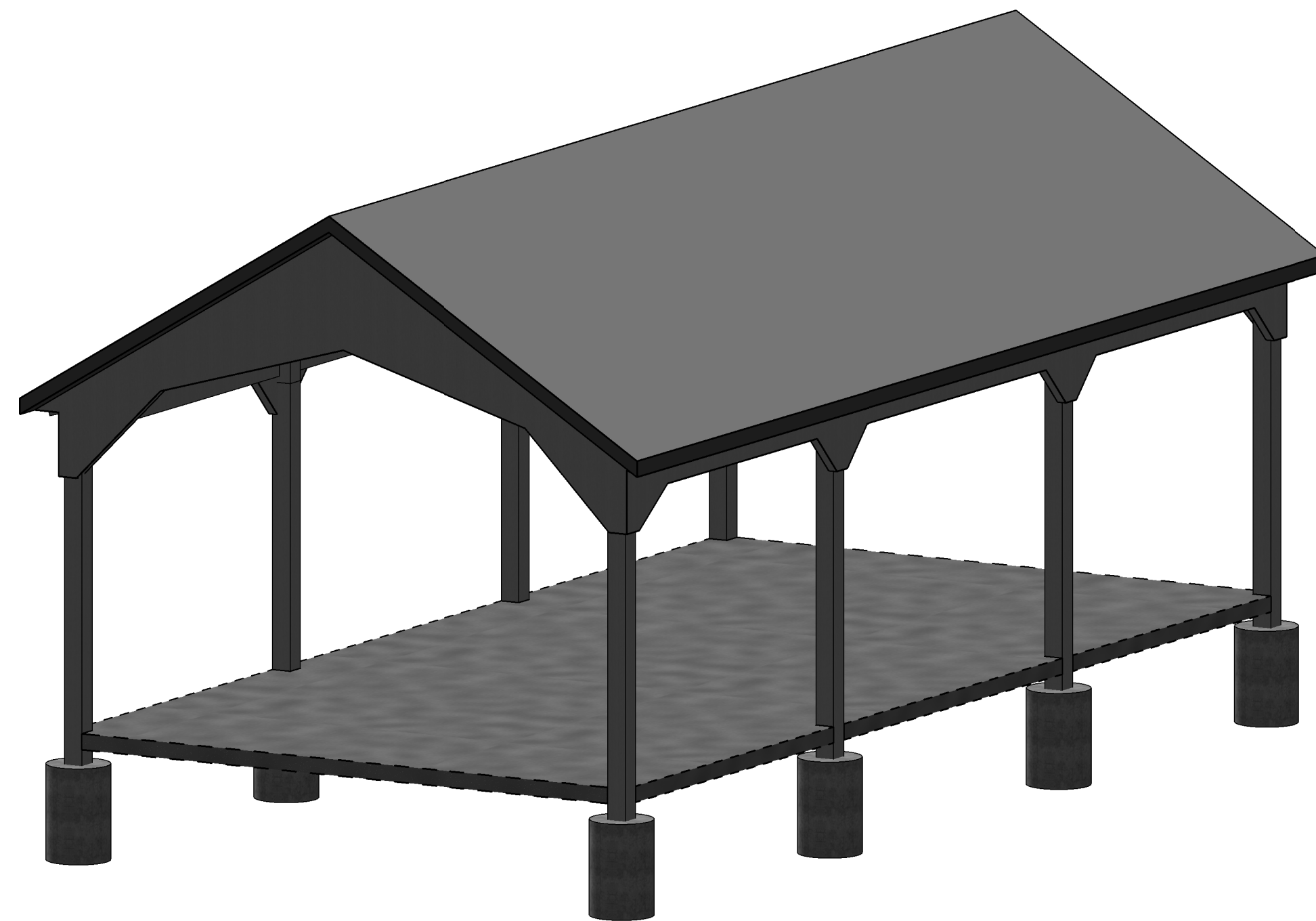
STRUCTURAL NOTES



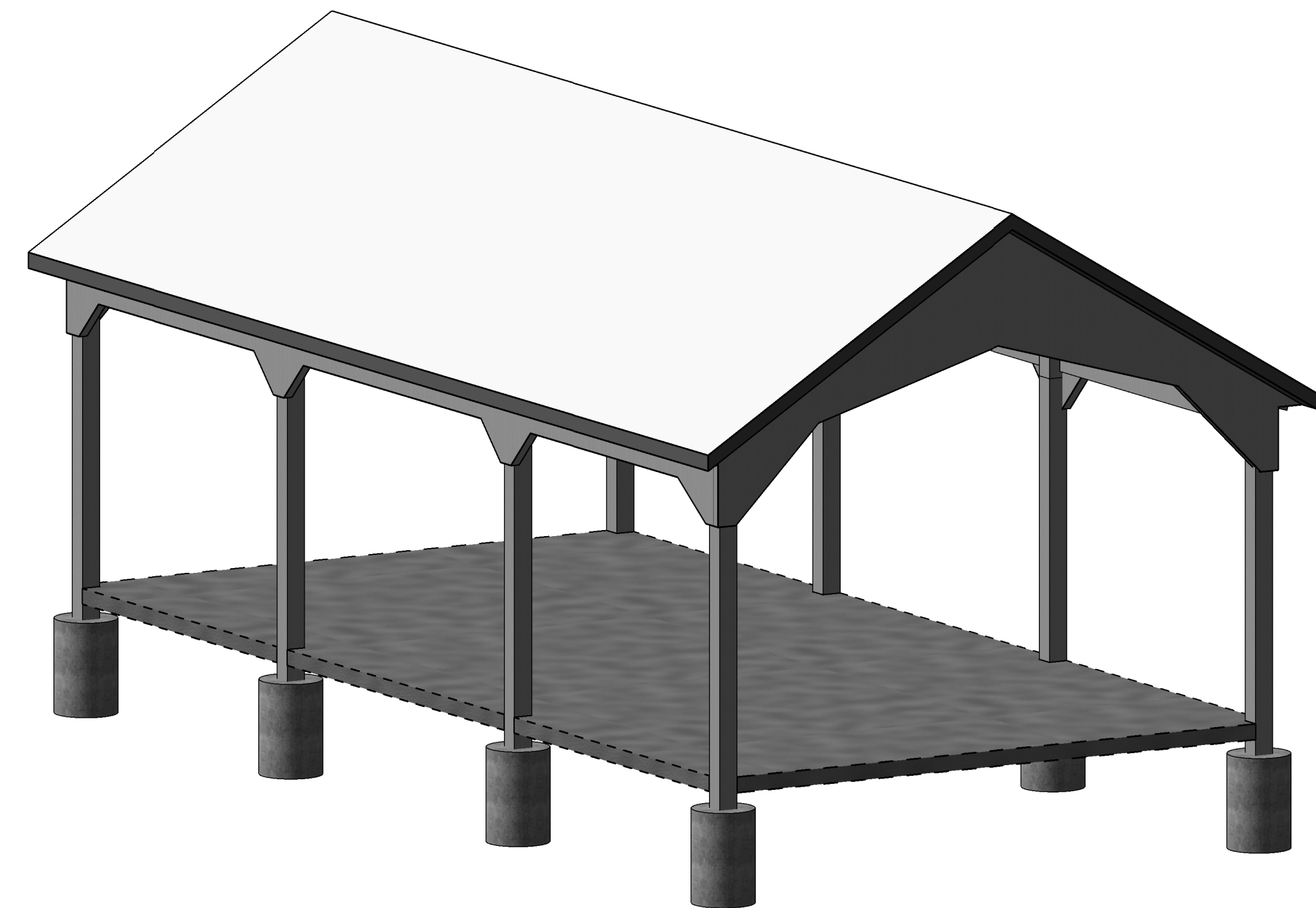
① FRONT LEFT



② FRONT RIGHT



③ REAR LEFT



④ REAR RIGHT

No.	Description	Date
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2	FOR CONSTRUCTION	2020-01-31

THE PAVILION
CALVARY / CRAVEN PARK
WAYNESVILLE, NC

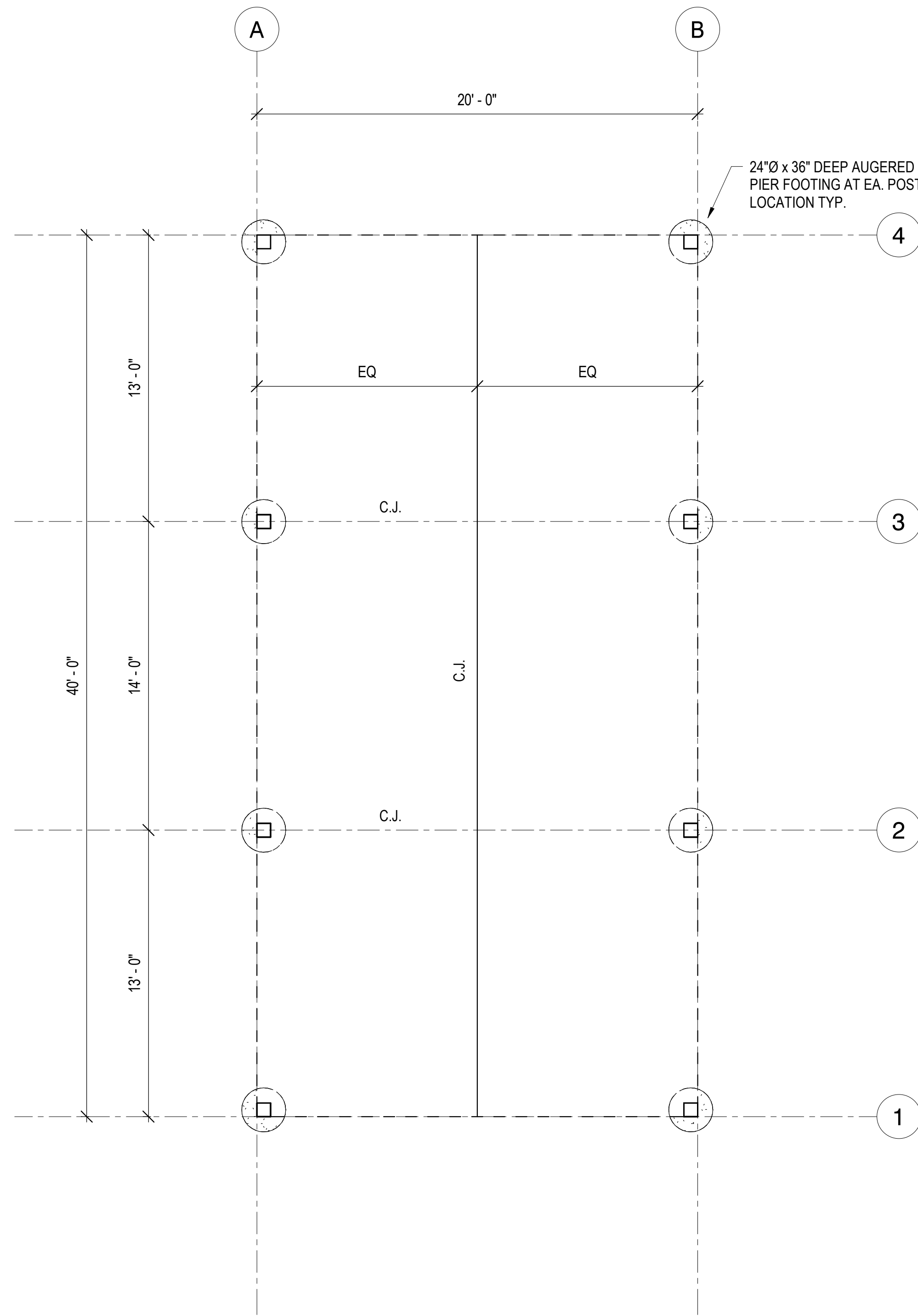
DRYE-McGLAMERY
ENGINEERING, PLLC
832 ARBOR ST.
CONCORD, NC 28025

ISSUED FOR
PERMIT/CONST.

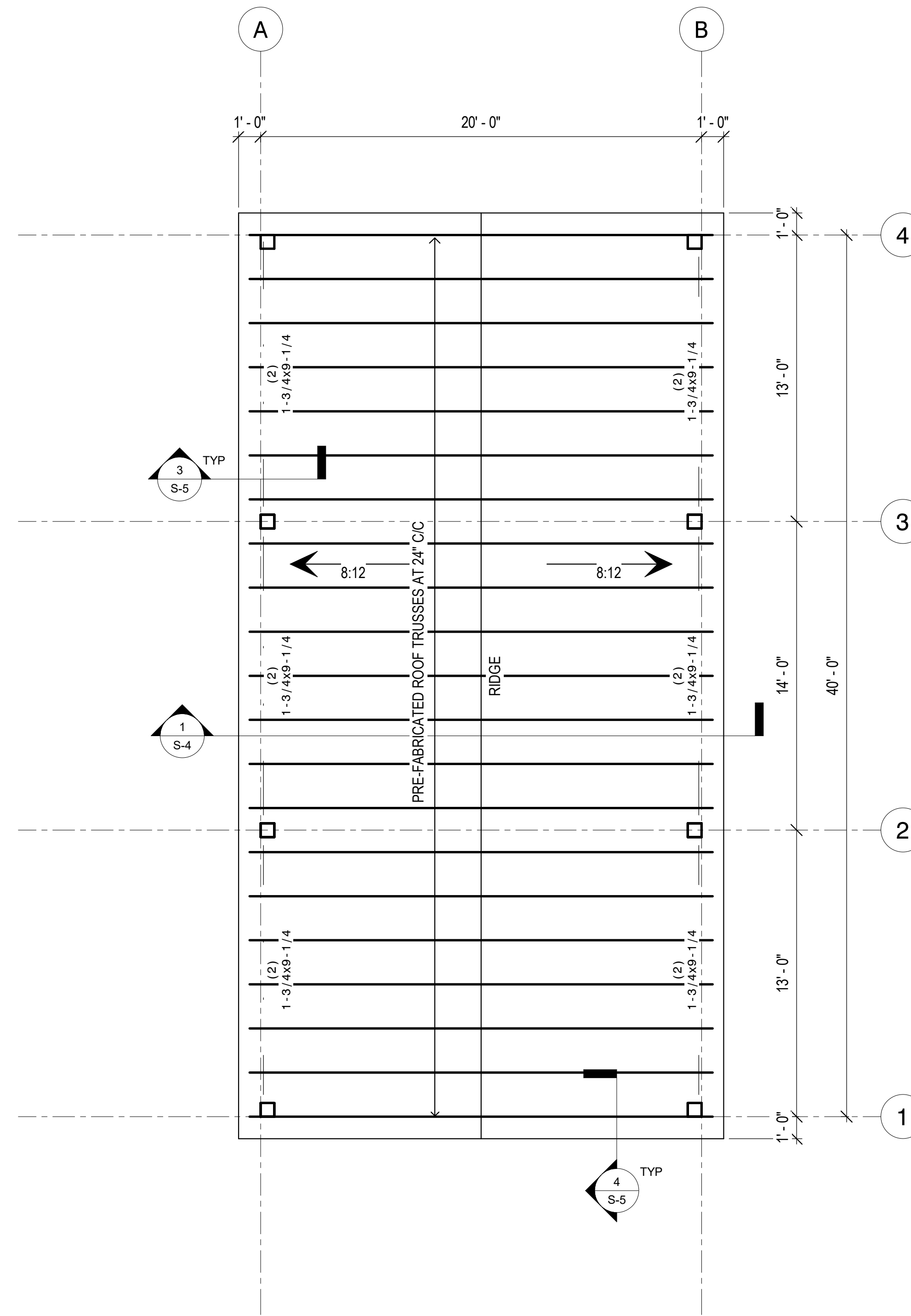
DRAWN BY HWD

CHECKED BY HWD

PROJECT OVERVIEW



① PAVALION FOUNDATION PLAN
1/4" = 1'-0"



② PAVILION ROOF PLAN
1/4" = 1'-0"

FOUNDATION NOTES:

1. DIMENSIONS ARE TO FACE OF POSTS OR CENTERLINE OF POSTS TYP.
2. REFERENCE ELEVATION +1'-0"-0" SHALL BE TO TOP OF SLAB ON GRADE TYP.
3. SLAB ON GRADE TO BE 4" THICK 4000 PSI CONCRETE TYP. ON 6 MIL VAPOR BARRIER OVER 6" OF #5 STONE. SLAB TO BE REINFORCED WITH 6x6-W1.4/W1.4 WWF OR #4 BARS AT 32" C/C MAX. TYP.
4. POST FOUNDATIONS SHALL BE 24" Ø x 36" DEEP WITH POST EMBEDDED.
5. ALL POSTS SHALL BE 8x8 P.T. RATED FOR GROUND CONTACT TYP.

C.J. DENOTES CONTRACTION JOINT LOCATION TYP. REFER TO DETAIL 1/S-5.

ROOF FRAMING NOTES:

1. ROOF SHEATHING TO BE 7/16" OSB SHEATHING, FASTENED USING 8D GALV. RING SHANK NAILS @ 4" C/C AT PANEL EDGES AND 6" C/C IN FIELD. MINIMUM.
2. SHEATHING TO BE ORIENTED PERPENDICULAR TO SUPPORTS AND STAGGERED A MINIMUM OF TWO FRAMING MEMBER TYP.
3. INSTALL SIMPSON PSCL CLIPS TYP. AT MIDSPAN OF SHEATHING SEAMS BETWEEN SUBFRAMING WITH SPACING GREATER THAN 24" C/C, TYP.
4. SEE PLAN FOR ROOF SLOPE TYP.
5. REFER TO S-5 FOR FRAMING DETAILS TYP.
6. FASTEN 2x4 PURLINS OVER ROOF TRUSSES THRU SHEATHING AT 24" C/C MAX. FASTEN WITH (2) 16D GALV RING SHANK NAILS 3-1/2" LONG AT EACH PURLIN / ROOF TRUSS INTERSECTION TYP. METAL ROOF TO BE FASTENED TO 2x4 PURLINS TYP. PER MANUF. RECOMMENDATIONS
7. ROOFING SHALL BE 3/4" 29 GA. MASTERRIB. COLOR TO BE SELECTED BY THE TOW.

8:12 → INDICATES ROOF SLOPE TYP.

FINISH CARPENTRY AND PAINT NOTES:

1. SIDING TO BE BOARD AND BATTEN (LP SMARTSIDE SYSTEM OR EQUIVALENT)
2. TRIM / FASCIA MATERIAL SHALL BE LP SMARTSIDE CEDAR TEXTURE OR EQUIVALENT.
3. PAINT SHALL INCLUDE 1 COAT PRIMER AND 2 COATS OF FINISH COLOR. COLOR TO BE DETERMINED BY TOWN OF WAYNESVILLE.
4. CEILING TO BE T-111 PLYWOOD AND STAINED. COLOR SHALL BE DETERMINED BY TOWN OF WAYNESVILLE.

No.	Description	Date
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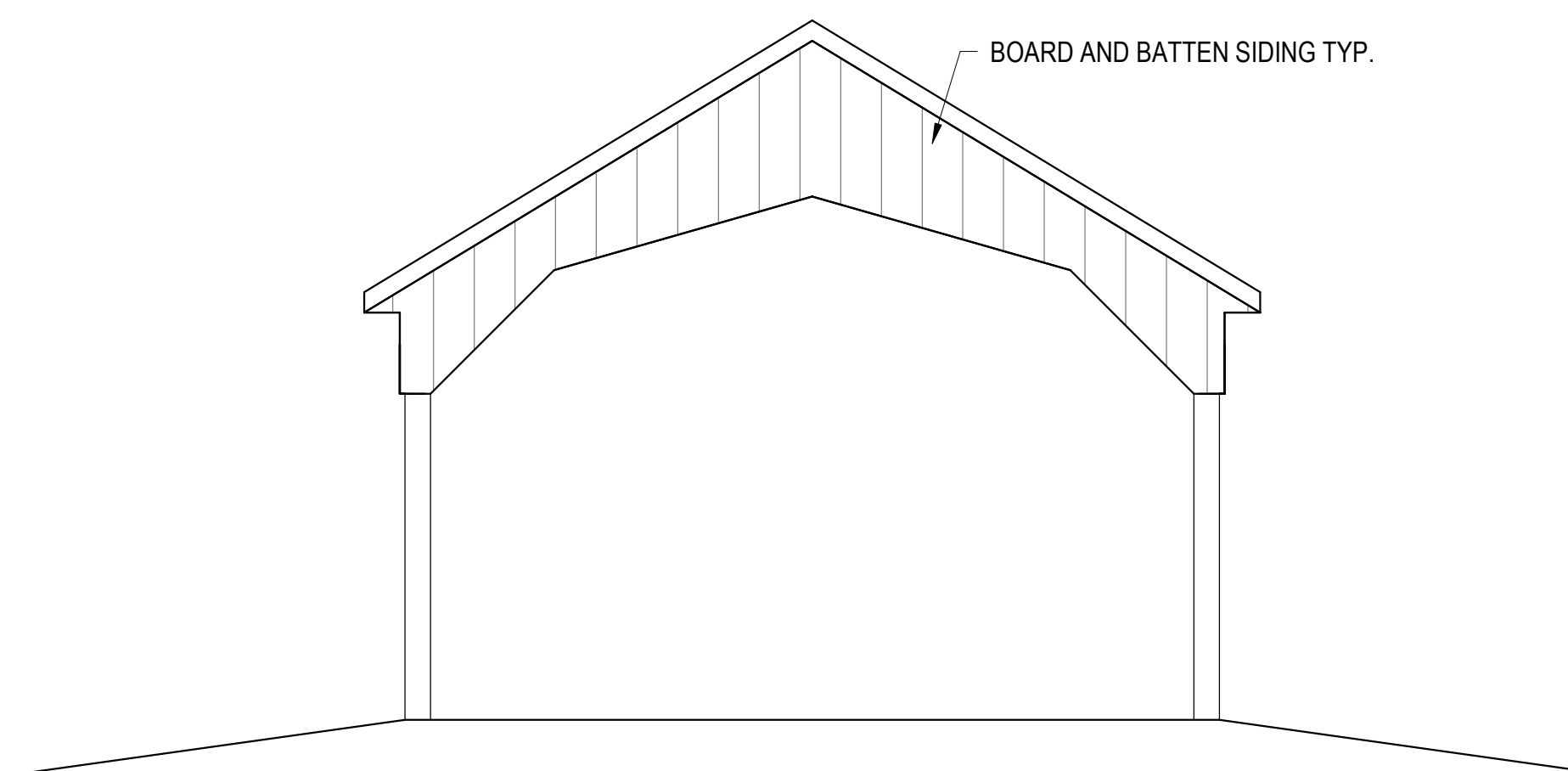
THE PAVILION
CALVARY / CRAVEN PARK
WAYNESVILLE, NC

DRYE-McGLAMERY
ENGINEERING, PLLC
832 ARBOR ST.
CONCORD, NC 28025

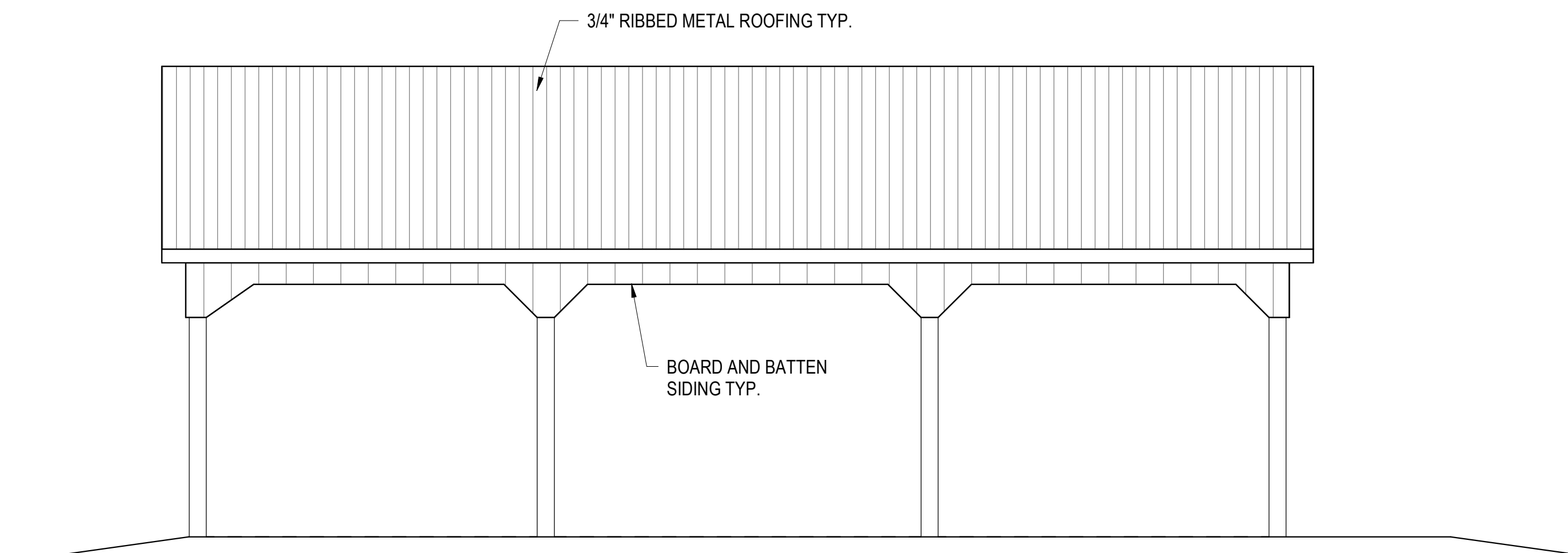
ISSUED FOR
PERMIT/CONST.

DRAWN BY HWD
CHECKED BY HWD

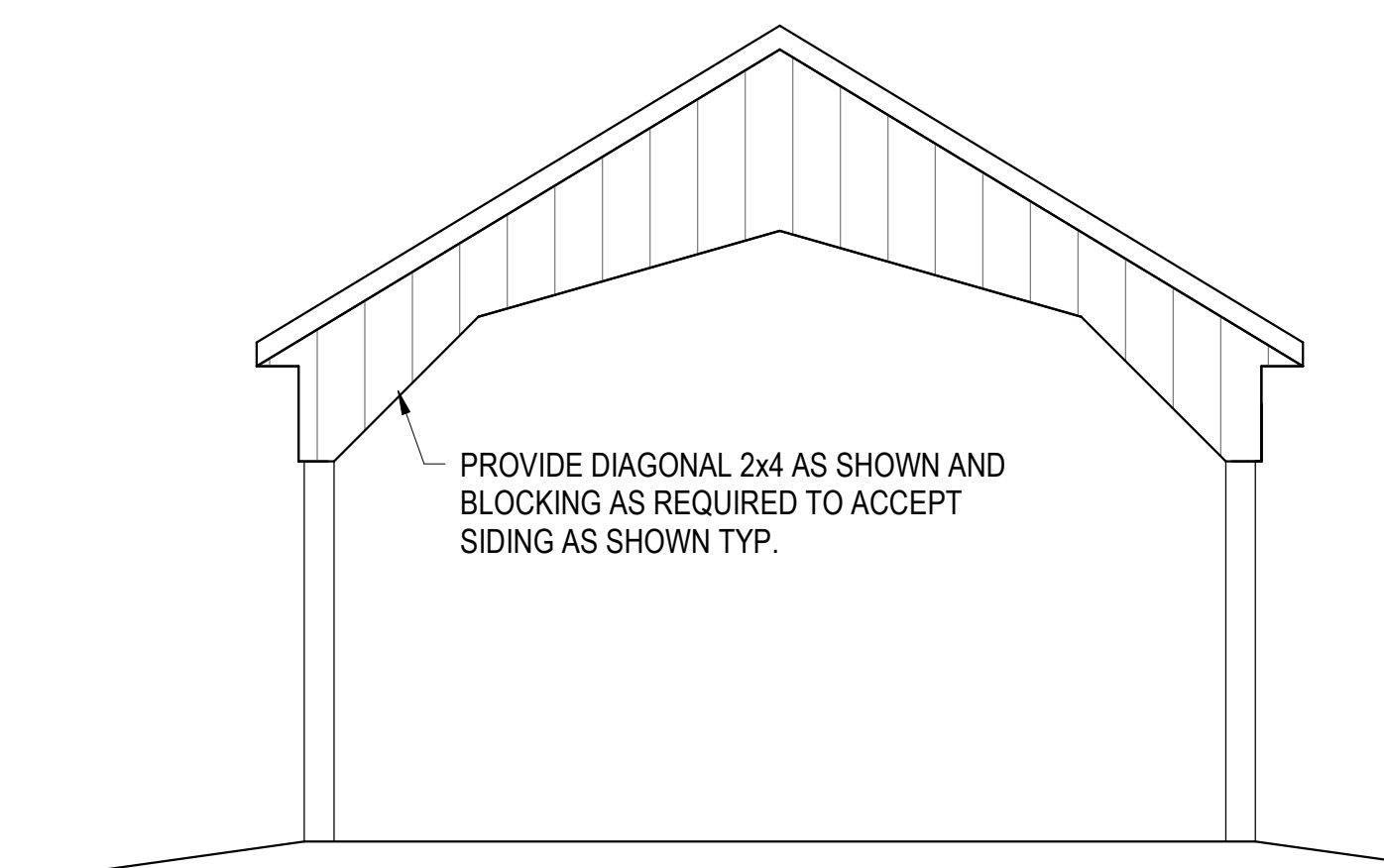
PAVILION PLANS



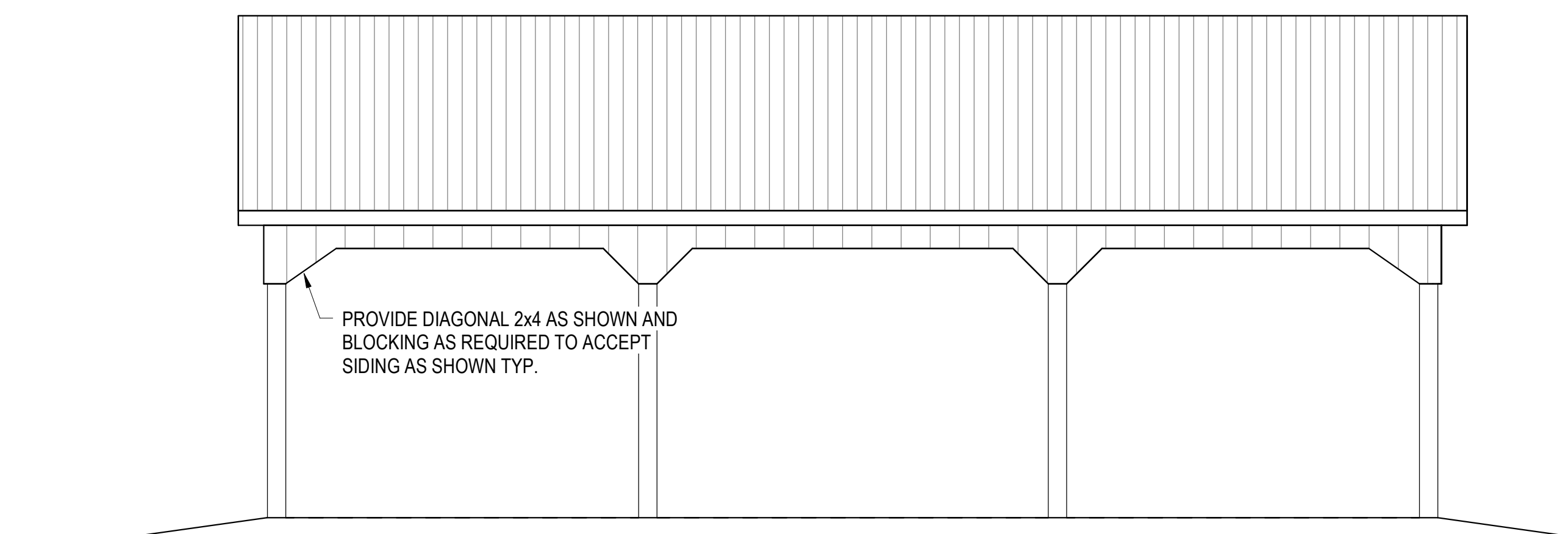
① FRONT ELEVATION
1/4" = 1'-0"



③ LEFT
1/4" = 1'-0"



② REAR ELEVATION
1/4" = 1'-0"



④ RIGHT
1/4" = 1'-0"

No.	Description	Date
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2	FOR CONSTRUCTION	2020-01-31

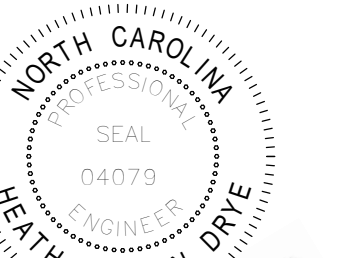
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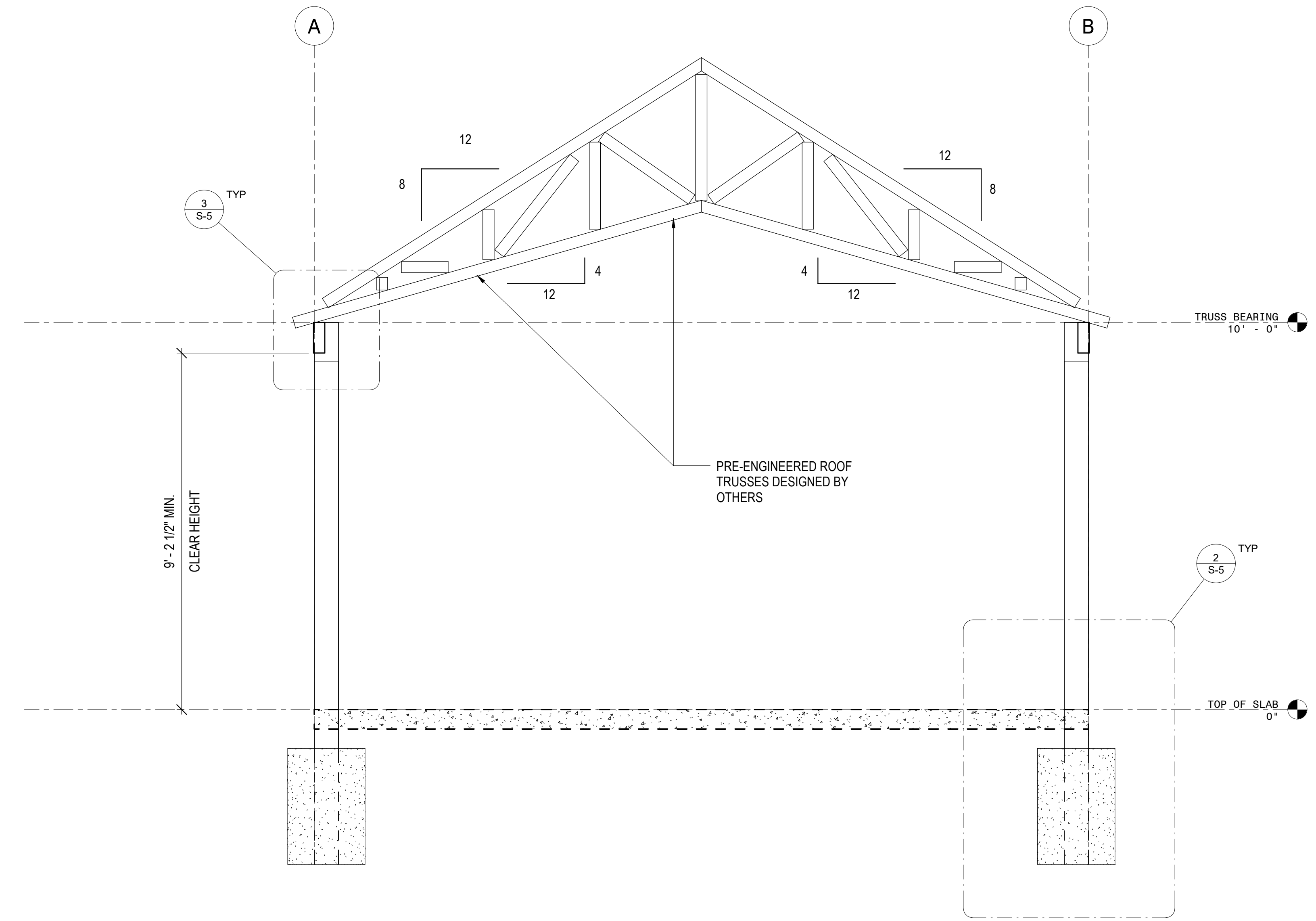
ISSUED FOR
PERMIT/CONST.

DRAWN BY HWD
CHECKED BY HWD

ELEVATIONS



01-31-2020



① Detail 2
1/2" = 1'-0"

No.	Description	Date
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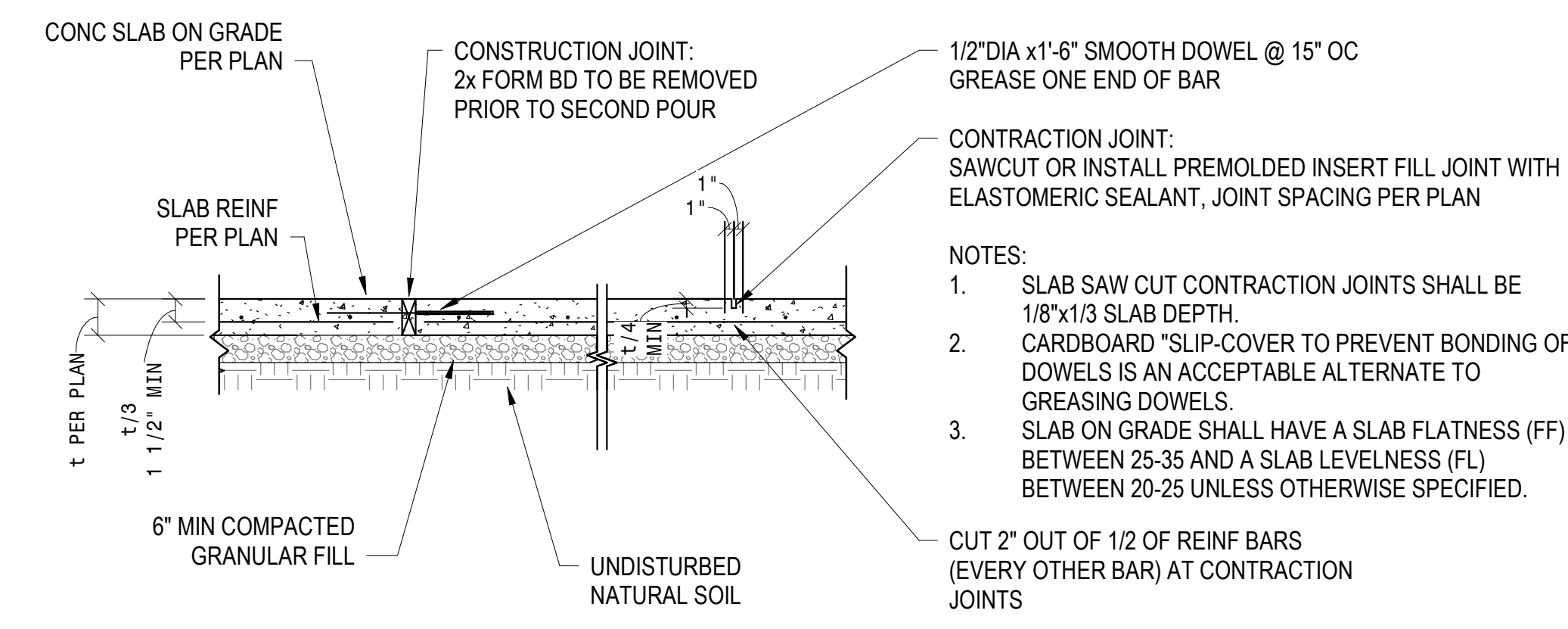
THE PAVILION
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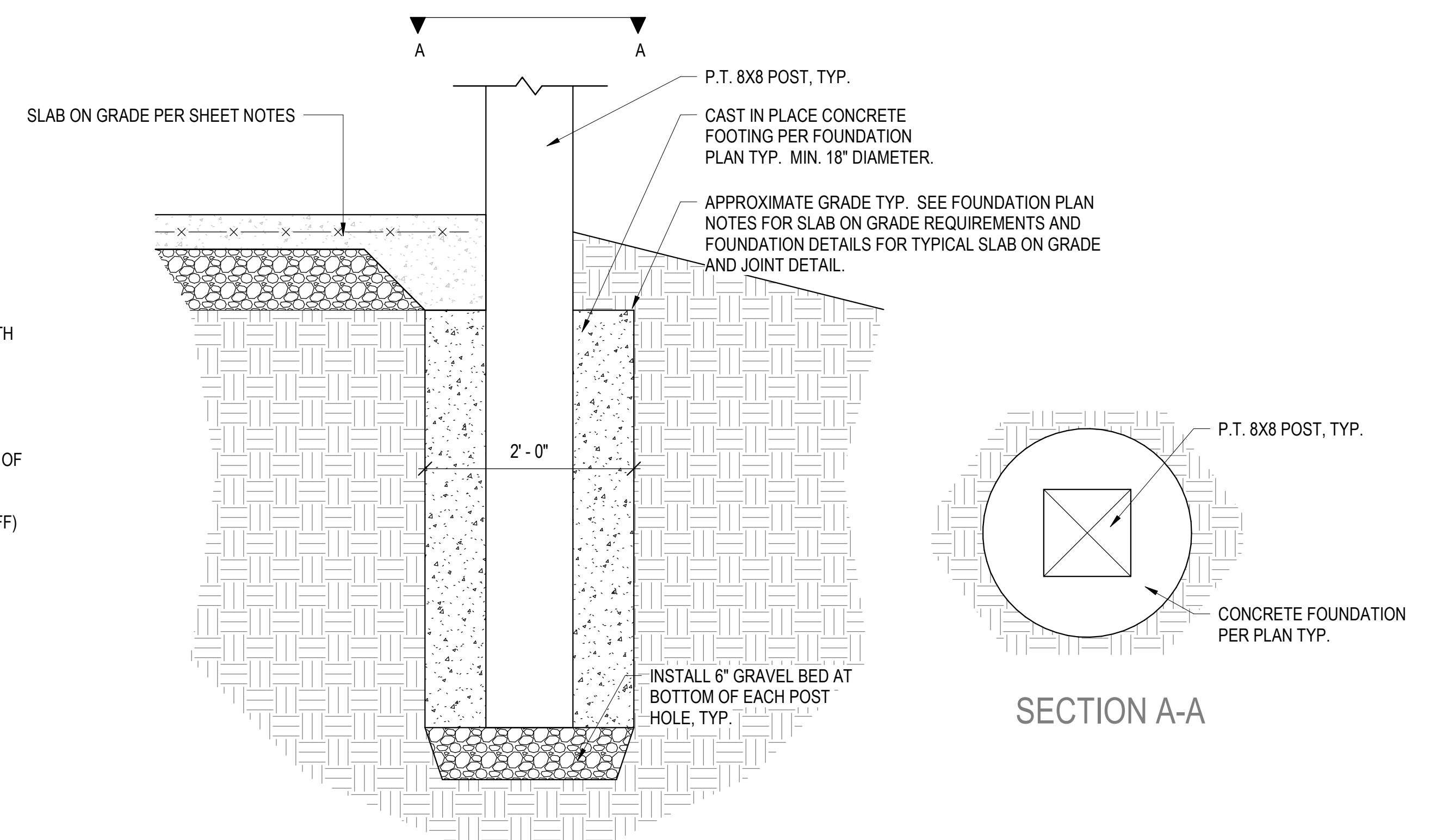
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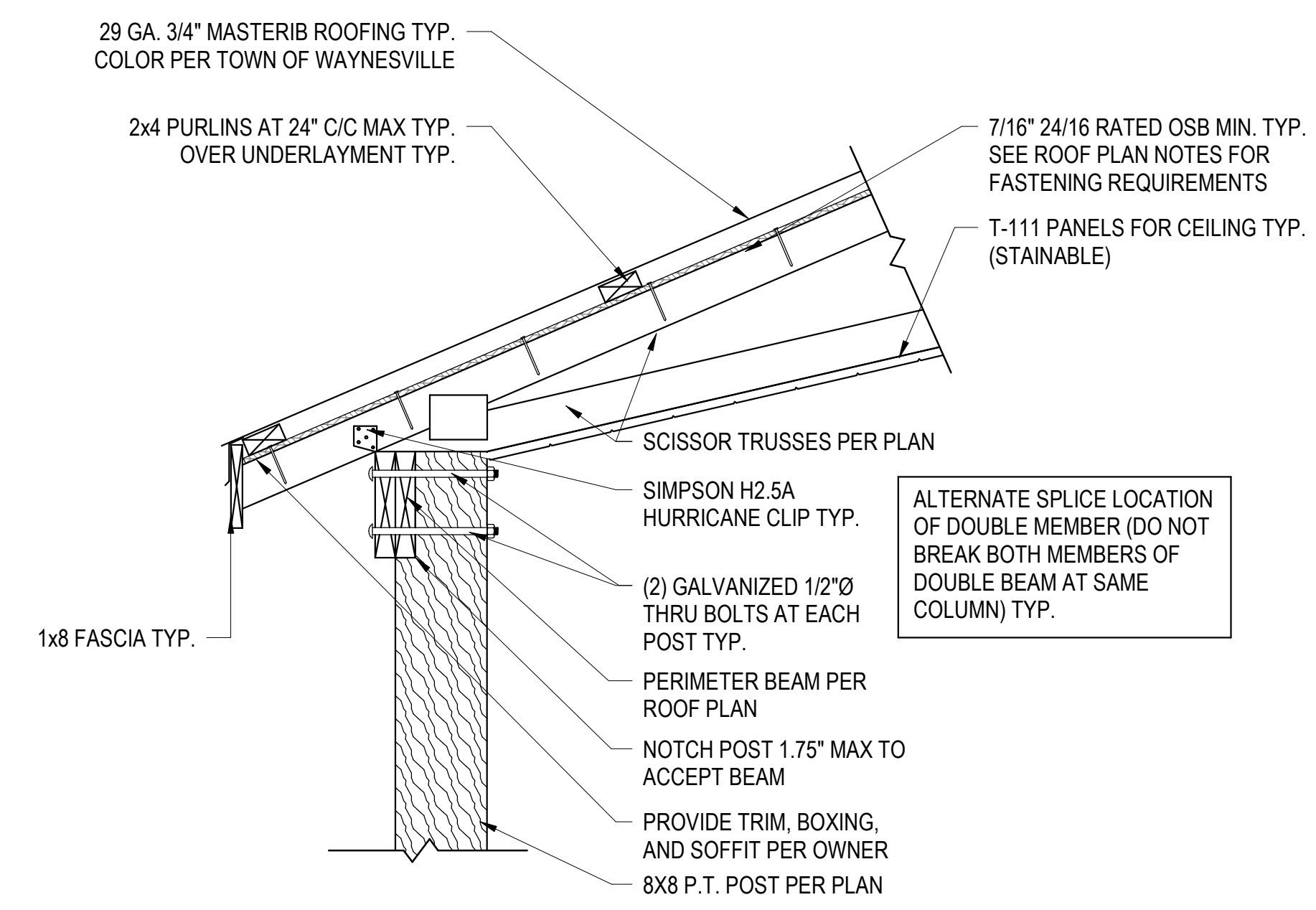
SECTIONS



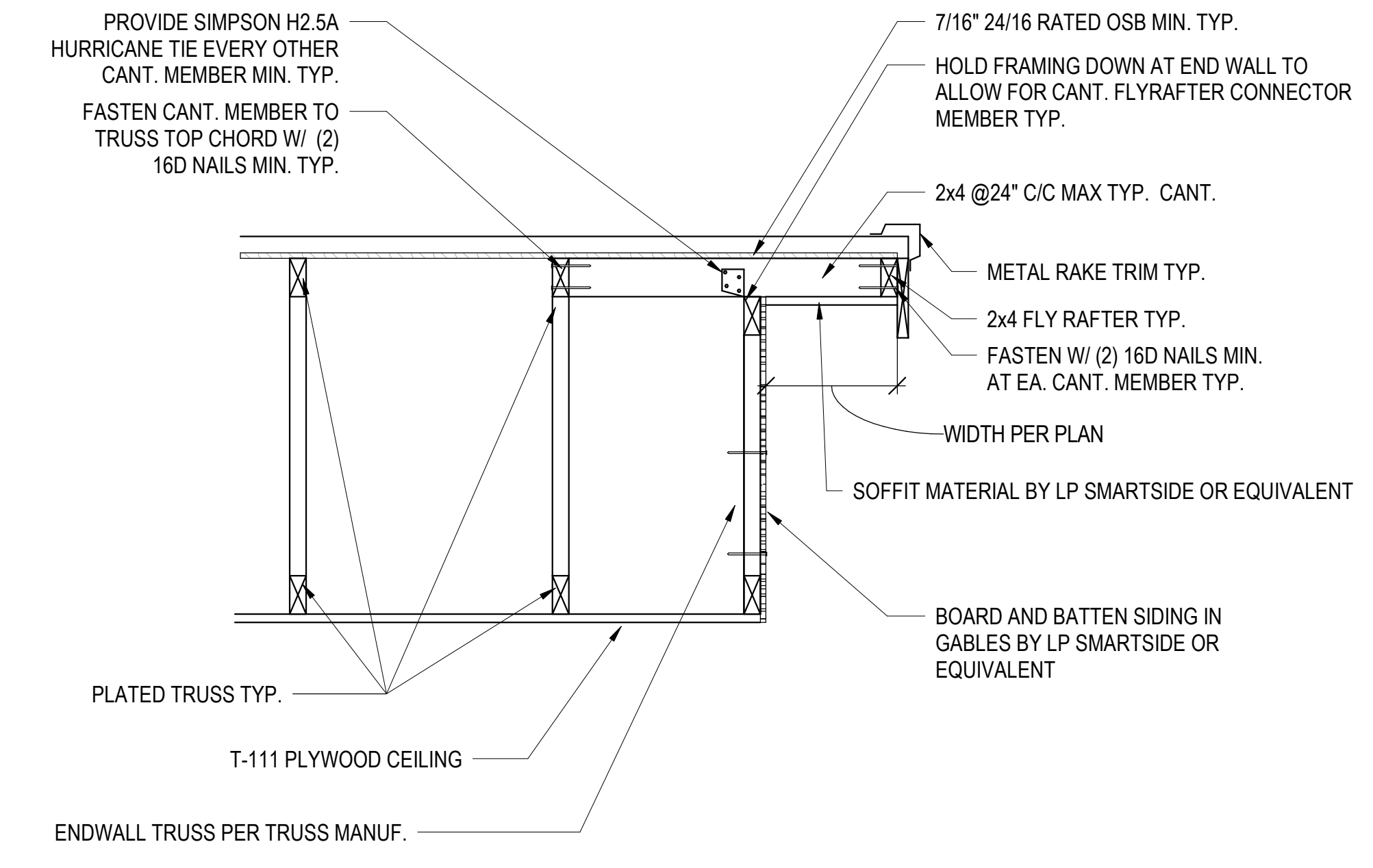
① TYPICAL SLAB ON GRADE AND JOINT DETAIL
3/4" = 1'-0"



② TYPICAL WOOD POST BASE DETAIL
1" = 1'-0"



③ TYPICAL TRUSS TO BEAM CONNECTION
1" = 1'-0"



④ TYPICAL RAKE DETAIL - TRUSS
1" = 1'-0"

No.	Description	Date
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ISSUED FOR PERMIT/CONST.

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STRUCTURAL DETAILS



SKATE PARK PAVILION ENGINEERS ESTIMATE

BID TABULATION

Engineers Estimate: PR Engineering, PLLC

Date: 12/30/2021

Project Name: Calvary / Craven Park Pavilion

Proposed Location: Town of Waynesville Skate Park

Address: 550 Vance St., Waynesville

Engineer: Preston Gregg

Engineer's Estimate

Total Amount

LUMP SUM BID QUANTITIES					
Ref #	Bid Item #	Item Description	Price	UNIT	
1	1.001	Rough & Finish Grading	N/A	LS	\$2,800
2	1.002	Foundations Material and Labor	N/A	18 tons	\$2,700
3	1.003	Rough Framing Material and Labor	N/A	LS	\$16,900
4	1.004	Roofing Material and Labor	N/A	LS	\$7,800
5	1.005	Finish Carpentry Material and Labor	N/A	LS	\$4,000
6	1.006	Concrete Slab on Grade Prep, Post Holes Material and Labor	N/A	13 cy	\$5,400
7	1.007	Painting and Staining Material and Labor	N/A	LS	\$3,500
8	1.008	Electrical, Can Lights	N/A	LS	\$2,700
9	1.009	General Contractor Overhead and Profit	N/A	20%	\$9,160
TOTAL ESTIMATE					\$54,960

Assumptions and Clarifications:

- 1.) Level terrain with minimum grading
- 2.) No trees / clearing required on-site
- 3.) Town Electric Dept. to supply electrical service connection
- 4.) Town staff to provide any landscaping proposed

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2022**

SUBJECT: Selection of the Downtown Waynesville Advisory Committee

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Jesse Fowler, Assistant Town Manager
Beth Gilmore, Downtown Waynesville Director
Presenter: **Jesse Fowler, Assistant Town Manager**

BRIEF SUMMARY:

We have received 20 applications for the Downtown Waynesville Advisory Committee. According to the Committee's Charter and Rules of Procedure passed by the Board of Aldermen, the Board of Aldermen shall appoint 13 members to the Downtown Waynesville Advisory Committee. This Committee shall consist of:

- (4) Members representing merchants
- (4) Members representing owners/residents
- (3) At-large members
- (1) Member of the Waynesville Board of Aldermen
- (1) Member of the County Board of Commissioners of staff.

The Board of Aldermen is also responsible for annually selecting the Chair of the Downtown Waynesville Advisory Committee.

According to the Downtown Waynesville Advisory Committee's Charter and Rules of Procedure, Committee membership will be structured, initially, in staggered terms. Initially, 4 members of the committee will serve until June 30, 2022, 4 members will serve until June 30, 2023, and 4 members will serve until June 30, 2023. Thereafter, all Advisory Committee Appointments shall be for 3-year term. No member may serve more than two terms without taking a hiatus of one year before being reappointed. Members who initially serve for a period less than 3-years shall be eligible for two additional 3-year terms. These terms will be chosen by "lot".

MOTION FOR CONSIDERATION:

- Motion to appoint the selected applicants to the Downtown Waynesville Advisory Committee
- Motion to appoint the selected applicant as Chair of the Downtown Waynesville Advisory Committee.

FUNDING SOURCE/IMPACT:

ATTACHMENTS:

- Downtown Waynesville Advisory Committee Applications
- Applicant Representative Matrix
- Downtown Waynesville Advisory Committee Charter and Rules of Procedure
- Downtown Waynesville Advisory Committee Ballot

MANAGER'S COMMENTS AND RECOMMENDATIONS:



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Alex McKay
 STREET ADDRESS 343 Hazelwood Ave, Waynesville, NC 28786
 MAILING ADDRESS 343 Hazelwood Ave, Waynesville, NC 28786
 PHONE (828) 246-8528
 EMAIL waynesvillearchive@yahoo.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

Members of the Advisory Committee will serve as members of 4 standing committees and serve staggered terms. Please indicate below your choice of committee in ranking order of your preference.

- 3 Economic Vitality Committee
- 1 Mainstreet Design Committee
- 2 Effective Promotions Committee
- 4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: _____

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: _____

I believe that I can contribute the following to the Downtown Advisory Committee: _____

Tell us about yourself and your background: _____

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature _____ Date _____

-I am interested in serving on the Downtown Advisory Committee because:

I hated seeing the division within the DWA and would like to be part of the solution that brings Main Street back together. I think with the right people and the board being under the town is a step in the right direction.

-I have experience/expertise in the following areas and have served on the following boards or commissions:

Historian & Director of History
Haywood County Historical and Genealogical Society
2012-Current

Historic Preservation Commission
2015-Current

Downtown Waynesville Association
2018-2021

I have extensive knowledge about the history of the downtown area and it's properties, as well as how it has developed over the last 213 years. This interest in history and development has proved valuable in working with both property owners and investors in the district. I'm a longtime board member and vice-chair of the Historic Preservation Commission. I've worked with the town Planning Department and the State Preservation office on the designation and upkeep of historic buildings/districts. As part of this board, we have completed multiple projects that have helped identify and promote Waynesville as a historic town.

As with DWA, I started helping Buffy around 2010 with street fairs and events. This included setting up of stages, logistics of street closures, placement of vendors etc.. it wasn't until about 2018 when I came onto the executive board. Since the town has taken over DWA I've continued to work with Beth Gilmore on events like Church Street Fair.. clearing cars off the street, chalking and placing vendors.

-I believe that I can contribute the following to the Downtown Advisory Committee:

The ability to work with both "old Waynesville" and the new investors/business owners that we are seeing. I often work on with both sides of the table, and am able to work well across different beliefs and personality types.

The knowledge of Waynesville's history, development and properties.

I have been and continue to be willing to put the time and effort into the downtown community. Whether it's in the boardroom or chalking Street at midnight.

Tell us about your background:

I'm a multigenerational native to Waynesville and the immediate area. My father was in grading, construction and land development and my mother was manager of First Union Bank on Main Street for many years. Upon returning to Waynesville from Gardner Webb University, I entered into real estate with my father. I currently manage between 50-60 properties in and around Waynesville.



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME AMANDA YODER
STREET ADDRESS 60 LOVE LANE, WAYNESVILLE NC
MAILING ADDRESS 60 LOVE LANE, WAYNESVILLE, NC 28786
PHONE 919-412-4546
EMAIL AMANDALESLIEYODER@GMAIL.COM

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

Members of the Advisory Committee will serve as members of 4 standing committees and serve staggered terms. Please indicate below your choice of committee in ranking order of your preference.

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- 1 Mainstreet Design Committee
- 4 Effective Promotions Committee
- 2 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I moved to Waynesville with the intent of spending many many years and raising a family here. As a future business owner and overall community-focused person, I feel very invested in the economic success of our community and feel that downtown is truly the heartbeat of Waynesville.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: While I have a very diverse background, much of my career experience has been in the performing arts and hospitality/restaurant industries. These are two areas in which the downtown district already has momentum, and I'd love to see them grow and raise the bar of excellence.

I believe that I can contribute the following to the Downtown Advisory Committee: I grew up in a small town in NC, then spent several years after college living and working in NYC. I feel this gives me a rounded perspective that values the integrity and heritage of a smaller southern town while appreciating the endless possibilities for development that exist.

Tell us about yourself and your background: After graduating with Honors from ECU, I worked as an actor in NYC and hospitality professional for four years. I then spent two years working for a small tech startup that helps photographers build their websites and file management systems. After moving to Waynesville last year, I am now studying woodworking at HCC.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Amanda Yoder
Signature

1/28/22
Date



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Arron Leneir Jones
STREET ADDRESS 2592 Newfound Rd Canton NC 28716
MAILING ADDRESS 146 N Main Street Waynesville NC 28786 (Tammy's Jewelry)
PHONE 828 456 4772
EMAIL arron@tammys-jewelry.com

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- Downtown Owner/ Resident Downtown Merchant At-large

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- 1 Effective Promotions Committee
- 4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: As a merchant, the direction and success of Downtown Waynesville are important aspects of our culture and future.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: Communications, broadcasting, training, sales, and management.

I believe that I can contribute the following to the Downtown Advisory Committee: I can contribute fresh ideas, a future-focused perspective, and a "hands-on" based system of input.

Tell us about yourself and your background: Haywood County Native, 31 years old. As a member of a successful, locally owned family business operating on Main Street, I have grown to love our Downtown culture. I want to continue and expand my role in the future and growth of our beautiful gem in the mountains.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Arron Jones
Signature

10/23/2021
Date



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME BART DEROSSO
 STREET ADDRESS 618 APRIL PARK, WAYNESVILLE NC 28786
 MAILING ADDRESS 3131 SCARLET OAK PLACE, N. FT. MYERS, FL 33903
 PHONE 239-691-5900
 EMAIL bjderosso@aol.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

Members of the Advisory Committee will serve as members of 4 standing committees and serve staggered terms. Please indicate below your choice of committee in ranking order of your preference.

- 4 Economic Vitality Committee
3 Mainstreet Design Committee
1 Effective Promotions Committee
2 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I AM THE OWNER OF 2 BUILDINGS ON MAIN ST (102 & 120 N. MAIN ST), I CARE ABOUT THE SUCCESS OF BOTH MY TENANTS AND THE COMMUNITY IN STAYING HEALTHY IN BOTH AN ECONOMIC AND DESTINATION MOUNTAIN TOWN.

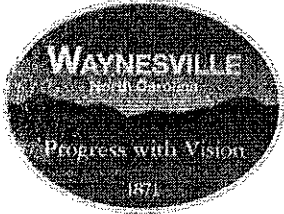
I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: BUSINESS BACKGROUND WITH MARKETING EXPERIENCE. PAST EXPERIENCE WORKING WITH LARGE COMPANIES IE: 3M, GRACO, BASS PRO SHOPS, SCOTTS, BHEEM AND MANY OTHERS.

I believe that I can contribute the following to the Downtown Advisory Committee: COMMUNICATING WITH MAIN STREET MERCHANTS, FUTURE IDEA'S FOR ADDITIONAL MAIN STREET ACTIVITIES, DEVELOPING WALL STREET TO PROVIDE ADDITIONAL BUSINESS OPPORTUNITY AND ADDRESS PARKING ISSUES.

Tell us about yourself and your background: BUSINESS OWNER FOR PAST 35 YEARS, EXPERIENCE IN CONSTRUCTION, DEVELOPMENT SMALL PROJECTS, REAL ESTATE AND NATIONAL SALES. FLORIDA FOR 43 YEARS AND HERE SINCE 2005, PART TIME BACK AND FORTH, HERE ENTIRE SUMMER, PLUS!!

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Bart J. DeRosso 10-15-21
 Signature Date



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME BLAKE YODER
STREET ADDRESS 60 LOVE LANE, WAYNESVILLE, NC, 28786
MAILING ADDRESS 60 LOVE LANE, WAYNESVILLE, NC, 28786
PHONE 770-856-3987
EMAIL yoder.blake@gmail.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Incorrect**
- Downtown Owner/ Resident
- Downtown Merchant
- At-large

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I am interested in serving on the Downtown Advisory Committee because: 1. I chose to move to Waynesville of my own accord and am thus invested in the wellness of the downtown 2. I have expertise in software engineering and SEO 3. I want to see the culture and arts and economy survive into the next generation, and as someone in my late 20s I believe I can add a fresh perspective.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: I have been a Software Engineer for 6 years and have helped build apps and websites for clients such as National Geographic and Samsung. I'm currently an Engineering Manager managing a team of 6 engineers. I'm very proficient in software building, team building, communication, and have a strong bias towards action and problem solving.

I believe that I can contribute the following to the Downtown Advisory Committee: Having grown up in the south along with time in larger cities, I feel that I can help provide support to the Advisory Committee by helping to find a path forward that keeps Waynesville's small town feel while also promoting and growing the arts, the economy, and the overall wellness of our downtowns.

Tell us about yourself and your background: I'm an empathetic and outgoing 29-year old. My wife and I recently moved to Waynesville. I grew up in Charleston, SC but spent a portion of my early-20s in Greenville, SC. I love vibrant local communities, music, food + drink, and gardening. I feel strongly invested in the thriving longevity of our Appalachian Main Street.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature [Handwritten Signature] Date 11/10/2021

BLAKE YODER.
60 LOVE LANE

PLEASE CONSIDER A CORRECTION TO MY
ORIGINAL SUBMISSION. I NEED TO APPLY
AS AT-LARGE AND NOT DOWNTOWN RESIDENT
ALTHOUGH THE WINTERY LIGHTS OF MAIN ST. ARE
YARDS AWAY, I MUST ADMIT I AM OUTSIDE
OF THE BOUNDS OF JURISDICTION.

Blake Yoder

770-856-3987 yoderblake@gmail.com <https://www.blakeyoder.com> 60 Love Lane, Waynesville, N, 28786

Profile

Software engineering leader with B.S. in Computer Science and 6+ years experience in both software engineering and software engineering leadership. Productive in both team-based projects and self-managed projects with an ability to take high level requirements and convert them to working deliverables.

Experience

SENIOR ENGINEERING MANAGER, THIRTY MADISON; WAYNESVILLE, NC – JANUARY 2022-PRESENT

- Currently leading the build-out of our two new Thirty Madison enterprises that will allow the company to expand to 50 health-care models in the next 5 years. In managing managers of teams, I help in architectural and design discussions of our platforms, roadmapping with our product team ahead of our engineering team, and help to establish good practices and procedures to run our engineering teams with high velocity and satisfaction.

ENGINEERING MANAGER, THIRTY MADISON; WAYNESVILLE, NC – OCTOBER 2020-JANUARY 2022

- Took over management, mentorship, and coaching responsibilities for a team of 11 engineers building and maintaining keeps.com. As engineering manager, I was the first point of contact for our business development, product, and design team helping them negotiate trade-offs, timelines, and value. This work led to Thirty Madison securing a \$140million Series C fundraise round.

SENIOR SOFTWARE ENGINEER, THIRTY MADISON; NEW YORK, NY – JULY 2019-OCTOBER 2020

- Designed, architected, and built core web applications for Thirty Madison - a patient first, tele-health company - that has helped in onboarding 400,000 new patients to our platform. I led technical discussions with the product and design team that resulted in a completely new build out of our user-management tools allowing a 32% reduction in inbound customer care team tickets.

FULL STACK ENGINEER, ASK WONDER; NEW YORK, NY – MAY 2019-JUNE 2019

- AskWonder (askwonder.com) is an NYC start-up with the vision of bringing knowledge to everyone through their online platform and team of researchers around the globe. During my time at AskWonder, I helped deploy production services to the platform using React/Redux, Typescript, NodeJS, Heroku, Mongo & Postgres. I eliminated legacy code and added timing tools to better help our analysts perform their research.

FULL STACK ENGINEER, FICTIVE KIN; BROOKLYN, NY – DECEMBER 2016-MAY 2019

- Samsung - developed APIs through Python/Flask that power Samsung's Global eCommerce platform which currently supports 22 countries around the globe. This work included on-site client meetings in Australia and India where I led systems integration tests and client workshops. This project includes daily work with an array of Amazon Web Services including AWS Lambda, Elasticsearch, DynamoDB, Cloudwatch, API Gateway, SNS, and S3.
- Elysium Health <https://www.elysiumhealth.com/> - developed company's eCommerce site in ReactJS and worked alongside an on-site team at Elysium Health in integrating their custom

PHP backend. This project ended up being a full rebuild from the ground-up to integrate to the second version of their API.

- Lager Data <https://lagerdata.com/> - worked with a team on developing the frontend to an internal hardware project that our company started. Currently in alpha, the project heavily leans on ReactJS and Websockets for async and realtime display.
- Shondaland <https://www.shondaland.com/> - worked with a team of developers to build out Shonda Rhimes' website. This involved a heavy customization on top of core Wordpress.

SOFTWARE ENGINEER, WEBSITE PIPELINE; GREENVILLE, SC – JUNE 2015-DECEMBER 2016

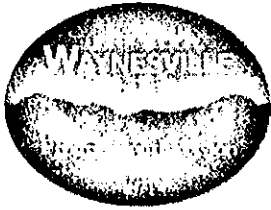
- .NET development using C#/VB.NET to help build out and maintain a data synchronization tool that synced SQL and Providex records between client' servers and the company's cloud servers.
- Built a V2 prototype of our internal Web API in C#
- Extended our Elastic Search engine - converting SQL queries to elastic search queries and using Angular 1.x on the front end to parse and present our data logs
- Intermediate/Advanced SQL - experience in SQL cursor queries, stored procedures, SQL triggers, and windowing functions
- Working directly with Project Managers, Designers, and a team of developers to convert client needs from high level discovery to specific deliverables

NEW DEVELOPER TRAINING LEAD, WEBSITE PIPELINE; GREENVILLE, SC – 2016-PRESENT

- Training lead for on boarding new developers to the engineering team
- Leading a 5 week simulation course that introduces developers to our product and technology stack

Education

- Furman University, Greenville, SC – B.S. Computer Science, 2015



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME COURTNEY TETRAULT
 STREET ADDRESS 41 DEPOT ST. WAYNESVILLE NC 28796
 MAILING ADDRESS SAB
 PHONE 828-713-9241
 EMAIL COURTNEY@AXEANDAWLLEATHERWORKS.COM

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

Downtown Owner/ Resident Downtown Merchant At-large

Members of the Advisory Committee will serve as members of 4 standing committees and serve staggered terms. Please indicate below your choice of committee in ranking order of your preference.

- 2 Economic Vitality Committee
- 1 Mainstreet Design Committee
- 4 Effective Promotions Committee
- 3 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: To be apart of the growth and development of our town. Helping preserve the history of waynesville as a new and eager merchant.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: Event organizing, fundraiser organizing, visuals, and execution.

I believe that I can contribute the following to the Downtown Advisory Committee: New set of eyes, eager to assist in being apart of our towns development.

Tell us about yourself and your background: +10 years ~~as~~ ~~working~~ working as team player in large local Emergency Dept. New local Entrepreneur in town eager to see our town grow and develop.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Courtney Tetrault
Signature

11/11/21
Date

Application for Appointment to the Downtown Advisory Committee.

Please return to the office of the Town Clerk at 16 S. Main Street eward@waynesvillenc.gov;
(828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME: Greg Boothroyd

STREET ADDRESS: 144 Montgomery Street Waynesville

MAILING ADDRESS: PO box 629 Waynesville NC 28786

PHONE: 828-506-4112

EMAIL: Greg@smokymountainnews.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

Downtown Owner/ Resident -----> yes / Property owner

Downtown Merchant-----> yes service provider / co-owner of Smoky Mountain News & Smoky Mountain Living

At-large

Members of the Advisory Committee will serve as members of 4 standing committees and serve staggered terms. Please indicate below your choice of committee in ranking order of your preference.

Economic Vitality Committee-----4th choice

Mainstreet Design Committee----- 1st choice

Effective Promotions Committee----- 2nd choice

Sustainable Organization Committee (budget, annual work plan, organization goals & objectives) ----- 3rd choice

I am interested in serving on the Downtown Advisory Committee because: I have a deep love for our town, we have the potential to be the best downtown in the State if we all come together.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions:

Rotary 1999 til present / Paul Harris sustaining Member awarded in 2010 (Waynesville club)
Board member 2000 to 2003 (Sunrise Club)

DWA promotions 1996 til 2018

Executive Board member 1999 to 2018

(voted off the board for trying to develop a succession plan and promoting needed changes)

Secretary 2002 til 2004

Board chair 2005 til 2007

Past chair 2008 to 2009

Received Main Street Champion award 2008 (NC Main Street Program)

Infrastructure chair 2008 til 2018 /19

Helped conceive the idea for the bump outs at Oak Park Inn and help redesign the pocket park at Miller Street

Wrote the Wayfinding Grant 2018 – DWA leadership then did not want to champion the project (after years of talking about it) so it was moved under the TDA's nonprofit status

Haywood Chamber: 1996 til present

Board member 2009 til 2016

Chaired membership committee 2011 to 2013 (raised over \$180,000)

Board chair 2013 to 2015

Past chair 2016

Chair golf committee 2016 to present

Maggie Valley Chamber board member 2008 to 2009

Folkmoot sub-Committee 2002 till 2015

Haywood TDA:

I have been a part of the Wayfinding Project since the start in 2018 it is still ongoing but nearing completion

2006 Nominated by the county commissioners to serve on the TDA study committee in 2006:
The outcome of this was the state legislation approving the group's recommendation to increase the room tax rate from 3% to 4%

Haywood County Schools Foundation – Mardi Gras King 2013 raised over \$10,000 for the special needs program at Clyde Elementary School

Leadership Haywood class 13

Served on the Maggie Valley greenway committee 1999 till 2003

A+ Advisory Committee – Central Elementary School 1999 till 2002

Agricultural Extension Advisor Council 1999 till 2004

I believe that I can contribute the following to the Downtown Advisory Committee:
I have a understanding and experience of the past, but I am not scared to change and listen to others and help implement new ideas.

Tell us about yourself and your background:

I was born June 3 of 1971 to Bill and Cathy Boothroyd in Santa Clara County California (San-Jose). My family moved to NC in 1978 (My family was transferred to Charlotte with IBM). I lived on Lake Norman in Cornelius until I went to college at Western Carolina University in 1990. I achieved my Bachelor of Science in Business Administration in 1995.

I met Jennie in High School (We started dating or junior year)

We got married May 20 of 1995 At Cataloochee Ranch after we both had graduated from WCU.

We reconfirmed our vows at Longs Chapel United Methodist Church.

We have 2 daughters Molly age 19 and Regan age 14

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature

A handwritten signature in black ink, appearing to be 'D. Boothroyd', written over a horizontal line.

Date Oct 14 / 2021

Upon appointment to a Board/Committee, the information contained herein becomes a matter of Public Record per NCGS 132-1.



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME JAY SPIRO
 STREET ADDRESS 42 Wilkinson Pass Lane, Waynesville, NC
 MAILING ADDRESS P.O. Box 697 Sylva, NC 28779
 PHONE (828) 226-1078
 EMAIL jay@4smokys.com

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- Downtown Owner/ Resident Downtown Merchant At-large

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- 1 Economic Vitality Committee
2 Mainstreet Design Committee
3 Effective Promotions Committee
4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I am passionate about our downtown. I have extensive experience with the NC Main Street Program, working to co-found the Sylva downtown organization. I have worked with DWA for several years and am also currently involved in revitalization of old Cullowhee.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: see above. I worked with Advantage West and Western North Carolina Tomorrow; Chairman of Meridian Behavioral Health (now Blue Ridge Health); Board of Directors of regional Board of Realtors; Rotary Club Board of Directors; Smart Growth task force; many others.

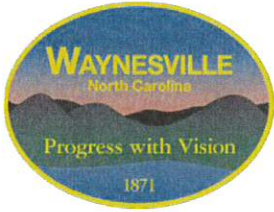
I believe that I can contribute the following to the Downtown Advisory Committee: I am passionate about economic revitalization and in particular downtown improvement and vitality and enhancement. I'm an idea person, and very collaborative (which is vital right now for our DWA/DAC).

Tell us about yourself and your background: Licensed Attorney and Commercial Real Estate Broker. Extensive experience with commercial property. Navy Veteran. Active and attend Longo Chapel Church. Lived in area for 35 years and have extensive network to call upon. Active hiker and tennis/golf.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature Jay Spiro

Date 10/25/21



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Jeremiah Smith

STREET ADDRESS 240 N Main St. Waynesville, NC 28786

MAILING ADDRESS 240 N Main St. Waynesville, NC 28786

PHONE 980-999-3919

EMAIL jeremiah.m1.smith@gmail.com

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Downtown Owner/ Resident Downtown Merchant At-large

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- 4 Mainstreet Design Committee
- 3 Effective Promotions Committee
- 1 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: see attached

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: see attached

I believe that I can contribute the following to the Downtown Advisory Committee: see attached

Tell us about yourself and your background: see attached

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Jeremiah M. Smith 10/20/21

Signature Date

Jeremiah Smith
240 N Main St.
DAC Application addendum:

I am interested in serving on the Downtown Advisory Committee because:

I have always desired to do my part to serve my community. Arriving in Waynesville has motivated me to engage more and invest my personal time and energy to do what I can to influence where my community, Waynesville and more specifically Downtown Waynesville, is headed. As a property owner and resident of downtown I am able to see and experience what is happening around the clock and have the opportunity to witness the activity/change on a daily basis. I am able to look at things holistically from the eyes of the visitor/tourist, property owner, business owner, and/or resident. I don't have any self-interest other than ensuring all relevant voices are heard and doing what I can to align these perspectives with the mission of the DWA on behalf of our community. We need to move forward in a way that is a bit more agile and ready to embrace the challenges communities like ours face regarding growth, sustainability, attractiveness and merge all of this into an actionable road map that is can provide positive outcomes and adhere to all the core commitments of the DAC as an extension of the DWA and Town of Waynesville on a whole.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions:

Over the course of my life I have worked in multiple roles that have allowed me to build a well-rounded tool kit that will support the DAC in positioning Downtown Waynesville and the surrounding areas as an attractive location for visitors, potential residents and current community members alike. The skills I have acquired over the past two decades span Strategy & Planning, Sales and Go-to-Market initiatives in Advertising/Media as well as more recently technology companies. I have also spent over 15 years renovating and remodeling properties both residential and light commercial. I believe all of these skills play a part in understanding and addressing the needs, concerns and desires of the various groups the DWA and DAC will be working with and working for as it evolves and enters its next chapter.

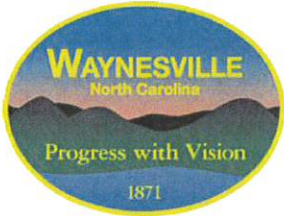
I believe I can contribute the following to the Downtown Advisory Committee:

A high level of empathy and awareness is key to managing the various stakeholder groups to ensure the DWA and the DAC is aligned to its core mission/goals. The skills that I have acquired whether it be proposal writing, contract negotiations, Project management, Stakeholder management, Data and Analytics are all useful skills I can leverage on behalf of the DAC and more importantly the community on a whole. The entire process should be addressed holistically and all groups should be represented in

an equitable way as it relates to the refined mission/objectives of the DAC. I am ready to roll up my sleeves and get to work to help facilitate the evolution of Waynesville as a community as well as the role it plays in WNC.

Tell us about yourself and your background:

I have lived in over 20 different states over the course of my life. I have experienced much of what the US has to offer and I am extremely glad I stumbled upon Waynesville and found a way to make it my home. I closed on my property at 240/244 N. Main about a week before the Covid lockdown began and just recently finished renovations of the 2nd story where my family and I reside. We are all thrilled to be here. In terms of my background, for the past 6 years I have worked remotely for a multi-national IT Service provider (Parent company of T-Mobile) and work with large customers (Shell, Volkswagen, Mercedes, etc). Prior to that I spent the better part of 10 years renovating and rehabilitating older homes mainly around Greensboro, NC. Before arriving in NC I worked in NY for several years managing a studio and working in advertising in New York. Throughout the decades I found a lot to like and or dislike about certain parts of the country. We had been considering a move to WNC since the early 2000's and about 20 years later it finally materialized. My family and I are all thrilled to be here and happy to grow into becoming part of the greater Waynesville community.



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Jeremy D. Stephens

STREET ADDRESS 31 Supta Park Drive

MAILING ADDRESS Same

PHONE 214.966.6357

EMAIL theWaynesvilleConservatory@gmail.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

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- 3 Economic Vitality Committee
- 1 Mainstreet Design Committee
- 2 Effective Promotions Committee
- 4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: Aside from the Mountains, Main Street is the beating heart of this community. It is what draws tourists and what makes us residence proud to call Waynesville home. Each generation is but a steward of the town and I want to help ensure we cultivate a Downtown that keeps with proud traditions while growing to meet the needs of the future.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: I have worked as a design engineer for over 13 years. In 2017 I was appointed by Dallas Tx City Councilman to sit on a Citizen Bond Task Force where we listened to City Department presentations in order to allocate fund recommendations on a 1.5 billion dollar Bond Package.

I believe that I can contribute the following to the Downtown Advisory Committee: Having served on Council appointed Committees I know how to navigate the appropriate procedures to effect the desired result for a project. My design experience focuses on an aesthetic balance between the old and the new. I am very passionate about historic preservation and effecting positive change in my community; both essential in this endeavor.

Tell us about yourself and your background: A native of Texas, I moved to Waynesville in 2018 after buying the historic Hilmer House. On the town historic registry, I use the home to host uniquely elaborate events. I also am a calligraphist, focused on Victorian Era type font, and a cartographer designing historic maps. My profession is in Fire Protection Engineering where I design fire suppression systems for new construction projects.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature J. Stephens Date 30 January 2022

Jeremy D. Stephens

31 Suyeta Park Drive • Waynesville, NC 28786
TheWaynesvilleConservatory@gmail.com • 214.966.6357

EDUCATION:

- Oklahoma State University** Graduated 2007
- Bachelor's Degree in Fire Protection and Safety Technology
 - Fire Protection Society, Elected as FPST Representative for University in 2006
- San Angelo Central High School** 1999-2009
- Graduated National Honors Society

EXPERIENCE:

- GFS Texas, Lead Fire Sprinkler Design Project Manager** July 2012 – Present
- Leads team in the design of Fire Suppression Systems on larger construction projects
 - Reviews contract documents to assure job requirements are met
 - Sees that all design personnel are assigned to tasks to maximize efficiency
 - Attends construction meetings with owner representatives, architects, and general contractors
 - Maintains schedule of projects to meet construction deadlines
- GFS Texas, RME-G in the State of Texas** June 2011 – Present
- Reviews Fire Sprinkler Drawings to assure all current NFPA and local jurisdiction codes are met, including any third party review such as FM Global and U.S. Army Corps of Engineers.
 - Reviews contract drawings and project specifications to assure owner's desires are being met by the design.
 - Signs drawings prior to city submittal
- GFS Texas, Fire Sprinkler Design Manager** September 2016 – January 2018
- Leads design department by assigning projects to individual designers or teams of designers by assessing the needs of each project and pairing the personnel abilities of the staff accordingly to maximize efficiency.
 - Holds design meetings to assure projects are maintaining schedule and that designers needs are met
 - Assists designers with interpretation of contract documents and specifications to assure job requirements are met
 - Trains new designers on design and code interpretation
- GFS, Fire Sprinkler Designer/Project Manager** May 2007 – July 2012
- Designs Fire Suppression Systems on various small to medium sized construction projects
 - Uses contract documents to maintain precision of installation

QUALIFICATIONS:

Certifications

- NIECT Level III Certified
- Registered RME-G in the State of Texas

CITY GOVERNMENT VOLUNTEER WORK:

- Dallas Texas Citizen Bond Task Force** April 2017 – June 2017
- Appointed committee by Dallas City Council to evaluate \$1.5 Billion Bond Package for City of Dallas.
 - Followed Robert's Rules of Order in all meetings and sub meetings
 - Listened to presentations from City department officials on various proposals for funds. Proposals pertained to all future and currently maintained assets of the City; including infrastructure, public works, parks, roads, building maintenance, police and fire, libraries, ect.
 - Debated merit of each project funding,
 - Proposed recommendations on each project to City Council for approval
- VOTE DALLAS, Co-Founder** February 2017 – January 2018
- Engaged local neighborhoods and precincts in the City of Dallas to encourage voter turnout by canvassing door to door to register new voters and remind residents of upcoming elections. Through its efforts, VOTE DALLAS doubled the Downtown Dallas voter turnout in May of 2017.

Jeremy D. Stephens
Waynesville, NC - 214.966.6357



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Jessica Garrick
 STREET ADDRESS 125 Jamaica Way Waynesville Nc 28785
 MAILING ADDRESS "
 PHONE (828) 450-2498
 EMAIL jessica@thesouthernloft.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

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- 1 Mainstreet Design Committee
- 3 Effective Promotions Committee
- 4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I have a vested interest in seeing downtown thrive as the future of my business depends on it.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: _____

I believe that I can contribute the following to the Downtown Advisory Committee: I have a small business located in the heart of downtown waynesville and see first hand on a daily basis the community and the needs/expectations.

Tell us about yourself and your background: I am a small business owner. I have had The Southern Loft on main street for 2.5 years. I also have a second location in Asheville. I am a mother of 4. 3 boys, 1 girl, who I hope to build their future through my business.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Jessica L. Garrick
Signature

10.14.2021
Date



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME JOHN MASON MD MBA BCPE FAAEM
 STREET ADDRESS 127 BALSAM DR WAYNESVILLE NC 28786
 MAILING ADDRESS " " " "
 PHONE 919 374 7660
 EMAIL MASONMDMBA@GMAIL.COM

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1 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I OWN 2 PROPERTIES ON MAIN ST, LIVE UP THE HILL ON BALSAM DR, AND HAVE A VESTED INTEREST IN MAINTAINING AND IMPROVING DOWNTOWN WAYNESVILLE.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: I HAVE BEEN BOARD CHAIRMAN OF PHYANMERICA MEDICAL CONSULTING, EXTEND CARE PHYSICIAN SERVICES, AND STANFORD MEDICAL CENTER, AS WELL AS ON THE BOARD OF MANY OTHER ORGANIZATIONS.

I believe that I can contribute the following to the Downtown Advisory Committee: MY BUSINESS BACKGROUND WILL HELP BRING BUSINESS DISCIPLINE TO THE DUNA OPERATIONS.

Tell us about yourself and your background: I AM A PHYSICIAN OF 30+ YEARS WITH AN MBA. I OWN AND OPERATE 5 COMPANIES, AND EXPERIENCED IN THE FASTER RUNNING OF BUSINESSES AND NOW LIVE IN WAYNESVILLE.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

[Signature]
Signature

10.16.2021
Date



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

The Downtown Advisory Committee Rules and Procedures can be found on the Town of Waynesville Website

NAME Joyce Reeves Massie
 STREET ADDRESS 34 N. Main St., Waynesville, NC 28786
 MAILING ADDRESS same
 PHONE 828-400-1072
 EMAIL joycemassie4@gmail.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

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- 4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: _____

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: _____

I believe that I can contribute the following to the Downtown Advisory Committee: _____

Tell us about yourself and your background: _____

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Joyce Reeves Massie
 Signature _____ Date _____

Application for Appointment to the Downtown Advisory Committee

Joyce Reeves Massie

I am interested in serving on the Downtown Advisory Committee because my husband and I own property on Main Street and I have a business on Main Street where we are clearly affected by the level of business that Downtown Waynesville experiences. I am also a lifelong resident of Haywood County with interest in protecting the rich historic culture of Waynesville while promoting and increasing its commercial appeal to visitors as well as our locals.

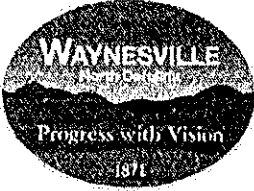
I have experience/ expertise in the following areas and/or have served on the following Boards or Commissions: I am a retired, National Board certified, 5th grade teacher from Junaluska Elementary School where I was on the school improvement team numerous years throughout my career as a grade level representative. As a member of this team, I received new information and instructions from my administrator and relayed/ explained that information to my colleagues later during grade level meetings. I was responsible for gathering their input and returning to the school improvement team to develop strategies that would lead to our school's overall success in a multitude of areas. As the elected 2000 Teacher of the Year, I was a member of the School Leadership Team, an even smaller decision-making group for Junaluska Elementary. We met with other School Leadership Teams across the county to create a joint effort approach to reaching common goals in Haywood County's schools. I'm proud to say that for almost every year I taught at Junaluska, our team exceeded academic growth expectations when compared to other counties across the state.

Aside from the year-long endeavor of leading 22 or so 5th graders into stellar End of Grade test results each year, another area in which I have leadership experience would be in planning, preparing for, and hosting schoolwide and neighborhood events and programs with the intent of building a greater sense of community and common goals.

Last September, I was asked to join the Downtown Waynesville Association. I accepted and was an active participant up until the last meeting that we held.

I believe that I can contribute the following to the Downtown Advisory Committee: I love people! I believe people can work together and make just about anything happen. I believe I can help Waynesville become stronger and increasingly more and more successful by encouraging a united, team approach. I believe I can make a contribution toward promoting Waynesville businesses. I'd like to see more festivals and concerts/dances on Main Street. I think we could explore other avenues of promotion such as races, car shows, kid days, concerts, etc. The sky's the limit. There is also a need to bring more customers to Main Street during the winter months and the Downtown Advisory Committee could explore the ways we might accomplish that. When I have a task to complete, I'm driven to do so with success in mind and this endeavor would not be an exception.

Tell us about yourself and your background: I am a Haywood County native. I was born here and have lived here pretty much my whole life. I am married to Jimmy Massie and we have two daughters and three grandchildren. I retired from teaching in 2014, but still taught part-time Title I up until June, 2020 when I bought the Blue Owl Gallery at 11 N. Main and changed the name to Green Hill Gallery. This past April, I moved that gallery into our building at 34 N. Main St. I am on the Praise Team at Long's Chapel. My time is spent between singing in that group, taking care of family, and building the business of Green Hill Gallery. I am eager to begin working again as a member of the Downtown Advisory Committee.



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME PRATIK SHAM
STREET ADDRESS 130 SHILOH TRAIL, WAYNESVILLE, NC 28786
MAILING ADDRESS 37 CHURCH ST, SUITE 2001, WAYNESVILLE, NC 28786
PHONE 828 456 4407
EMAIL manager.kusipri@artwork.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

Members of the Advisory Committee will serve as members of 4 standing committees and serve staggered terms. Please indicate below your choice of committee in ranking order of your preference.

- Economic Vitality Committee
- Mainstreet Design Committee
- Effective Promotions Committee
- Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I WOULD LIKE TO SEE DOWNTOWN WAYNESVILLE GROW & THRIVE

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions:
TOURISM, PLANNING & DEVELOPMENT
HAYWOOD COUNTY TDA ~ 6YRS CHAMBER OF COMMERCE BOARD MEMBER
WAYNESVILLE PLANNING BOARD ~ 3YRS

I believe that I can contribute the following to the Downtown Advisory Committee: I HAVE EXTENSIVE EXPERTISE IN TOURISM, PLANNING & BUDGETING & WOULD LIKE TO USE THESE SKILLS TO IMPROVE DOWNTOWN WAYNESVILLE

Tell us about yourself and your background: I OPERATE, DEVELOP & MANAGE MOTELS/HOTELS AS WELL AS OTHER COMMERCIAL REAL ESTATE PROPERTY. I HAVE A VESTED INTEREST IN THE FUTURE OF DOWNTOWN WAYNESVILLE.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

[Signature]
Signature

10/14/21
Date



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Richie Griffin
STREET ADDRESS 180 N. Main St. Waynesville NC 28786
MAILING ADDRESS _____
PHONE (704) 900-9600
EMAIL RGriffin704@gmail.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

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- _____ Economic Vitality Committee
_____ Mainstreet Design Committee
_____ Effective Promotions Committee
 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: Being a business owner in Waynesville allows the opportunity to better serve my community. When the town succeeds, we all succeed. I am interested in being part of the continued growth and vision of my home.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: My professional career has been in Health Care and over the past 20 years I have served on countless boards both professionally and personally.

I believe that I can contribute the following to the Downtown Advisory Committee: first and foremost, willingness and a spirit to see our community grow sustainably. Beyond that, a certain degree of business acumen and a mind towards sustainable development.

Tell us about yourself and your background: 20+ years in healthcare, EMT, firefighter training, accreditation supervisor for the medical industry, business owner, dad, husband and huge supporter of our local community

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature Richie Griffin

Date 10/28/2021

263 Summer Circle. P: (704) 900-9600
Clyde, NC 28721 E: RGriffin704@Gmail.com

Thomas R. Griffin

Objective Continue to positively impact my community by bringing my leadership skills and successful business experience into a larger environment; expanding my passion for servant-hood and service with the potential to touch and improve more lives.

Strengths

- Proven Sales Record
- Strong Customer Service Bias
- Proven Results in Health Care
- Highly Competitive & Organized
- Innovative Retail Expertise
- Aggressive & Forward Thinking
- Highest Ethical Standards
- Adaptive Organizational Skills

Experience

Advacare

August 2020-Current

- Hired as the Western North Carolina Territory Manager
- Advacare had interest in creating a WNC presence. I was hired to direct that operation by finding the location, employees, ensuring all regulations were met or exceeded and ultimately the day-to-day operation of the NC branch.
- Facilitated all aspects of the new territory to include budget development, hiring, lease negotiation, credentialing, and logistics.
- Within 6 months, successfully opened the first NC location in Greensboro NC. Our new location is patient ready and contracted with all major payers. Accreditation, NC BOP and all other pertinent licensure in place.
- Projected 2021 revenue of \$400k (Anticipated patient ready date of 3/1/2021)

Medbill

August 2019-Current

- Hired as a claims collector and assigned to their most challenging customer, a hospital based DME in SC. Medbill had little knowledge of SC Medicaid and required someone to learn that language.
- Within 6 months promoted to Medicaid AR Lead where I managed a team of Medicaid collectors and clerks working Medicaid claims from states all over the US
- Responsible for \$1.5M in claims revenue
- Responsible for roughly 43% of collections
- After 9 months, transitioned to the Revenue Cycle Management department to assist in developing the sales/ retention side of the business.

- Within the RCM team, worked directly with one problematic customer to address and manage their DME as a Project Manager. As Project Manager, responsible for implementation of a billing, document repository, coding software.
- Successfully prepared for and transitioned the DME from Advanced MD software to a company built and supported software with only 3 weeks lead time. Managed the entirety of the project and the DME during that time.
- Responsible for developing, overseeing and directing KPI's for customer which included held sales, actioned orders and overall process improvement.

Accucare Home Medical, Reliable Medical, Mountain Sleep 2017-2019

- Hired to oversee and manage 2 medical equipment companies and a Physician's Office/ Sleep lab. Primary responsibilities include budgeting, marketing, sales, contracting for all 3 companies.
- Successfully generated positive cash flow and revenue for 3 failing companies within 6 months.
- Managed annual budget for each of the 3 companies.
- Successfully facilitated a software conversion for 2 of the 3 companies within the first year and implemented an electronic medical records system.
- Directed and managed all aspects of the companies first retail store in Gastonia, NC by facilitating the design, layout, procurement, remodeling, hiring and inventory management. Also handled the appropriate licensure and accreditation.
- Oversee and direct the outside sales team of 3 distinct companies by establishing sales goals annually, facilitating corporate sales meetings and introducing new product offers to our customer base. Restructured sales team to include a Sales Manager.
- Directed billing operations for each company to include claims filing and handling, denial management, fee schedule and coding updates and collections.

Griffin Home Health Care, Inc. - COO 2002-2017

- Oversee and direct the complete operations of the premier full service health care equipment & supply company in the Greater Charlotte Area including the sales and marketing, inventory management, distribution, retail showrooms and medical billing
- Through multiple locations, provided both Durable Medical Equipment (DME) and Retail Services to beneficiaries in and around Charlotte NC- constantly monitoring and adapting the ever changing climate of insurance regulations as well as consumer needs
- Provided the majority of services for hospice patients in the region, serving four different Hospice Organizations
- Directed the building of the Charlotte areas most innovative retail showroom
- Maintained positive relationships with all major health care professionals and facilities in the Metropolitan Charlotte Mecklenburg Region
- Oversee and direct the medical bill operations of our 3 retail stores- filing claims to Medicare, Medicaid, private insurance companies, commercial accounts and private pay clients.
- Managed total sales and marketing efforts and created the on-going business development plan. Maintained relationships with appropriate referral staff within local hospitals, physician offices and clinics. Attended and assisted with networking functions on behalf of company.

North Canton Fire Department

2017

- Joined N. Canton Fire as an EMT. Began running medical calls on a volunteer basis while also working on the fire fighter certifications necessary to be an active participant in fire calls. In 2018 began attending the Fire Academy to gain the appropriate credentials to assist the department with volunteer fire fighter calls.

Buncombe County Rescue Squad

2017

- Due to relocation to Asheville I transitioned from Robinson to Buncombe County.

Robinson Volunteer Fire Department

2016

- Began basic training to assist local community with EMT calls nights and weekends when available.

WBT/ WLNK

Seasonal

- Oversee and manage Holiday On Ice Promotional Event
- Manage staff and client experience to ensure operation runs efficiently

Volunteer Efforts:

Shining Rock Classical Academy

Oct. 2020

Joined the Academic Committee in an effort to assist the leadership and Board of Directors in developing and maintaining its charter.

Point in Time Volunteer

Jan. 2017

Volunteered with Urban Ministries to conduct a count of the homeless population in Charlotte metro. I visited the camps of homeless individuals to obtain specific information as required by the survey, provide charitable donations and assess them for chronic homelessness as defined by the county.

NCAMES Private Insurance Committee Chair

2012-2017

Assisted state association with encouraging and fostering open communication in an ever changing market place

Attends state association meetings regularly to communicate to state membership

Work with private insurance companies throughout North Carolina to stay abreast of changes within the industry and to forge partnerships with state DME companies.

Charlotte Mecklenburg Senior Centers, Board of Directors 2013-2016

Assisted Executive Director with guidance and direction of non-profit organization whose mission is to enrich the lives of seniors in and around Charlotte.

Aging in Place

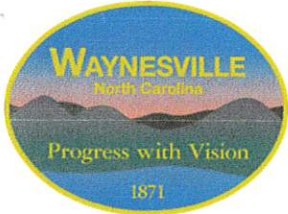
2013-2016

Worked with a committee of individuals to guide senior citizens in safely navigating in

home care.

Education

- Central Piedmont Community College (Summer 2016)
Emergency Medical Technician Certification
- Ty Bello, Team @ Work, Outside Sales Training
- Asheville Area Sales Management Alliance
- Central Piedmont Community College
(Spring 2012)
Certificate on Aging Studies Program
- Special Studies: Management Effectiveness Program
- Appalachian State University
(August 1996- August 2000)
Associates Degree- Participated in an advanced/ accelerated undergraduate program via
Watagua College
- CDME Credentials Course- course designed to obtain a CDME certification attended
at MedTrade 2017. Certification granted by The Board of Certification (BOC) as a
Certified DME Specialist
Began Fire Fighter certification training with N. Canton Fire and Haywood Community
College (2017)



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Robert Williams
 STREET ADDRESS _____
 MAILING ADDRESS _____
 PHONE cell 356-956-9193 wk 828-631-0156
 EMAIL info@dillsboroChocolate.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

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- 3 Economic Vitality Committee
2 Mainstreet Design Committee
1 Effective Promotions Committee
 _____ Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I am a business owner on the street and I love Waynesville.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: served on the Jackson County TDA 16-18, Volusia County Ft Volusia Forever Land Acquisition Advisory Board, Volusia Beach Advisory Board, Centria Center for Multi-handicapped Blind Daytona Beach BOD,

I believe that I can contribute the following to the Downtown Advisory Committee: I am a recovering Environmental Planner w/ 15 years of urban planning, town/sun planning, Park Planning and greenway trail work. I have 17 years of small business experience running my own business. Add it all up. And I think my diverse background in Business and government is a plus.

Tell us about yourself and your background: B.S. Biology, UCF, M.S. Environmental Planning, FSU. I love the outdoors, fishing, Biking, Hiking, Boating. I have 3 kids 21-25 x.O. married. I have a special needs kid, employ artistic young man. I love being a business owner. I worked in the Environmental field for 15 years before buying my business.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Robert Williams
Signature

1/10/22
Date

January 12,2022

Robert Williams
Dillsboro Chocolate Factory
P.O. Box 391
Dillsboro, NC 28725

Waynesville Downtown Advisory Committee
Application, Supplemental letter

Dear Mayor Caldwell:

I am Bobby Williams and I am one of the owners of the Dillsboro Chocolate Factory and Espresso Bar and I am thrilled to have invested in Waynesville and on Main Street in particular. I have owned the chocolate factory since 2005 and prior to that I spent 15 years as an environmental planner in Florida where I focused on park and greenway and trail planning. I was the project manager for the Volusia County Greenways Plan and the Brevard County Greenways and Trails Master Plan. I was also the project manager for the Alachua County Recreation Master Plan. I enjoyed my career and somewhat miss it today.

I earned degrees in biology from UCF and master's degree in environmental planning and resource management from FSU. At one time in my life I held my AICP credential in urban planning. I worked in government for a regional planning agency in Florida and the Daytona Beach MPO as the bike ped planner and lead GIS technician. I worked in the private sector for landscape architecture firm in Orlando. I am familiar with Main Street programs, what they do and how they operate.

Back in 1998 my life changed forever. My second child, Kyle, was born and contracted group b strep and it developed into meningitis. It destroyed his occipital lobe. He is cortically blind and severely disabled. I was working in the consulting field and its all about billable hours. Its stressful and my time was needed at home helping with my kids. My wife and I started investing in vacation rentals in the Bryson City area around 2001 and grew our portfolio to 5 homes. I decided to quit my job and buy a business. In 2005 we bought the Dillsboro Chocolate Factory and Espresso Bar and moved to North Carolina.

In 2007 we landed our first wholesale account with the old Chocolate Bear on Main Street. We survived the recession and managed to grow our business and in the fall of 2018 we bought the Chocolate Bear and have continued to grow our business. In the Spring of 2020 we invested nearly \$50,000 in our Waynesville location with a new espresso bar. We love Waynesville. In 2016 I was asked to serve on the Jackson County TDA. I am very familiar travel and tourism issues facing the region and have been in tourism industry in the Smokies now for 21 years. I think my background, experience and entrepreneurial spirt makes a great combination for serving on the Downtown Advisory Committee. Thank you for your time.

Warmly,
Bobby Williams





Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Spencer Tetrault
 STREET ADDRESS 41 Depot Street
 MAILING ADDRESS SAME
 PHONE 828-713-3881
 EMAIL Spencer@axeandawlleatherworks.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

Downtown Owner/ Resident Downtown Merchant At-large

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- 2 Economic Vitality Committee
- 1 Mainstreet Design Committee
- 4 Effective Promotions Committee
- 3 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)


I am interested in serving on the Downtown Advisory Committee because: The development and growth of waynesville is currently in transition. As a new business owner to the CBD, I am eager and vested to see waynesville continue to flourish over the next 100+ years.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: Event organizing, marketing, branding, visuals and execution.

I believe that I can contribute the following to the Downtown Advisory Committee: creative outlook with a fresh perspective. Exemplifies follow through and execution from an idea on paper to a polished experience.

Tell us about yourself and your background: Public servant in varying capacities for 15(+) years. Entrepreneur who is vested in the success of waynesville.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Signature  Date 11/11/21



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Susanne Blumer / Sassafras on Main
 STREET ADDRESS 196 N. Main street, Waynesville, NC 28786
 MAILING ADDRESS same
 PHONE 828-442-7227
 EMAIL Susanne@sassafrasonsutton.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

Downtown Owner/ Resident OR Downtown Merchant At-large

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- 4 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: We recently purchased 196 N. Main & opened Sassafras on Main. Waynesville is positioned to become an amazing destination for WNCN. I'd like to help get it there while keeping the small-town charm it has.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: I've been a small business owner for over 30 years. I have extensive knowledge on running & operating a successful retail business.

I believe that I can contribute the following to the Downtown Advisory Committee: We are invested in downtown Waynesville both as merchants and property owners. We want & need it to thrive. I can bring years of retail experience to the board.

Tell us about yourself and your background: I own and operate Sassafras on Sutton in Black Mountain and Sassafras on Main in Waynesville. We currently employ 25+ people between the two stores. We live in Frog Level. I have an eye for design and a head for business. We are very successful. I want Waynesville to also be successful.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Susanne Blumer
Signature

10-19-2021
Date



Application for Appointment to the Downtown Advisory Committee

Please return to the office of the Town Clerk at 16 S. Main Street
eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME TERESA PENNINGTON
 STREET ADDRESS 15 N. MAIN ST.
 MAILING ADDRESS SAME
 PHONE 828-452-9284 828-788-3435
 EMAIL tpennart@gmail.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

- Downtown Owner/ Resident Downtown Merchant At-large

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- _____ Economic Vitality Committee
 _____ Mainstreet Design Committee
1 Effective Promotions Committee
 _____ Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: I have served on the DWA board in various capacities for 35 years so I have a lot of experience.

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions:
I have been involved in promotions in Waynesville since the beginning.
I have directed the Church St. Show for 35 years.

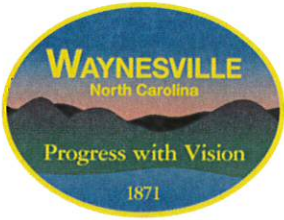
I believe that I can contribute the following to the Downtown Advisory Committee:
I have experience with Art After Dark, July 4 celebrations, the Block Parties, Street dances, A Night Before Christmas and the Church St. Show

Tell us about yourself and your background:
I have been in business on Main Street for 35 years selling my artwork only. I design various products, some that are sold on Amazon, all from my original colored pencil drawings.

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Teresa Pennington
Signature

11/9/21
Date



Application for Appointment to the Downtown Advisory Committee

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eward@waynesvillenc.gov; (828) 452-2491

Additional pages and/or a resume may be attached but is not required

NAME Thomas Lenoir Woltz
 STREET ADDRESS 201 South Main St. Waynesville, NC 28786
 MAILING ADDRESS 867 Locust Ave Charlottesville, VA 22902
 PHONE 434-825-8764
 EMAIL twoltz@nbwla.com

The Advisory Committee is comprised of 13 members: 4 members from Downtown Merchants, 4 members from Downtown Owner/Residents, 3 at-large members, 1 County Official, and 1 Town Board Member. Please indicate your representative area:

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- 1 Mainstreet Design Committee
- 4 Effective Promotions Committee
- 2 Sustainable Organization Committee (budget, annual work plan, organization goals & objectives)

I am interested in serving on the Downtown Advisory Committee because: see attached notes

I have experience/expertise in the following areas and/or have served on the following Boards or Commissions: _____

I believe that I can contribute the following to the Downtown Advisory Committee: _____

Tell us about yourself and your background: _____

If I am chosen for appointment, I will be contacted for my permission to accept the appointment. If I am chosen, I will faithfully execute my duty on the Downtown Advisory Committee.

Thomas Lenoir Woltz
 Signature

January 30, 2022
 Date

Thomas Lenoir Woltz
201 South Main Street
Waynesville, NC 28786
Tel: 434-825-8764

January 5, 2022

I am interested in serving on the Downtown Advisory Committee because:

As a sixth generation owner of a property on Main Street Waynesville, that is one of the largest parcels in the Main Street Service District, I am passionate about the design quality of our downtown to support economic vitality, and create sustainable public spaces that reveal the unique qualities and history of Waynesville. I would like to offer the 20+ years of professional experience building parks, streets and urban plazas to the town via this board as the town looks to the implementation of the Comprehensive Plan. I am particularly interested in the planning of resilient public spaces with regard to stormwater management, separation of combined sewer outflow, and urban forestry; all concepts that will improve our city for the next hundred years.

On a personal note, my grandmother Hilda Way Gwyn was the associate editor of the Mountaineer for decades and her father, Dr Joseph Howell Way, was a physician in Waynesville. Hilda Way Gwyn's husband, for whom I am named, was Thomas Lenoir Gwyn, owner of Springdale Farm in Cruso who also served in the State of NC Legislature. I feel that it is my time to serve this community with whatever skills I might offer.

I have experience in the following areas or have served on the following boards:

I hold masters degrees in Architecture and Landscape Architecture and own a design firm that engages in landscape architecture and urban planning over the past 24 years. My firm, Nelson Byrd Woltz Landscape Architects, is currently designing master plans for the Downtown Cleveland Waterfront; Memorial Park, Houston; Lakeshore Park, Knoxville; Haywood Page Plaza, Asheville; Karren Cragnolin Park, Asheville; Master plan through construction supervision of Hudson Yards development in New York City; City Garden in St Louis, MO; and we have recently completed storm water master plans for Georgia Tech University and the University of Virginia: design, construction and implementation.

I serve on the National Board of the Cultural Landscape Foundation (tclf.org) since 16 years and have just retired from two terms on the Foundation Board of the University of Virginia School of Architecture. Previously I served on the Municipal Arts Society (MAS.org) Board of New York City for two terms.

I believe I can contribute the following to the Downtown Advisory Committee:

Over two and a half decades of practice in the design, construction and maintenance of public landscapes, I have developed skills in effective community involvement in the design process and creative methods for gaining consensus in contentious issues. I have had design experience relevant to the next decades of planning in Downtown Waynesville: economic development and public space programming, parking design, public space design, smart streets, horticulture, landscape maintenance, lighting design, and stormwater management. I have worked

collaboratively with civil engineers, structural engineers, architects, city staff, city officials and the public for decades with creative, productive results in cities across the US.

Tell us about yourself and your background:

I was born in Mt Airy, NC ,on my father's family tobacco and cattle farm. My mother, Pat Gwyn Woltz, grew up on South Main St Waynesville. I have come to Waynesville all my life but once my mother passed, I committed myself to the preservation of her family home, the Gwyn House, which I inherited. I have restored the house to it's 1920 original design, and am now restoring the terraced stone walls of the gardens that have crumbled over the last 100 years. I have practiced Architecture for five years in Venice, Italy, then returned to the University of Virginia to obtain two masters degrees. Since graduation in 1998, I have been building a landscape architecture practice that focuses on public parks and urban landscapes. We work to honor the cultural and ecological history of places through contemporary, sustainable design solutions.

RESUME

Thomas L. Woltz, CLARB, FASLA, NZILA

Principal and Owner

Nelson Byrd Woltz Landscape Architects

Thomas Woltz is the Principal and Owner of Nelson Byrd Woltz Landscape Architects (NBW) with offices in New York City, Charlottesville VA, and Houston TX. He was named the Design Innovator of the Year by the Wall Street Journal Magazine in 2013. In 2011, he was invested into the American Society of Landscape Architects Council of Fellows, among the highest honors achieved in the profession.

During the past 20 years of practice, Woltz has forged a body of work that integrates the beauty and function of built form and craftsmanship with an understanding of complex biological systems and restoration ecology that has yielded thousands of acres of reforested land, reconstructed wetlands, native meadows, and flourishing wildlife habitat. His design work infuses places where people live, work, and play with narratives of the land that inspire stewardship. Many of these projects focus on restoration of damaged ecological infrastructure within working farmland and create models of biodiversity and sustainable agriculture. Under his leadership, NBW has evolved from a firm of 5 people to 50, and has expanded its mission to tackle a diverse range of scales and contexts. The work of NBW has been recognized with over 100 national and regional awards and been published widely. The firm has worked in 25 states and 9 countries.

Woltz was educated at the University of Virginia in the fields of architecture, landscape architecture, fine art, and architectural history. He holds master's degrees in Landscape Architecture and Architecture. After working in Venice Italy and Paris France, he returned to the United States to launch his career in landscape architecture. Woltz serves on the Boards of Directors of TCLF (The Cultural Landscape Foundation), and the University of Virginia School of Architecture Foundation.

At present, Thomas is leading NBW in the design of major public parks across the United States, Canada, England, Australia, and New Zealand, including the Aga Khan Garden, (Alberta, Canada), Cornwall Park (New Zealand), Mt. Cuba Center (Delaware), Memorial Park (Houston TX), and Centennial Park (Nashville TN).

Education

Honorary Doctor of Science – SUNY College of Environmental Science and Forestry, 2019

Masters in Landscape Architecture – University of Virginia, 1997

Masters in Architecture – University of Virginia, 1996

Vicenza Program in Architecture, Drawing, Urban Analysis, and Renaissance History – University of Virginia, Vicenza Program in Vicenza, Italy, 1989

Post-graduate studies in French Language, Architectural History, and Literature; La Sorbonne, Paris, France, 1992-3

Bachelor of Science degree in Architecture with a triple major in Architectural Design, Architectural History, and Studio Art – University of Virginia, 1990

Professional Experience

2012 – present, Principal and Owner, Nelson Byrd Woltz Landscape Architects, Charlottesville VA, New York NY, and Houston TX

2004 – 2011, Principal and Co-owner, Nelson Byrd Woltz Landscape Architects, Charlottesville VA and New York NY

1997 – 2003, Project Manager, Nelson-Byrd Landscape Architects, Charlottesville VA

1990 – 1994, Designer, Office of Giorgio Bellavitis, Venice, Italy

Professional Licenses, Memberships, and Affiliations

Registered Landscape Architect in states of Alabama, Arkansas, California, Connecticut, Delaware, Illinois, Kentucky, Maine, Maryland, Massachusetts, Mississippi, Missouri, New Jersey, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Tennessee, Texas, Virginia, and West Virginia; Alberta, Ontario, and British Columbia, Canada; and New Zealand

CLARB Certified

American Society of Landscape Architects Council of Fellows

New Zealand Institute of Landscape Architects

Academic Experience

1997–2009 Lecturer, University of Virginia School of Architecture

1990-1994 Instructor, University of Virginia, Vicenza Program in Vicenza, Italy

Select Lectures

2021 ASLA Conference on Landscape Architecture: *Public Space and Maintenance: On the Vocation of Care*, November 2021

Institute of Classical Architecture and Art and The Classical American Homes Preservation Trust: *Listening to the Land: Cultural Landscape Research in Contemporary Practice*, June 2021

University of Rhode Island: *A Critical Balance: Ecology, Culture, and Resilience in the Landscapes of Nelson Byrd Woltz*, February 2020

University of Illinois Islamic Landscape Symposium, September 2019

Southern Highlands Reserve Native Plant Symposium: *Designing Hope for a Resilient Future*, May 2019

LABash: *Mission Driven Practice, Passion Driven Life*, April 2019

New Directions in the American Landscape Conference: *Culture, Ecology, and Equity as Drivers of Contemporary Design*, January 2019

Harvard Graduate School of Design: *Threatened Landscapes: Designed Countermeasures of Nelson Byrd Woltz Landscape Architects*, November 2018

Trust for Public Land National Leadership Conference, October 2018

Auckland Museum: *Enduring Gifts - Visionary Landscapes: A Discussion of Public Parks and the Legacy of Private Philanthropy*, November 2017

The Presidential Precinct: *Magna Carta 2015: Global Empowerment through Rule of Law*, March 2015

Museum of the City of New York: *Stepping into the Yards: A Mega Project on the Hudson*, February 2015

Urban Land Institute's Building the Resilient City Conference, September 2014

Australian Institute of Landscape Architects: *Woven Terrain: Culture, Science and Art in the Landscape Architecture of Nelson Byrd Woltz*, March 2014

50th International Federation of Landscape Architects (IFLA) World Congress in Auckland, New Zealand, Shared Wisdom in an Age of Change, April 2013

Recent Personal Recognition and Awards

Trust for Public Land, Land for People Award, 2019

GCA Medals: Elvira Broome Doolan Medal, 2018

Beatrix Farrand Society Achievement Award, 2018

American Horticultural Society Award for Landscape Design, 2015

John Russell Pope Award for Landscape Design, 2015

Wall Street Journal's 2013 Innovator of the Year

New York School of Interior Design, Thomas N. Armstrong III Award, 17 April 2012

ASLA Council of Fellows investiture, Class of 2011

New York Horticultural Society Award for Excellence, 15 October 2011

Select Project Experience

The Public Square and Gardens at Hudson Yards, New York NY

Memorial Park, Houston TX

Cleveland Waterfront Connectivity Study, Cleveland OH

Georgia Institute of Technology; South Central Sector Plans, Engineered Biosystems Building, Eco Commons, NXNE Sector Plans, Atlanta GA

Fayetteville Cultural Arts Corridor, Fayetteville AR

Duke University Water Reclamation Pond, Durham NC

Aga Khan Garden at the University of Alberta, Edmonton, Canada

Orongo Station Conservation Master Plan, Gisborne, New Zealand

Bok Tower Gardens, Lake Wales FL

Naval Cemetery Landscape, Brooklyn NY

Ismaili Center Houston, Houston TX

Centennial Park, Nashville TN

Flight 93 National Memorial, Shanksville PA

Rothko Chapel, Houston TX

Peabody Essex Museum, Salem MA

Eastwoodhill National Arboretum Master Plan, Gisborne, New Zealand

Overlook Farm Master Plan, Dalton PA

Sunnyside Yard, Queens NY

Under Armour Global Headquarters, Baltimore MD

Powell Avenue Steam Plant Plaza, Birmingham AL

Edge-on-Hudson, Sleepy Hollow NY

Monticello Landscape Stewardship Plan, Albemarle County VA

Mt. Cuba Center, Hockessin DE

University of Virginia; Campbell Hall, Contemplative Sciences Center, Charlottesville VA

Karen Cragnolin Park, Asheville NC

Haywood & Page Visioning Project, Asheville NC

Citygarden, St. Louis MO

Alethia Tanner Park, Washington DC
Park Over GA400, Atlanta GA
Olana State Historic Site, Hudson NY
Cornwall Park Master Plan, Auckland, New Zealand
Omega Institute, Rhinebeck NY

Select Project Awards

Flight 93 National Memorial, VA ASLA Presidential Award of Excellence, 2021
Eastern Glades at Memorial Park, TX ASLA Merit Award, 2021
House of Flowers, NY ASLA Merit Award, 2021
Duke University Water Reclamation Pond, SCUP Excellence in Landscape Architecture for General Design, 2020
Naval Cemetery Landscape, American Architecture Award, 2018
Olana Strategic Landscape Design Plan, ASLA Honor Award, 2017
Memorial Park Master Plan, ASLA Honor Award, 2016
Cornwall Park 100 Year Master Plan, ASLA Honor Award, 2015
Master Planning a Cultural Landscape for Future Generations at Overlook Farm, ASLA Honor Award, 2015
Orongo Station Conservation Master Plan, ILA George Malcolm Supreme Award and Sustainability Award of Excellence, 2013

Select Recent Publications

America's First Ismaili Center will be architectural jewel for Houston – Houston Chronicle, November 15, 2021
Essay by Thomas Woltz in *Visualizing Nature, Essays on Truth, Spirit, and Philosophy*, edited by Stuart Kestenbaum – Princeton Architectural Press, 2021
Essay by Thomas Woltz in *Kia Whakanuia Te Whenua – People Place Landscape* – The Landscape Foundation, 2021
Essay by Thomas Woltz in *The Culture of Cultivation: Recovering the Roots of Landscape Architecture*, edited by Raffaella Fabiana Giannetto – Routledge, 2021
Essay by Thomas Woltz in *Thomas Jefferson at Monticello: Architecture, Landscape, Collections, Books, Food, Wine*, edited by Leslie Greene Bowman and Charlotte Moss – Rizzoli, 2021
Landscape Architect Thomas Woltz on His Gardens for the Rothko Chapel and Hudson Yards – Galerie Magazine, May 29, 2020
Thomas Woltz Restores Ecologies One Landscape at a Time – Azure Magazine, May 2020
Conservation, Recreation A Balancing Act for Memorial Park Renewal in Houston – Forbes, March 5, 2019
Nelson Byrd Woltz Landscape Architects Turns Infrastructure Into Place-Making with Duke Pond – World Landscape Architect, August 2018
Essay by Thomas Woltz in *Frederic Church's Olana on the Hudson: Art, Landscape, Architecture*, edited by Julia Rosenbaum and Karen Zukowski – Rizzoli, 2018
World's Northernmost Islamic Garden Opens in Canada – Middle East Eye, June 2018

Listen First, and Look Closely: Thomas Woltz on Storytelling and Landscape Architecture – Foreground, April 2017

Landscape Architect Thomas Woltz Is Coming To A Park New You – Fast Company, October 2016

Woltz in the Wilds – Memorial Park's Metamorphosis – PaperCity Magazine, October/November 2014

The Woltz of Hudson Yards – Rhapsody, April 2014

Designer Thomas L. Woltz is Changing the Landscape of Green Space Design – Architectural Digest, December 2013

The Expansive Designs of Landscape Architect Thomas Woltz – Wall Street Journal Magazine, November 2013

Designing the Naval Cemetery Landscape: An Interview with the Landscape Architects of Nelson Byrd Woltz – Nature Sacred, August 2013

Wild by Design – Garden and Gun Magazine June/July 2013

Waynesville Board of Aldermen

February 8, 2022

BALLOT

Downtown Advisory Committee

Board should choose thirteen (13) candidates

Board should choose one (1) Chair

Candidates

- Alex McKay**
- Amanda Yoder**
- Arron Jones**
- Bart DeRosso**
- Blake Yoder**
- Courtney Tetrault**
- Greg Boothroyd**
- Jay Spiro**
- Jeremiah Smith**
- Jeremy Stephens**
- Jessica Garrick**
- John Mason**
- Joyce Massie**
- Pratik Shah**
- Richie Griffin**
- Robert Williams**
- Spencer Tetrault**
- Susanne Blumer**
- Teresa Pennington**
- Thomas Woltz**

Chair

Alderman Signature

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: January 25, 2022**

SUBJECT: Budget Amendment for Downtown

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: (LEAVE BLANK)
Department: Finance
Contact: Misty Hagood
Presenter: Misty Hagood

BRIEF SUMMARY:

The attached budget amendment will move the MSD taxes we receive from Special Appropriations- Taxes Transferred to DWA to a newly created Downtown department.

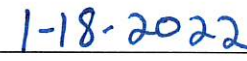
MOTION FOR CONSIDERATION:

1. Approval of the attached budget amendment

FUNDING SOURCE/IMPACT:

Overall, there will be no impact. We will decrease Special Appropriations – Taxes Transferred to the DWA and increase the Downtown department by \$122,568.


Misty Hagood, Finance Director


Date

ATTACHMENTS:

- Budget Amendment

MANAGER'S COMMENTS AND RECOMMENDATIONS:

The recommendation is to approve the attached budget amendment.

Ordinance No. O-02-22

Amendment No. 15 to the 2021-2022 Budget Ordinance

WHEREAS, the Board of Aldermen of the Town of Waynesville, wishes to amend the 2021-2022 Budget Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Aldermen of the Town of Waynesville that the 2021-2022 Budget Ordinance be amended as follows:

General Fund:

Decrease the following appropriations:

Special Appropriations	
Taxes Transferred to DWA	(\$122,568)

Increase the following appropriations:

Downtown Department	\$122,568
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Total General Fund appropriations change	<u> </u>
	\$ 0

Adopted this 25th day of January 2022.

Town of Waynesville

J. Gary Caldwell
Mayor

Attest:

Eddie Ward
Town Clerk

Approved As To Form:

Martha Sharpe Bradley
Town Attorney

**TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: February 8, 2022**

SUBJECT: Membership Recommendations to the TDA 1% Zip Code Subcommittee

AGENDA INFORMATION:

Agenda Location: New Business
Item Number:
Department: Administration
Contact: Rob Hites, Town Manager
Presenter: **Rob Hites, Town Manager**

BRIEF SUMMARY:

The TDA Board recently made revisions to the composition of the 1% Zip Code Subcommittees. As a result of this revision all zip codes will be making recommendations for new appointees to the appropriate zip code subcommittee. The revised composition of the three (3) person Zip Code Subcommittee is as follows:

- One member shall be a TDA Board Member representing the appropriate zip code.
- One member shall be a representative of the Short-Term Rental Accommodations industry (an owner or manager) from within the appropriate zip code recommended by the Town Aldermen.
- One member will be an owner or manager of a tourism related business or Short-Term Rental Accommodations industry within the appropriate zip code and recommended by the Town Aldermen.

MOTION FOR CONSIDERATION:

Motion to recommend 3 members to the TDA 1% Zip Code Subcommittee.

FUNDING SOURCE/IMPACT:

ATTACHMENTS:

MANAGER'S COMMENTS AND RECOMMENDATIONS:

TOWN OF WAYNESVILLE BOARD OF ALDERMEN
REQUEST FOR BOARD ACTION
Meeting Date: 2/8/22

SUBJECT: Amendment to FY 2021-22 Schedule of Fees eliminating the Solar Residential Schedule and replacing it with Solar Net Metering Rider.

AGENDA INFORMATION:

Agenda Location: NEW BUSINESS
Item Number:
Department: Administration
Contact: Rob Hites, Town Manager
Presenter: Rob Hites, Town Manager

BRIEF SUMMARY The 2021-22 Schedule of Fees includes an electric rate schedule (category) entitled ‘Solar Residential’. The schedule does not provide an explanation of how the Solar Schedule would be placed in service. The schedule only states a rate of \$.068796 per kWh and a monthly facility charge (base rate) of \$40.13. The schedule does not follow any comparable rates offered by electric distribution organizations in NC. The staff recommends that the Board adopt a new rate schedule that operates as a ‘Rider’ for other rate schedules that meet its criteria.

The proposed ‘Rider’ would add a \$10 per month facilities charge to whatever facilities charge the rate schedule would set. Ex. The current facilities charge for residential service with a load of 12 kW or less requires a facilities charge of \$13.86. Should one wish to take advantage of the Solar Net Metering Rider, an additional \$10 per month would be added to pay for the special bi-directional meter and the cost of processing the bill. The resulting \$23.26 per month fee replaces the current solar residential rate of \$40.13. The current schedule sets a \$.068796 per kWh as a rate but does not require the solar system to produce any power. The rate is simply the rate the Town charges for selling power to the customer. The proposed rate permits the customer to reduce their electric consumption by the power generated by the solar system. Should the Town need to augment the solar power with its power, the rate would be the same as any residential customer \$.11233 kWh. Should the customer’s system produce more power than it needed to power the residence or business the Town would credit the next bill at a rate of \$.041 per kWh. This rate reflects the resale rate of several of NC electric utilities. The excess power will be a credit for the customer’s energy rate and not be applied to any demand or facilities charge. At the end of each fiscal year any remaining credits on a customer’s account will ‘0’ out. As with all fees, the Town will review its schedules on a periodical basis. Solar Contracts executed under this rate schedule will be renewed annually.

MOTION FOR CONSIDERATION: Approve Attached Amendment to 2021-22 Schedule of Fees entitled ‘Solar Net Metering Rider’.

FUNDING SOURCE/IMPACT: Electric

ATTACHMENTS: Solar Net Metering Rider, Amendment to Schedule 2021-22 Schedule of Fees, Sample letter sent to all existing and potential customers on January 31st.

MANAGER'S COMMENTS AND RECOMMENDATIONS: Review and Comment of proposed Rider and amendment. Approve Schedule and Amendment (budget items need have only one vote to enact with no requirement for advertised public hearing).

**TOWN OF WAYNESVILLE
RENEWABLE ENERGY GENERATION
NET-METERING**

AVAILABILITY:

This schedule is available in conjunction with any of the Town's Rate Schedules applicable to a customer who operates an approved renewable energy generation system, located and used at the customer's primary residence or business. The rated capacity of the generation system shall be less than 12 kW for a residential or nonresidential system *. The rated capacity of the generating system shall not exceed the estimated maximum annual kilowatt demand. The generation system that is connected in parallel cooperation with service from the Town and located on the customers premises must be manufactured, installed, and operated in accordance with governmental and industry standards, in accordance with all requirements of the local code official, and must fully conform with the Town's applicable renewable energy generation application and attachments. Renewable Generation shall be defined as adopted by NC G.S. 62-133.8(a) (8).

* Facilities Charges and Credits for Renewable Energy are adopted as of the billing cycle as of March 1st, 2022. Facilities Charges and Credits shall be periodically reviewed and changes in rates shall be adopted as part of the Town's Fee Schedule.

APPLICABILITY

This schedule is applicable to Customers taking service under any of the Town's Rate Schedules that have a rated capacity of less than 12 kw. Customers who wish to apply for this schedule and have a rate capacity in excess of 12 kw shall be considered on a case-by-case basis. All provisions of the Town's Rate Schedules shall apply including but not limited to Determination of Billing Demand, Contract Demand, and Approved Fuel Charge Adjustments etc. will apply to service supplied under this rider.

TYPE OF SERVICE

The types of service to which this schedule is applicable are, alternating current, 60 hertz, 120/240 3 wire single phase, 120/208 3 phase 4 wire, 277-480 3 phase 4 wire 277-480 3 phase 4 wire, 240 Delta 3 phase 4 wire at the Towns standard voltage.

SPECIAL CONDITIONS

Prior to receiving service under this rider, customer must execute and Interconnection Request and an Interconnection Agreement. Contractors shall not install solar systems until both the Interconnection Request and Agreement are completed and approved by the Town Electric Division.

The customer's service shall be metered with a single, bi-directional meter, which records independently the flow of electricity in each direction through the meter.

Page 2.

Renewable Energy Generation
Net-Metering

In the event the Town determines that it is necessary to install a dedicated transformer or other equipment to protect the safety and adequacy of electric service provided to other customers, the customer shall pay all costs involved with system upgrades to accommodate installation.

Customer grants the Town the right to install, operate and monitor special equipment to measure customer's load, generating system output, or any part thereof and to obtain any other data necessary to determine the operating characteristics and effects of the installation.

MONTHLY CHARGE AND CREDIT

\$10.00 Facilities Charge (in addition to the base charge for the applicable rate schedule)**

\$.041 Credit per kWh for all kWh produced by renewable energy generating system**

Customer's usage for service rendered shall be reduced by the sum of (a) any energy delivered to the Town in the current month plus (b) any accumulated energy balance from prior months. In no case shall the kWh usage be billed less than zero.

Credit balances, if any, shall be carried forward to the next bill. They shall not be applied to facility or demand charges. At the end of fiscal year, all credit balances shall be set at "0".

SALES TAXES

Any applicable NC Sales Tax will be added to the charges noted above. There are no taxes paid for purchased energy.

CONTRACT PERIOD

The Contract Period for service under this schedule shall be one (1) year and thereafter shall be renewed for successive one (1) year periods. After the initial period, customer may terminate service under this schedule by giving at least sixty (60) days previous notice of such termination in writing to the Town.

The Town may terminate service under this schedule at any time upon written notice to the customer. In the event that customer violates any of the terms or conditions of this schedule or operates the generating system in a manner which is detrimental to the Town or its customers, service under this schedule may be terminated immediately.

** Facilities Charges and Credits for Renewable Energy are adopted as of the billing cycle as of March 1st, 2022. Facilities Charges and Credits shall be periodically reviewed and changes in rates shall be adopted as part of the Town's Fee Schedule.

ORDINANCE No. O-3-22

AN ORDINANCE AMENDING THE TOWN'S 2021-2022 FEE SCHEDULE

WHEREAS, The Town of Waynesville adopts a fee schedule as part of its annual budget process; and

WHEREAS, the fee schedule may be amended throughout the budget year as the Board of Aldermen see fit; and

WHEREAS, the Town adopted a Residential-Solar rate as one of its electric fees; and

WHEREAS, the rate does not reflect the structure and fees of many of the State's electric distributors; and

WHEREAS, the rate should be reviewed and updated to reflect electric industry norms.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF WAYNESVILLE THAT THE 2021-2022 FEE SCHEDULE ADOPTED AS PART OF THE TOWN'S ANNUAL BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

THAT, the fee entitled Solar-Residential be repealed as of March 1st, 2022.

THAT an electric schedule entitled Renewable Energy Generation Net Metering be adopted.

THAT the schedule shall be a Rider to the other rates outlined in the electric schedule of fees.

THAT the schedule shall consist of a base charge of \$10.00 per month in addition to the rate charge outlined in the schedule that the user would pay without the solar rider.

THAT the user shall be permitted to use bi-directional metering to measure the electricity sold at the rate that the user would be charged without the solar rider.

THAT the user's account be credited with excess power added to the Town's grid at a rate of \$.041 per kWh.

THAT credits will be applied to the users next bill however such credit shall not be used to reduce the base rate or demand charges.

THAT at the end of each fiscal year any credits remaining on the user's account shall be set at "0".

THAT the base fee shall be charged regardless of the energy usage. In not case shall the monthly usage be less than "0".

THAT the new schedule shall be effective with the user's March billing cycle.

Adopted this the 8th day of February 2022.

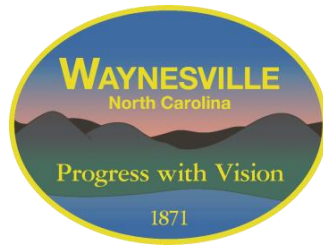
Town of Waynesville

Gary Caldwell, Mayor

Attest:

Eddie Ward, Town Clerk

Gary Caldwell, Mayor
Julia Freeman, Mayor Pro Tem
Clarence "Chuck" Dickson, Alderman
Jon Feichter, Alderman
Anthony Sutton, Alderman



Robert W. Hites, Jr. Town Manager
Martha Bradley, Town Attorney

January 31, 2022

Haywood Arts Regional Theater
250 Pigeon Street
Waynesville, NC 28786

Re: Proposal to adopt a Net-Metering Solar Energy Rider

The Town has reviewed its Solar Energy Electric Rate Schedule and found that it does not follow the Solar Energy Rate Schedules offered by many of the electric distribution organizations in the State. The Town staff has researched the solar programs offered by the State's investor-owned utilities, electric membership cooperatives, and several of our fellow Electric-Cities to develop a Solar Energy Rate Rider that reflects the programs offered by these organizations. The proposed policy will replace current Solar Energy "Facilities Charge" and "Per kWh Rate" listed in the Town's Fee Schedule effective with the customer's March billing.

The new rate provides for a "Net Metering" rider that would be applied to the Town's other rate schedules. "Net Metering" establishes a program where solar installations will be permitted to provide power to a residence or business to reduce the power that the customer purchases from the Town. If the customer uses the Town's power, they will be billed the rate that is assigned to their rate schedule. For residences that rate is currently \$.11233 per kWh. To pay for the extra expense of providing a "bi-directional meter" and processing the bills the Town will add \$10.00 per month in addition to the facilities charge set for their rate code. The current residential facilities charge is \$13.86 per month. With the Solar Facilities charge added, the solar customer would pay an additional \$10.00 per month for a total facility charge of \$23.86. This would be a reduction from the \$40.13 those solar customers currently pay. Should the customer generate more electricity than it needs, the bi-directional meter will be read to show a credit that may be applied to the next bill. This credit is recommended to be set at \$.041 per kWh. The credit will not apply to demand and will "0" out on June 30th of each year. The rate structure will be reviewed annually.

The Town Board will be reviewing this proposal during its February 8th meeting. We invite your comment on our proposal either by emailing rhites@waynesvillenc.gov or attending the meeting in person.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert W. Hites, Jr.", is written over a light blue horizontal line.

Robert W. Hites, Jr.
Town Manager